

# Minutes of Meeting

## MEAC-SWG Call 1 – Monday 13 June 2016

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The kick start call for MEAC-SWG took place on Monday 13 June 2016 at 11.00 – 12.00 UTC. The call had 26 members and observers of the MEAC-SWG, and 3 ICANN staff members.

The agenda for the call included

- 1) Introduction to the MEAC-SWG;
- 2) Chair and Vice-Chair Roles and the Way Forward;
- 3) Timelines; and
- 4) Frequency of Calls.

### Introduction to the MEAC-SWG

ICANN staff shared the mandate of the MEAC-SWG, the region the strategy will cover, membership count, and the wiki page where the work of the MEAC-SWG will be published at. Also shared were pictures and contact details of ICANN GSE Middle East staff who will work closely with the WG on developing the strategy and implementing it.

### Role of Chair and Vice-Chair

Heavy discussions on the process of selecting a Chair and Vice-Chair for the WG was undertaken on the mailing list, and it was suggested to move the discussions to the call to finalize it. There was clear dissatisfaction on how the process of choosing the Chair and Vice-Chair was undertaken. *Farzaneh Badli* found the process to be bizarre and broken, yet she emphasized that her dissatisfaction was at the process and not at the candidates. *Fouad Bajwa* summarized what took place on the mailing list; which, was in accordance with the Charter document, and *Hamza Ben Mehrez* seconded him. *Rafik Dammak* suggested not to rush things, and *Hanane Boujemi* agreed with him.

It was suggested to re-open the process, ask nominations from group members to be noted on the list, and then a voting process to conclude it all. Those who seek nomination for any of the two positions must submit a statement of interest, and must also emphasize what added-value they intend to bring to the WG. Finally, ICANN staff will initiate a voting pole for members to cast their votes, and then issue the final results.

### Timeliness

Hadia suggested looking into section '5' entitled "Deliverables" in the Charter document as guidance on how to develop the timeline. ICANN staff did stress the importance of seeking ICANN 57 in Hyderabad in early November 2016 as a milestone date to share findings of the strategy with the wider community. Tijani did raise concerns on the tight timeline, and ICANN Staff reacted that the milestone of ICANN 57 need not be in the form of a final strategy document, and that a draft document would be an open option.

## Frequency of Calls

There was no consensus regarding frequency of calls:

- Some suggested having 60-90 minute teleconference calls, but not longer.
- There was a suggestion for having 2 calls per week (due to the tight schedule), a second suggestion for one call per week, and a third suggestion to have calls as the need arises
- There was a suggestion to fix 3 dates and times, and rotate amongst them for each call.

Thus, it was suggested that the Chair and Vice-Chair of the call; once confirmed, shall work on this along with the timelines with the WG members.

## Action Items from the Call

1. ICANN Staff to re-initiate the process of selecting the Chair and Vice-Chair. A 3-day window starting from Monday 13 June until Thursday 16 June at 12.00 PM UTC will be open for accepting nominations. Every potential candidate; whether applying for the Chair or Vice-Chair roles, must submit a Statement of Interest (Sol). After this, a 3-day window starting from Thursday 16 June at 12.01 PM UTC until Sunday 19 June at 12.00 PM UTC will be maintained for voting. ICANN Staff will create an online space for MEAC-SWG to cast their votes.
2. ICANN Staff to circulate a Doodle Poll for the next MEAC-SWG teleconference call scheduled to take place on the week of 19-24 June 2016.