

Work Stream 2 - Diversity

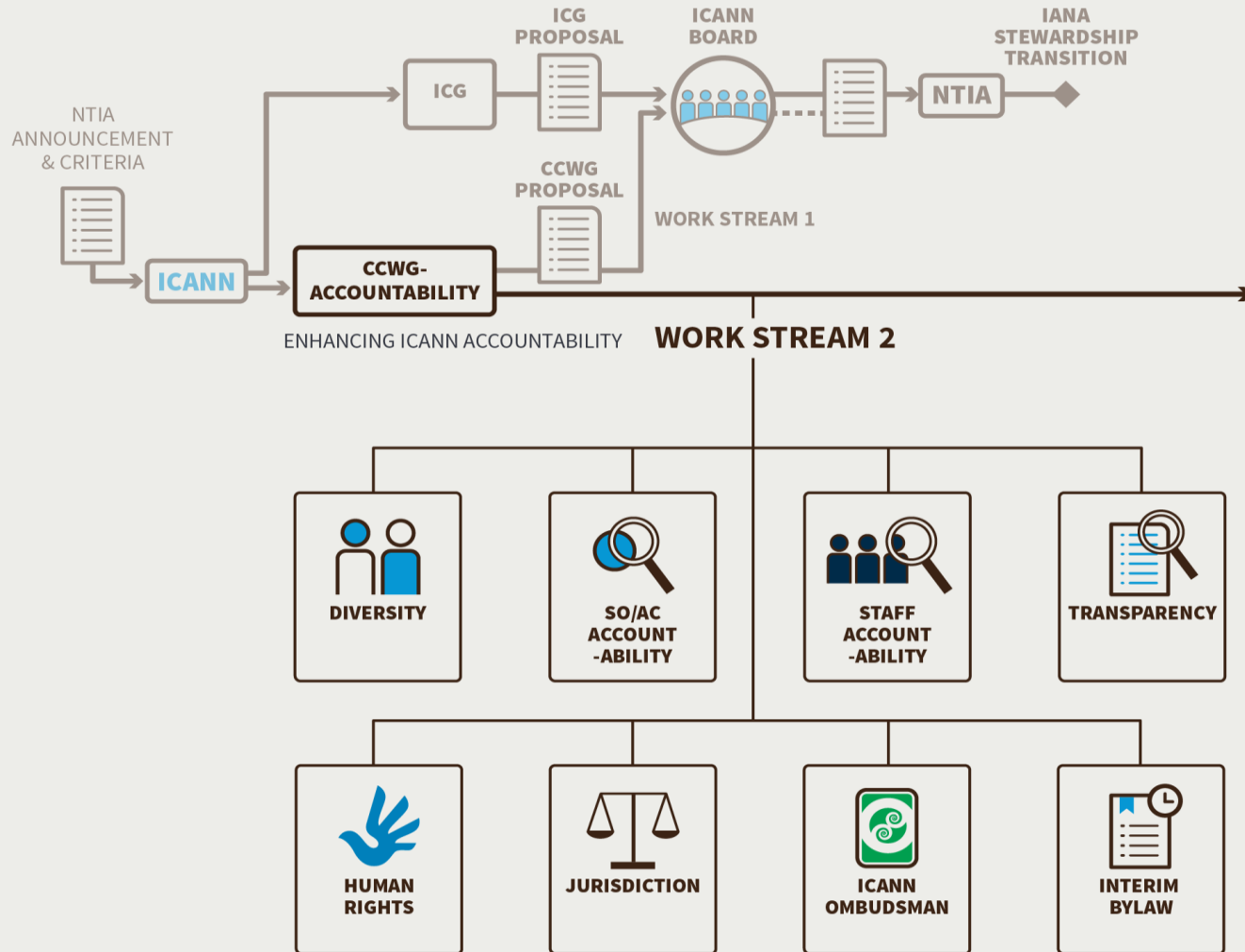
Call #1

Monday 9th August 2016

13:00UTC

Work stream 2

IANA STEWARDSHIP TRANSITION COORDINATION



Additional topics :

- Review of CEP
- Community guidelines for conduct during Board removal process

Role of rapporteurs

- Coordinate work of the subgroup
- Ensure subgroup stays within its « mandate »
 - CCWG Supplemental Report has framed each issue (background papers will be provided)
- Provide regular, neutral reports on proceedings to the CCWG
- Liaise with co-chairs and other rapporteurs as appropriate
- Ensure requests for legal advice (if any) are adequately documented and necessary

WS2 subgroup deliverable – a common framework

Executive summary

Description of issue

- Current state of play
- Supplemental Report

Recommendations

- requirements for recommendation (no wordsmithing expected)
- Rationale for recommendation

Assessment of recommendations

- How do the recommendations meet the “NTIA criteria” ?
- Are the recommendations compliant with WS1 recommendations ?

