

# Guideline: ccNSO Liaisons and Observers

Draft Version #1

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Date of adoption by the ccNSO Council:

## 1 Introduction and Background

According to the relevant articles in the Bylaws as adopted on 27 May 2016, liaisons and observers may be appointed to the ccNSO Council, and the ccNSO may appoint observers to other Supporting Organisations. It has been agreed between the GAC and ccNSO until further notice that the ccNSO-GAC liaison group will act as the liaison as foreseen in the bylaws between these two ICANN entities. It has been agreed with ALAC that the ccNSO will appoint and designate a liaison to ALAC and vice versa.

## 2 Purpose of the Guideline

This document provides an overview of the provisions in the Bylaws relating to and ccNSO guidelines for the appointment of liaisons and observers.

## 3 General Information

### 3.1 Liaisons

According to the Bylaws Article 10 Sections 10.3.(b) (i) the Governmental Advisory Committee; (ii) the At-Large Advisory Committee; and (iii) each of the Regional Organizations may appoint a liaison to the ccNSO Council. Only Regional Organizations who have been recognized as such by the ccNSO Council may appoint liaisons (Article 10 Section 10.5.).

### 3.2 Observers

According to Article 10 Section 10.3.(c) the ccNSO Council may agree with the Council of any other ICANN Supporting Organization to exchange observers.

### 3.3 Role of Liaisons and Observers in the ccNSO Council

The liaisons and observers shall not be members of or entitled to vote on the ccNSO Council, but otherwise shall be entitled to participate on equal footing with ccNSO Councillors.

## 4 Appointment of Liaisons to the ccNSO Council

Appointments of liaisons shall be:

- Made by providing written notice to the ICANN Secretary, with a notification copy to the ccNSO Council Chair: and
- For the term designated by the appointing organization as stated in the written notice.

The appointing organization may recall from office or replace its liaison at any time by providing written notice of the recall or replacement to the ICANN Secretary, with a notification copy to the ccNSO Council Chair.

With regard to the appointment of a liaison from the GAC, the ccNSO and GAC have agreed to a GAC-ccNSO liaison working group, which will function in accordance with the agreed upon procedures at the ICANN Cape Town meeting in December 2004, and which will fulfil the role of liaison to the ccNSO Council.

## 5 Liaisons and Observers to other Supporting Organizations

According to the Bylaws the ccNSO may:

- agree with the Council of any other Supporting Organization to exchange observers (Article 10 Section 10.3.(c)),
- designate a liaison to the Governmental Advisory Committee and to the At-Large Advisory Committee.

### 5.1 Appointment of Observers by the ccNSO

The ccNSO Council appoints liaisons and observers to other entities for the duration of one year in accordance with the following procedure, unless the ccNSO has agreed with the relevant entity about another, specific procedure.

#### 5.1.1 Call for Volunteers

The Secretariat will send the call for volunteers within two business days following the instruction by the ccNSO Council. The call will be sent to the ccNSO members and other relevant ccTLD community email lists. The call shall include all relevant information and the closing date, which shall be not earlier than two weeks after the call for volunteers has been issued at 23.59 UTC.

A volunteer should be linked to a ccTLD manager (member or non-member of the ccNSO).

#### 5.1.2 Selection of Liaisons and Observers

In the event only one person has volunteered, this person shall be appointed by the ccNSO Council at the first meeting following the call for volunteers.

In the event two or more persons have volunteered for the same position, the ccNSO Council will conduct an email vote for the appointment. The Secretariat will then act as Selection manager. The volunteer who receives the majority of the votes lodged shall be considered to be appointed by the ccNSO Council as of the date the results are published by the election manager.

The Chair of the ccNSO will inform the ICANN Secretary and the respective Supporting Organization or Advisory Committee of the appointment.

## 5.2 Role of the ccNSO Observer to the GNSO Council

The ccNSO observer shall not be a member of or entitled to vote on the GNSO Council, but otherwise shall be entitled to participate on equal footing with members of the GNSO Council according to the Bylaws Article 11 section 11.3. (v).

To appoint a ccNSO observer to the GNSO Council the following steps need to be taken:

- Agreement on the exchange of observers between ccNSO and GNSO Council;
- Selection of a candidate according to this guideline;

I think we should specify what we expect from our liaisons and observers, i.e., regular monthly updates, how detailed those should be, maybe to act if there is some “emergency”.

## 6 Miscellaneous

### 6.1 ccNSO Internal Guideline

This Guideline is an internal rule of the ccNSO in accordance with Article 10 section 3.11 and Article 10 section 4.2 of the ICANN Bylaws.

### 6.2 Omission in or Unreasonable Impact of the Guideline

In the event the Guideline does not provide guidance and/or the impact is unreasonable to conduct the business of the ccNSO or the ccNSO Council, the Chair of the ccNSO will decide.

### 6.3 Publication and Review of the Guideline

The Guideline will be published as part of the rules and guidelines of the ccNSO after adoption by the ccNSO Council.

The Guideline will be reviewed every 2 years at the time of review of the annual Work plan, or adjusted when considered necessary. In order to become effective the updated Guideline must be adopted by the ccNSO Council and published on the ccNSO website.




R – Responsible, A – Accountable, C – Consulted, I - Informed