

ICANN

**Moderator: Maryam Bakoshi
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10:00 am CT**

Maryam Bakoshi: Good morning, good afternoon and good evening. This is the 2017 NCPH Intersessional Planning call on 26 January 2017. On the call today we have Poncelet Illeleji, Barbara Wanner, Klaus Stoll, Tapani Tarvainen, Avri Dorea, Tony Holmes, Ed Morris, Vicky Sheckler, and on the phone bridge we have Anna Loup. From staff we have myself, Maryam Bakoshi, Chantelle Doerksen, Rob Hoggarth, Benedetta Rossi, and Ozan Sahin. We have apologies from Chris Wilson. I would like to remind all participants please state your name before speaking for transcription purposes. Thank you very much, over to you Rob.

Rob Hoggarth: Thanks very much Maryam. Welcome everybody. Thanks very much for your patience as we solved the audio problems there. And thanks for your advice there Tapani. I'll let Benedetta or others follow-up if necessary in the chat but that's something we'll check. I don't have an extensive agenda for today and that's a tribute to the planning work to date. As you'll see I've just got three major items some of them with subheads of course. We've got the introductions and roll call which we've conducted. We'll provide you with a brief logistics update for any notable changes or things that have come up. And I hope that we'll be able to finalize the agenda, confirming the session

list and beginning the process for identifying the various discussion leaders. I'm not going to ask for a rollcall of those today but just to sort of set up a timeframe for making sure that we as staff have all of that so we can help with the logistics. Is there anything in addition to those items that anyone would like to add to the agenda list?

Assuming we have the audio connected and otherwise looking for hands up I see no comments. If anything comes of during our conversations here as any other business we'll be happy to add it. As I indicated to you all I think we'll not need the entire hour today because this is mainly more an exceptions conversation than anything else given the work done to date. Well let's talk briefly logistics. And Benedetta I'll ask you to listen in and clarify or add anything that I haven't gotten to.

We're pretty much all set with a number of the various items. We are finalizing and will be receiving from the constituency travel team later today I'm told a list of the attendees and the various itineraries that have been arranged for everybody. I have noted and a number of you have expressed concerns about some important visa issues over the course of the last week. Benedetta and I are here in Los Angeles for a series of other meetings and we've met with the constituency travel team about those concerns. They're investigating every aspect of this because when we raised the issue and sort of to prioritize it to senior staff that's gotten a number of folks looking at this. And so they're confirming not only that everyone is taking care of which I have been assured has been the case but to make sure that we make sure that any of the delays or difficulties that folks have noted do not happen again.

A number of you have made some really good suggestions I think not only about improving things in the short term but in the long term. We'll talk in other calls I think about some of those proposals that may come in through the

special budget requests or something else. I can't speak to the merits or practicalities of that not being involved in the actual travel planning and logistics there. But I assure you that we have noted this in a very serious way with senior leadership and people are focused on this to make sure that we've got attention to this.

We do have a couple of other issues that I think are being raised more generally about travel particularly in this unique environment that we're experiencing in the US that could potentially impact travel to the US for future public meetings and things like that. That's also a separate string that perhaps we can talk about in another venue. But again we'll have the list. And we'll do our double check that is me, Benedetta and others in terms of making sure that we've got everybody accounted for that we know when people are arriving. As I noted on our past call we're looking to add an informal cocktail on the first evening that week of the 13th that Monday evening. And so we're triple checking everybody's itineraries so that we've got the appropriate planning and all that done for that Monday evening event.

The other thing in terms of logistics from my list comes in terms of attendees. We've had an adjustment in terms of folks who are giving us feedback in whether they can attend or not. Unfortunately Göran is still going to be remote but given his travel schedule we're going to have the opportunity for Jamie Hedlund to be at the meeting in person. So that's something that a number of you may want to factor in to your breakout sessions as well. Jamie is going to be there for like a day and a half. He doesn't have his final itinerary yet. I think he's changing some flights. And so in addition to the opportunity to address the group collectively if some of you want to be thinking about an agenda item or two in some of your various breakout sessions you might want to be thinking about that.

