

Overview of the Internet Service Providers and Connectivity Providers (ISPCP) as a “Designated Community” within ICANN

1. What is your interpretation of the designated community defined in the Bylaws.
 - a. For example, do you view your designated community more broadly or narrowly than the Bylaws definition?

The Internet Service Providers and Connectivity Providers (ISPCP) is first mentioned in the ICANN Bylaws in Section 11.5 (a) ([link](#)). The ISPCP interprets the definition of its Constituency as one that is representative of commercial entities and Industry Trade Associations within the Constituency. In this respect, we view our role within the designated community as in agreement current Bylaws definition, but more narrowly defined as it is restricted to those who qualify as ISPs.

Accountability Related Policies and Procedures

1. What are the published policies and procedures by which your AC/SO is accountable to the designated community that you serve?

The published policies and procedures to which the ISPCP are accountable to are the ICANN Bylaws and Expected Standards of Behaviors, GNSO procedures, the CSG Charter, and the ISPCP’s two governing documents: 1.) Articles and 2.) Procedures.

The ISPCP is a member of ICANN’s Generic Names Supporting Organization (GNSO), and is located within the Commercial Stakeholders Group (CSG) in the Non-Contracted Parties House (NCPH). As such, it is accountable to the procedures outlined by the groups’ respective governing documents.

RESOURCES:

- *GNSO related articles are contained in the ICANN Bylaws. Please see §X: GENERIC NAMES SUPPORTING ORGANIZATION:*
<https://www.icann.org/resources/pages/governance/bylaws-en#X>
- *GNSO Operating procedures:* <https://gns0.icann.org/en/council/op-procedures-01sep16-en.pdf>
- *CSG Charter:* <http://www.bizconst.org/assets/docs/ICANNCSGCharter2010.pdf>
- *ISPCP Articles (adopted in 2009):* <https://community.icann.org/x/EgWpAQ>
- *ISPCP Operating Procedures:* <https://ispcp.memberclicks.net/assets/docs/ISPCP-Operating-Procedures.pdf>
- *ICANN’s Expected Standards of Behavior:*
<https://www.icann.org/resources/pages/expected-standards-2012-05-15-en>
- *ICANN’s core values 1.2(b) of the ICANN bylaws:*
<https://www.icann.org/resources/pages/governance/bylaws-en/#article1>

1.a. Including:

i. Your policies and efforts in outreach to individuals and organizations in your designated community who do not yet participate in your AC/SO.

Outreach efforts, per the ISPCP Procedures, are described in Section 7:

“The ISPCP will undertake best efforts to broaden participation and awareness of the Constituency and its activities wherever possible and with the resources at its disposal. All ISPCP members should be expected to assist with this goal within their own sphere of activities and flag opportunities for outreach to the Executive Committee.”

Outreach Strategy

Annually, an ISPCP Outreach Strategy is created and approved within the ISPCP, outlining its implementation strategy for the upcoming year, and expected outcomes, which includes activities like, but not limited to, the support of events and travel requests.

The Outreach committee meets via teleconference before each ICANN Public meeting for planning purposes. The Outreach team also drafts an Outreach and Strategic Plan annually, which can be found on the ICANN Wiki space (pending) and actively participates in the Community Regional Outreach Pilot Program (CROPP).

Bulletins

Bulletins (sometimes referred to as Newsletters) are published by the ISPCP in advance of the annual ICANN Public Meeting and archived on the ISPCP website.

RESOURCES:

- *ISPCP Articles (2009 - current):* <https://community.icann.org/x/EgWpAQ>
- *ISPCP Outreach and Strategic Plan for FY17:*
- *ISPP's CROPP travel forms for past and upcoming travel and outreach events in FY17 will be tracked here:* <https://community.icann.org/x/2w2OAw>
- *ISPCP Bulletins archive:* <http://www.ispcp.info/ispcp-bulletin>

1.b. Your policies and procedures to determine whether individuals or organizations are eligible to participate in your meetings, discussions, working groups, elections, and approval of policies and positions.

The ISPCP's policies for determining whether individuals or organizations are eligible to participate in ISPCP meetings, discussions, etc., are outlined in Chapter II., Membership, of the Articles (<https://community.icann.org/x/EgWpAQ>).

Eligibility to Participate

Membership Application Process & Credentials Committee

In order to be eligible to participate within the ISPCP, organizations and their representatives (primary representative and others), first must become a member.

Membership - Eligibility criteria are outlined in Chapter II., Membership, within the Articles:

“Individual commercial entities and Industry Trade Associations may apply for membership if they are:

- ISPs or connectivity providers who
 - operate an Internet backbone network, or
 - provide transit to either Internet users or 3rd party Internet content, or
- an industry trade association that
 - represents ISPs, portal services, or electronic commerce companies, or
 - provides to 3rd party organizations, over the public Internet, either 1) Internet-based application services or 2) managed security services and demonstrate that the activities of the gNSO commercially affect themselves and understand that Delegates appointed to the Constituency need to participate on a regular basis in the work of the Constituency.”

To be a member you have to represent ISPs. Electronic Commerce companies who are not ISPs would not qualify for membership, those that are ISPs would.

Application Process

The process for becoming a member of the ISPCP begins with submitting an application to the ISPCP Secretariat (secretariat@ispcp.info) or via the website <http://www.ispcp.info/>, which is then reviewed by the ISPCP’s Credentials Committee (CC) for consideration per the membership eligibility criteria. If an application is approved, the applicant (i.e., the organization/association) is notified within 14 business days and the new member is added to the mailing list.

Appeals

Process not yet included

Meetings

The ISPCP’s teleconference meetings is held once a month, and is open to all ISPCP members. The ISPCP holds a public meeting open to guests during each ICANN Public Meeting. This is outlined in Chapter 3, section 2 in the articles:

“The ISPCP shall use formal meetings, conference calls and electronic communications to ensure broad awareness of all relevant issues across its membership. The Constituency shall endeavor to meet during each official ICANN meeting, as well as calling ad hoc meetings and teleconferences as deemed appropriate by its officers. Agenda’s, meeting notes and mp3 recordings from our public meetings held during ICANN meetings are posted on the Constituency website.

RESOURCES:

- *ISPCP Articles (2009)*: <https://community.icann.org/x/EgWpAQ>

1.c. Transparency mechanisms for your AC/SO deliberations, decisions and elections

There are no specific transparency mechanisms for the ISPCP outlined. However, the ISPCP Articles (2009) describe the decision making and election processes in detail. Elections are managed and recorded by the secretariat.

RESOURCES:

- ISPCP Articles (2009 - current): <https://community.icann.org/x/EgWpAQ>

1.d. Mechanisms for challenging or appealing elections

| *Not yet covered. There wasn't any case so far.*

1.e. Any unwritten policies related to accountability

2. Were these policies and procedures updated over the past decade? If so, could you clarify if

- a. they were updated to respond to specific community requests/concerns?
- b. Do your AC/SO have mechanisms by which your members can challenge or appeal decisions and elections? Please include link where they can be consulted.
- c. Do your AC/SO maintain unwritten policies that are relevant to this exercise? If so, please explain.

Not yet applicable.

Other possible resources:

ICANN GNSO ISPCP Page: <https://gns0.icann.org/en/about/stakeholders-constituencies/csg/isp>

ICANN GNSO CSG Page: <https://gns0.icann.org/en/about/stakeholders-constituencies/csg>