Minutes of Meeting

MEAC-SWG Call 9 – Wednesday 5 October 2016

The ninth call for the MEAC-SWG took place on Wednesday 5 October 2016 at 10.00 – 11.00 UTC. The call had 8 members and observers of the MEAC-SWG, and 3 ICANN staff members.

On the Call we had Walid Al-Saqaf (Chair), Hosein Badran, Dhouha Ben Youssef, Hadia ElMiniwai, Manal Ismail, Nadira Alaraj, Rao Naveed Bin Rais, and Tijani Ben Jemaa. And from ICANN Staff, we had Baher Esmat, Milena Timurcuoglu, and Fahd Batayneh.

The agenda for the call covered the following topics:

- Update on progress so far;
- Discussing proposals to the diagrams;
- Updating sections of the strategy document and integrating the diagrams into it;
- Plan for ICANN 57 in Hyderabad;
- Discussing frequency of meetings; and
- AoB

Update on Progress so Far

The chair noted that the 3 diagrams representing the 3 focus areas have been updated since the last call, and they are now simpler reflecting "Objectives" and "Actions" only. The part on "Recommendations" was removed as this could appear in the annual action plans of the strategy.

Discussing Proposals to the Diagrams

The Chair and the SWG members went through the 3 diagrams for the 3 focus areas. The chair indicated that the restructuring of the diagrams was found to make the implementation of the strategy easier. There were still comments and feedback shared on the phrasing of objectives, addition of actions and linking between some actions and objectives, and the chair asked that such they be shared via the mailing list to involve other members and proceed with changes as required.

The topic of "Vertical Integration" was brought up, and the group agreed to ask ICANN Staff to decide on when to develop a Vertical Integration sub-group. It was felt that such a group was not necessary at this point in time and that ICANN Staff should have the liberty to set up ad-hoc groups as required while consulting group members when needed during or before the implementation stage.

Updating Sections of the Strategy Document and Integrating the Diagrams Into it

ICANN Staff updated the group on the strategy document and said that the document template uses the same headings of the previous strategy document with some slight additions and amendments. ICANN Staff indicated that some sections have text against them, but the remaining parts of the document rely, more or less, on finalizing the 3 diagrams. It was agreed during the meeting that once the group is in

consensus on the 3 diagrams and mark them as final, ICANN Staff will work with the Chair on jotting down text.

Plan for ICANN 57 in Hyderabad

ICANN Staff said that a 90-minute slot was booked on the ICANN 57 agenda, adding that the community will be updated on the regional work; mainly the work of the CDG, updates on the DNS-EC, and the work of the MEAC-SWG. The final date and time is to be confirmed, but the preliminary date and time of the requested slot by was said to be Tuesday 8 November at 15.15 – 16.45 Indian Standard Time.

There was a question on how to incorporate any feedback received during the session into the strategy document, and it was agreed that ICANN Staff will provide a summary of the session to the SWG, whose members can decide on how to to have incorporated.

It was agreed that a public comment period needs to be announced before the ICANN meeting to collect feedback on the strategy. ICANN Staff committed to check internally how the process regarding public comments and come back to the SWG with an update.

Discussing Frequency of Meetings

After discussions amongst those on the call, the group was fine with having the call on weekly basis from now leading to ICANN 57 in Hyderabad to ensure that we get a draft document in time for ICANN 57. However, it was suggested to finalize this with the SWG members over the mailing list.

Any Other Business

No other business. The Chair adjourned the call.