I hope and this is something that I'll be checking with both Maryam and Chantelle early next week is that you're all making progress on your individual agendas. And so we'll look forward to getting any feedback or hearing about any particular needs you all have for some of those meetings. You may be looking at some other remote participants in some of those meetings. We're certainly interested from Chantelle and Maryam's part on supporting the agenda for those meetings. So we hope that, that all those arrangements are coming together. We had a couple of things I think from a scheduling perspective that we were working through for that Thursday morning which is again outside of this programming agenda and comes to your individual community meetings. But I think most of those things are being handled and so we'll be in good shape there.

Just looking at the next slide I'd like to have that up while I finish the logistics Maryam is our friendly reminder we're now at just about T minus 18 days depending upon what time of day it is where you are connecting on this call. So we're coming right down to the wire. But some of the anecdotal information I have is that you're all proceeding with your plans so that's good news there. Benedetta is there anything else from a travel perspective or anything that I have missed that we want to flag?

I just noted that you're on listen-only. But if there's anything to type into the chat or otherwise flag on that, that would be great.

Benedetta Rossi: Can you hear me? No I don't have anything else...

Rob Hoggarth: Yes.

Benedetta Rossi: ...to add. I just wanted to flag that there's a question from Kathy in the chat for you Rob about what...

Rob Hoggarth: Great.

Benedetta Rossi: ...day Jamie will be in town for?

Rob Hoggarth: Thank you. Kathy it looks like both - it's like Monday and Tuesday. I'm sorry Tuesday and Wednesday at the moment. So for the full agenda I think he was trying to change things so he could be there for the full two days. Tentatively he was getting in sometime late on Monday but is trying to extend that. So we should know that in the next 24 or 48 hours. I think there was some issues with getting feedback from the hotel and finalizing his airfare. So I would plan for him to be there. I think given the way we have set up the agenda and have had to do it from a time zone perspective for Göran and also to accommodate some of the late in the day sessions that you have that, that shouldn't be a problem because your breakout sessions are all tending to be in the morning. And he'll at least be there both mornings so I think you'll be in good shape on that. And remember also that on day one that Tuesday while one stakeholder group is connecting with Göran the other will have a breakout session and Jamie is scheduled to be there all day Monday. So as you're thinking about that probably Monday is the better day but I think you'll have some options certainly in your breakout session on Tuesday - I'm sorry Wednesday morning day two. Anything else Benedetta, did I miss anything?

Benedetta Rossi: No, nothing else.

Rob Hoggarth: Okay great. All right if we can just then go to the next agenda item. And I also wanted to just interject I think you have all been very good and I very much appreciate over the course of this planning process where you have added additional folks to the list so that they could get access to the various agenda drafts. I know just based on anecdotal information that a number of folks have

been going to the wiki site to check on various updates to the agenda. So thanks very much for alerting people to that as well.

And on the next slide Maryam if you can go to that we'll see the list of sessions. I regret for those of you who are joining late that this is more of a confirmation. We don't really have time to do any adjustments to topics or reopen those discussions but I hope that you'll feel that there's enough flexibility in the schedule in addition to your breakout sessions that you'll have adequate time for additional planning for those. Our session list is what's up on the screen now in Adobe Connect nine different sessions. The major item that I'm concerned about from a procedural standpoint is that we have folks, you know, specifically assigned to some of these sessions.

What I did prior to our last call was I randomly selected through my magical hat and pieces of paper the individual groups that from a community perspective we assigned leadership for the various sessions. We didn't identify individuals but figured that was best left to all of you. And what we'd like to do over the course of the next week is for you to provide Maryam and Chantelle with the specific individuals who you intend to provide as chairs. I don't recall whether it was Renata or Tanya at one point in - on the email list suggested that, you know, a team approach might be useful to some of these sessions in terms of, you know, leadership or whatever. I leave it up to all of you if you. If you want more than one person, you know, representing your group to chair the individual session that's fine. That's really up to you all. I just wanted to have some individuals identified so that we at staff could follow-up with you all provide any assistance here over the next week and a half, two weeks from your planning perspective.