Subgroup Working Methods

Subgroup(s)

Given the small size of the subgroups and the specificity of the work each is undertaking its proposed that the subgroups meet via teleconference for one (1) hour on a weekly schedule. The majority of subgroup work is expected to be through written submissions using the subgroup mailing list.

Role of Staff Support

Staff support will participate on each subgroup's one (1) hour meeting to capture action items, however each group will need to be prepared to manage their own draft document development. Once the subgroup has submitted their agreed draft for CCWG Plenary consideration, staff support will assume document management on behalf of the CCWG.

Calls, prep and debriefs

- Monthly CCWG plenaries (every other week between mid Sept and Hyderabad to intensify preparation)
- Prep calls with all rapporteurs before these calls
 - refine agenda for plenary (including time allocation)
 - Identify key documents to be circulated in advance
 - No decision making on substance
- Debrief calls with all rapporteurs after the plenaries
 - ensure clarity of Action items and next steps
 - discuss how to adjust plans accordingly.

Subgroup Working Methods con't

Reporting to the CCWG-ACCT

- Documents for consideration by a subgroup or the full CCWG-ACCT should be available at least 24 hours prior to a meeting to allow for proper consideration.
- It is requested that the rapporteurs for each subgroup prepare a written update for the full CCWG-ACCT to consider at its each of its meetings.
- Subgroups should be able to provide the CCWG-ACCT with a draft work plan and schedule within a month of the first subgroup meeting. This is necessary to ensure there are adequate resources available to meet the needs of the subgroups and the overall budget and timeline.
- If subgroups require legal advice that they will have to prepare a formal request clearly stating the question that needs to be answered and why legal advice is required. Once these are approved by the Legal Committee, and the Co-Chairs the request will be forwarded to the appropriate external legal counsel for a response.

Subgroup Working Methods con't

- The CCWG-ACCT as a whole (members and participants), as is current practice, will approve any of the subgroup recommendations.
 - As per its usual practice the CCWG-ACCT will not make any final decision on subgroup recommendations at a single meeting (two reading rule).
 - Most, if not all, CCWG-ACCT recommendations on these topics will also require at least one 40-day public consultation per topic. As such the subgroups are charged with providing written draft recommendations to the CCWG-ACCT for its consideration.
 - Only when the subgroup recommendations are approved by the CCWG-ACCT can they be posted for public consultation.
 - The CCWG-ACCT will consider the comments and decide if another public consultation is required before accepting any final recommendations.

Discussion on Diversity

Diversity in ICANN

From WS1

- Recommendations in the proposal
- Lightning Talks/Papers
- Key Questions for discussions arise:
 1. How shall we define diversity in ICANN context?
 2. What areas shall we focus on?
 3. What we can use as inputs , in addition to public comments, background paper, lightning talks etc
 4. What other experiences can we learn from?

WorkPlan

WS2 Proposed Timeline

Simple/Lighter topics

- **June 2016: sub-groups agreed, commence work on docs for public input**
- **Aug 2016: first discussion with CCWG**
- Sep 2016: refining work
- Oct 2016: CCWG agrees for public input
- 20 Oct-30 Nov: Public Input comment period
- Dec 2016: Analyze public comment staff/subgroups
- Jan 2017: Sub-groups refines and revises output
- Feb 2017: CCWG agrees final Output for consideration by community FOR ADOPTION at Copenhagen

Complex Topics – Intermediate/Long Term

- **Jun 2016: sub-groups agreed**
- Sep-Oct 2016: first discussion with CCWG - identifies whether and how to update community at Hyderabad
- Nov-Dec 2016: second discussion with CCWG (first SUBSTANTIVE)
- Jan 2017: refining work
- Feb 2017: CCWG agrees docs for public input
- 1 Mar to 10 Apr: Public Input comment period
- Apr 2017: Analyze public comment staff/subgroups
- May 2017: Sub-groups refines and revises output
- May/Jun 2017: CCWG agrees final Output for consideration by community

Subgroup time slots

CCWG WS2 Plenary and Subgroup meeting schedules August 2016

	August-2016																															
Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
CCWG PLENARY																																
Diversity																																
Human Rights																																
Jurisdiction																																
SO/AC Accountability																																
Ombudsman																																
Transparency																																
Staff Accountability																																
Guidelines for standards of conduct presumed to be in good faith associated with exercising removal of individual ICANN Board Directors																																
Reviewing the CEP																																
Additional Meetings																																
IRP Phase 2																																
Rapporteurs Briefing																																
Legal Subcommittee																																

Time slots supported for CCWG-ACCT and Subgroups

- 9 one hour slots per week
- 3 UTC time zones 600 UTC, 1200 UTC and 1900 UTC

AOB