As you provide us with individuals who have that responsibility we're happy to set up a phone call facilitate that conversation so that you all can do various

bits of planning. You know, at the very least reach out to you all via email. We're going to be dividing up the responsibilities from a staff perspective so that you'll have a staff member assigned to assist the various session leads and, you know, make sure that the appropriate documents are obtained, or loaded or that we, you know, do the appropriate liaising or coordination for you all for your sessions.

So please take a look at the agenda and note where you have responsibilities as a community. And let Maryam and Chantelle know who those individuals are. I think it's fine for us to go as late as maybe next Tuesday or Wednesday for you to designate folks. I know that a number of you have been already going through the selection processes or talking to folks internally. So I hope that's not very much heavy lifting here as we head to the end of things. So we should be in pretty good shape there.

I also if you'll recall offered that if any of you wanted to do any trading of some of those assignments that you can feel free to do so. And I've already been informed of a couple of those and you may have seen those in the red lined version of the agenda that I sent out earlier in the week. We had a couple of trades there. And so I think that worked out well and thanks folks for informing me of that.

Greg thanks for your note in the chat that you've been on audio. So this is our list. Unless there's some, you know, tremendous change or there's been a new hot meteoric issue that has popped up this is the list. I would suggest that, you know, if there's anything else that might crop up from a policy issue perspective here in the next couple of weeks that becomes a truly hot topic you can add that to Session 5 there which is the policy issue placeholder that's currently been designated. And I note here on my slide it says e.g. and I think you all had a consensus that would be focusing on RPM and IP issues. But I'll

leave it to the session leaders for that session to entertain any suggestions for expanding that.

That's really all I had. I mean the major purpose as I indicated in the agenda here was to see if anyone has any particular notable items things they wanted to raise with respect to this particular list. I was gratified to see over the course of the last week that we didn't have a lot of email traffic suggesting any changes. Any - most of the emails I saw in addition to the visa issues that I mentioned earlier were directed one to me or Benedetta with some specific edits or as I indicated those trade-offs and responsibilities for some of the sessions. So that's really the full inventory of my information and update from this programming piece. Is there anything that anyone would like to add note in terms of the difficulty with respect to the agenda, any suggestions and potentially reordering something if you thought that was necessary? I'll entertain that. And noting your raised hand Kathy I'll turn the microphone over to you. Thank you.

Kathy Kleiman: Hi Rob, hi everyone. Can hear me?

Rob Hoggarth: Yes I can. Thank you.

Kathy Kleiman: Okay terrific because I'm using VoIP. Normally I call directly. So Rob I have a question for you. First everything is so well presented. Thank you very much. In terms of doing - and we don't know who is leading this so let me ask a general question for everyone. Is there someone at ICANN to assist in doing slides of would we be doing it ourselves, is there a template we can use? You know, some people coming from some, you know, different sides different places. If there was someone at ICANN that we could throw bullet points to and then have a common template for all the slides across the board that might

be very useful but I thought I'd ask. I don't remember how we've done it in the past. Thanks.

Rob Hoggarth: Thanks very much. I appreciate the inquiry there. And it takes us to I think a level of preparation that hasn't been reflected in the past meetings. We've only done the chair concepts last year in Los Angeles. And I honestly don't recall that we had any slides in any of those discussions last year. I think that the general - those who spirit has been to use the time for conversations much more than presentations if you will. But Kathy do you think that there are particular items or audio visuals that you want to pull together? The call I would make noting that I don't have any of my fellow staff near me to kick me or anything is that as we reach out to you all to assist you in terms of pulling your thoughts together for your given sessions or otherwise please just let us know as the staff to reach out to you whether you need that support. And we'd be looking to, you know, we'll figure that out from a staff perspective how we can help you in that regard? I - if you are anticipating any 20 or 30 page slide decks I'd suggest you're probably going in the wrong direction but certainly things that would be helpful or information that we can help put up there we'll definitely do that.

As you may know from past ICANN public meetings we had the standard template that goes out for all those events. And we're more than happy for purposes of standardization to pull that together. But more the organic nature of this meeting and, you know, and Greg's group therapy sort of theme there I think less formality is better. So please don't feel constrained by any particular format or by wanting to be creative in terms of presentations. I hope that was responsive Kathy? And your hand is gone up. So I'll turn the mic back to you. Thanks.

Kathy Kleiman: Yes Rob that was very responsive. I just wanted to add that I guess I must be turning into a geek because I think in terms of slides. And you're right I don't think this is a place for presentations. But for some of the topics or at least some of the later topics that are more subsidence slides may help kind of divide up the discussion. You know, that there may be different parts of the discussion and slides may just help frame that the presenters think the overview is A, B and C, you know, does everybody agree? And then, you know, let's talk about A, let's talk about B, let's talk about C just if we have to cover a lot of material. Thanks.

Rob Hoggarth: Thank you, excellent point. Yes and again so if from a prep perspective if there any of you who would be designees or any of your colleagues to whom you're designating the chair responsibility for a particular session and you think that there are some slides or that would be helpful? Yes let's - were more than happy to help you pull those together. You know, again it's relatively tight this year given the desire to have the meeting in this timeframe.

So we don't have the luxury that you've all discussed in the planning process for a couple years now of, you know, having several months to pull things together. So from that perspective I think we would still like to work with you to see if anything like that needs to be pulled together literally, you know, over the next ten days. That's the other thing that I'm very conscious of, you know, folks are making sacrifices and commitments to come to the meeting. And we want it to be as productive in your discussions as possible. To do that you need some prep but we also want to be careful that we're not overburdening you in terms of pulling that stuff together. So I'll trust that within your own groups you're, you know, appropriately sharing the workload or anything like that.

The other final point I'd make Kathy that a number of you may remember is we do generally for meeting purposes have slides that will go up that at the very least identify okay here is the session that we're in right now so that if somebody has to step out of the room or their back and forth or have some jet lag they just have to look up behind the speakers and see oh that's our topic for today. And so it'll be very easy I believe to just incorporate, you know, the two, three, five slides that the discussion leads might want to put up. And I imagine they're going to be more bulleted and not the typical ICANN slide units if you will where someone is just reading off them in some form of presentation but that they're more cues for a conversation. So in that spirit and I again however the chairs want to do it Kathy it's fine from our perspective.

Thanks Maryam for noting because I'm very poor and following the chat that Tony also had a question asking if the agenda person on the wiki now considered final? It's the latest version Tony. I can say that much. What we try to do is keep a living document in terms of being able to provide updates, share bits of information. You know, once you've gotten into the wiki and as many of you do you can follow the page or whatever it's a means and mechanism or at least an alternative channel for us to share bits of information. You know, for example like the next version for those who haven't been on this call, you know, it will indicate that Jamie is participating in person things like that.

I anticipate and would like all of your nod assent and consent that we're not going to change after this call we're not going to change the timing, we're not going to change the topics for any of those substantive issues. Further updates might reflect and I intend for them to reflect who the session leads are and that could change up until the last minute. But, you know, other than that I think this is - this will be as we hang up this call your crystallized list the timing and

schedule. So particularly if you've got members of your community who are interested in a particular session that they can get their calendars in order.

On previous planning calls we talked about flexibility of the various sessions and indicated from a staff perspective our willingness to help you push, you know, a particular session ten, 15 minutes longer, maybe shorten one here or there as necessary. But trying to observe our general principles of respect for any remote observers or participants that we're pretty much sticking to the schedule because as many of you know as chairs there's a lot of challenge on the logistics side if we start, you know, basically what we're trying to do to main train the transcripts and the recordings is to be very specific whereas our telecom providers and, you know, we'd start a session as close as we can to the start time and end it so that we've got the transcripts and recordings appropriately ordered. And because people are, you know, moving other meetings to participate but you all know most of that so I won't bore you with further details there.

Any other comments about any particular timing or any other substance, any concerns about the timing of coming back to us with your list of session chairs? Again we're going to be leaning on Chantelle and Maryam to be reminding you of all that as they're probably very involved with you all right now in terms of finalizing your breakout agendas and things like that. I'm hopeful that's planning you can all do sort of comprehensively and together.

One other thing I noted -- and I'm just quickly looking here at my notes -- from a staffing perspective we're going to have six ICANN, you know, staff there in terms of the direct support for you all and pulling everything together. And yes Barb I think we're targeting the 31 January for session leads, that's next Tuesday. And so that will be great if you guys could have that to us. But from a staffing perspective the folks on this call those on Benedetta and

myself will be participating. We're also going to have Glen de Saint G ry there. It's very important as many of you know Glen's news transitioning to more of a consultant role for us certainly over the next several months. She's close by geographically so we're going to have Glen there. And then we have two meeting support teams Josh Baulch for the technical work, (Mia Sito) for all the work with respect to the hotels, the physical arrangements, the meeting rooms and all of that. We'll have G ran remotely. We'll have David Olive there in person for the 13th and the very early part of the 14th and then Jamie at least for a day and a half and probably for two days if he can work that out.

I do want to flag as well that since David is going to be there on the 13th he's happy to do one on ones with folks on any particular issue that might come up. And as that comes up please email him directly. His Executive Assistant Susie Johnson is helping to coordinate his calendar for that day. And of course, you know, reach out to me or Benedetta on that too and we can help facilitate that connection with Susie. Anything that I am missing, forgetting Benedetta, Chantelle, Maryam or Ozan? Oh and I'll note giving folks an opportunity to raise their hands or whatever there is that Maryam and Chantelle will also be supporting the meeting not in person but, you know, all of your calls and the community activities you're doing is breakouts. And they'll be assisting us from a remote participation standpoint as well.

Oh thank you Kathy. Yes I should mention that we have scheduled a Webinar for newcomers or somebody who's a veteran and just wants a refresher course for next Tuesday, January 31 same date that you asked Barbara about when providing back the feedback on the session leaders. We scheduled that for 14:00 UTC. It's going to be recorded and transcribed. And immediately or as soon as possible after the meeting we'll get that posted on the meeting Web page so that, that will be available to folks.

And please many of you are experienced veterans of this and that probably answering questions directly to members of your community but if anyone has individual questions we're more than happy to answer them from a staff perspective if someone wants to reach out to us by phone or email. But yes we've targeted next Tuesday. Trying to do it, you know, not the last minute but give people a little bit longer time period for some of that information but close enough that, you know, you're not going to forget the information. And then some of you have participated that in the past it's purely for background and flavor. You know, people will prepare as they do as individuals for some of the substantive issues but just to give them background in the sense as to how you guys have conducted things in the past.

Seeing or hearing nothing from my colleagues I'll look one more time for any of you as planners if there's anything else that you would like to raise, anything that you all need to discuss as the group otherwise I'm going to be very thankful for all of the efforts and input that you all have provided to date. I note that Farzaneh is typing. Yes not - the newcomer Webinar Farzaneh from our perspective is just to -- because I think you participated in the one last year -- is just to give folks a general idea, you know, why are we having this meeting? What's the background of it? What's the general arc of the two days? How do things fit in? And quite frankly just to create a space for folks to know that they're welcome, that we're more than happy to help in any perspective. Just trying to, you know, ease the transition of folks and so they're not coming in fresh going what is this, I'm uncomfortable I don't know what's going on. Again you guys are doing a lot of that in your conversations I'm sure individually within your community. We just want to give them a bigger and broader context.

Yes anyone will be welcome. As all of you know in the past in terms of remote participation/observing because it's really much more what it is we

end up getting a broader group of people and if I recall in past meetings folks from other communities just peeking in to see what's going on. So yes I mean the Webinar shouldn't be limited. And I don't feel or think that we should have any constraints about participating. With everyone's workload I can't imagine that someone who isn't a delegate really wants to spend a lot of time in the Webinar. But if you have folks who are part of your community who you think might benefit from hearing about it because they're going to be remote observers I would be, you know, more than happy to welcome them. And again we're going to record and transcribe that Webinar so anyone will be able to reference that on the community wiki delegate or not delegate. I actually used some of the materials that we've put up together in the past when I was first alerting Göran to the meeting just to give him background. So I mean I think it works well for everybody. We've also invited before anyone asks because I haven't been able to keep up with the chat our newcomers, you know, the NCAs. And they've expect interest in participating as well. Thanks Benedetta for that additional chat piece.

So I don't have anything else substantive. So I'm just interested if there's anything else that anyone else would like to contribute to this otherwise thank you all very much and we'll see you in Reykjavík in a couple of weeks. And just in case you're worried about it as far as I know the threatened summit between President Trump and President Putin is no longer being planned. But that would be a very interesting outside sort of challenge for us if that were to take place at the same time.

Farzaneh asked in the chat number 1 I see Benedetta's hand is raised. I'll quickly double check if there are any final questions. Farzaneh I had flagged for you all in terms of talking about the next intersessional but probably you might talk about that as part of your agenda for the NCPH procedural in-house issues. And there the major focus on that is going to be your selecting of the

next board member, you know, probably, you know, review your requirements under the new bylaws to have to do that. But if there's time I would think that, that would be the time you'd be talking about the future of intersessional meetings.

Some of our early planning calls I think the interest or intent was to not make a decision at least begin the discussion about when and where you would have the next one. So we're certainly requesting that in the FY '18 budget. And so whether that's later this calendar year or next calendar year we're certainly open to having that conversation. Yes and remote participation I keep adding the term observation more than anything is going to be open. We're going to be publicizing the contact information on the Web site on the wiki space. And so from a transparency perspective anyone would be able to sort of observe what's going on. Benedetta I'll turn the microphone over to you. I see you've had your hand raised.

Benedetta Rossi: Thank you Rob. I just wanted to give a quick clarification regarding the purpose of the Webinar just Farzaneh was asking some good questions about that. Since I mean the reason why we decided to hold it last year was mainly because the full list of delegates wasn't part of the planning team it was mainly leaders and volunteers who wanted to be on the planning list from the community perspective. There's a similar situation this year. I know that in this case recently we've had a lot of the delegates who have joined the mailing list and attended some of the calls but for those who haven't or might have missed some of the information or logistics that's sort of why we're holding the Webinar. It's not necessarily to go into further details on the sessions because that's sort of the planning team's responsibility. So I just wanted to update you about that. Thank you.

Rob Hoggarth: Thank you. Yes that's very helpful. I mean I think our intent for the Webinar is to give folks an opportunity to ask questions. We don't intend it's almost like this call or others is we don't intend to talk the whole time. I mean it's really to let people ask questions and get some perspective on things. And so the chat and any recordings will I hope be helpful in that regard.

All right, well thank you all very much. Again some of you are just joining others you've been through this entire almost literally every call the last couple of months. Thanks very much. As usual everyone has been very collegial about putting this together. You all had some really good conversations about pulling together these issues and some good debate. So thanks very much for doing that. We will look forward to seeing all of you here in 18 days in Reykjavík. Anything comes up any difficulties or problems please reach out to us. We'll continue to press our community constituency travel teams on the visa issues. That's becoming a much broader issue of course so we'll have as much information as we can for you guys on that moving forward. And we'll work as hard as we can to finish up any final plans before that.

So thanks everybody very much. We'll see you in a couple of weeks in Iceland. And let's stay in touch. On email please get those session leaders information together. And we'll look forward to a great meeting. Thanks everyone. Feel free to keep chatting on the in the room. Maryam let's leave that open for a little bit and we'll see you all soon. We can end the recording. Thanks very much. Bye-bye.

Maryam Bakoshi: Thank you very much. Iris please you may stop the recording and disconnect all lines. Thank you for your time today. Thank you to all participants who are attending the call today. Goodbye.

Rob Hoggarth: Thanks very much Maryam for your support. Thanks Chantelle and Ozan and appreciated all of your patience as you worked through the glitch. That was great.

Maryam Bakoshi: Thank you all.

Rob Hoggarth: All right, bye-bye Maryam. I'm disconnecting now. Bye-bye.

Man: Thanks Rob.

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