

CCWG-Accountability

WS2 and FY17 cost estimates for the CCWG

Estimating FY17 (July 2016 to June 2017)

- ICANN requires Budget estimates for FY17 by the end of May 2016 for the CCWG-Accountability and CWG-Stewardship which should be approved by these groups.
- Given legal costs for WS2 cannot be estimated at this point they do not need to be included in these estimates.
- Budgets for legal costs will have to be approved by the ICANN Board when it becomes possible to properly estimate these.
- Requests for budgets for external services not initially budgeted will have to include a detailed rationale, expected and specific outcomes, schedule for deliveries and cost estimates by the supplier. Costs for these will be tracked individually.

WS2 Projects

There are 9 WS2 topics:

- Diversity
- Human Rights
- Jurisdiction
- SO/AC Accountability
- Ombudsman
- Transparency
- Staff Accountability
- Guidelines for standards of conduct presumed to be in good faith associated with exercising removal of individual ICANN Board Directors; and
- Reviewing the CEP (as set forth in Section 4.3)

Additional topic carried over from WS1:

- IRP “phase 2”

Core assumptions for FY17 Budget estimates for CCWG-Accountability

- There are a total of 9 WS2 projects + IRP “Phase 2” (completing WS1 work on IRP).
- The expectation is that the work of the CCWG-Accountability should be completed by the end of June 2017.
- The CCWG-Accountability would hold a one day face to face meeting prior to each ICANN meeting.
- There is already a subgroup defined for IRP “phase 2” which expects to complete its work by the end of March 2017.

Core assumptions for FY17 Budget estimates for CCWG-Accountability - 2

- Given the sub-group approach was validated for IRP “phase 2” and that this was discussed with the CCWG-Accountability in Marrakech it would be reasonable to expect that the remaining 9 WS2 projects would be approached similarly especially considering it would be difficult to consider significantly advancing all 9 projects only in plenary session.
- There is no expectation that the 9 WS2 projects and IRP “phase 2” will publish their results in any kind of synchronized fashion – each will be independent. This however does not prevent joint public consultations if possible.

Core assumptions for FY17 Budget estimates for CCWG-Accountability - 3

- If the subgroup approach is confirmed:
 - It is expected that the CCWG-Accountability would only meet in plenary every two weeks until February 2017 when it may need to increase its frequency to weekly (as the results of the subgroups are finalized).
 - Support for subgroups would be similar to WS1 with the following exceptions:
 - Dedicated email list for each sub-group – observers are read-only (cannot post).
 - For plenary meetings – virtual meeting room with recording and transcription.
 - For subgroup meetings – virtual meeting room with recording only.
 - Use of ICANN services including Adobe Connect with PGI/Global Meet for conferencing and ICANN Language Services for transcription.
 - No note-taking by staff, beyond action items.
 - Subgroup members will be expected to draft their own documents. Staff will not produce documents for the sub-groups unless requested, approved, and available.

CCWG-Accountability – FY17 budget considerations based on assumptions

- Current staffing should be adequate to the end of the calendar year:
 - Karen Mulberry – part time - Management and CCWG support
 - Brenda Brewer – full time - CCWG support
 - Grace Abuhamad – part time – ICANN coordination
 - Hillary Jett – part time – communications support.
 - Bernard Turcotte – full time CCWG support and PCST
- Additional CCWG support staff could be required as subgroups prepare and launch public consultations and publish finalized recommendations.
- CCWG-Accountability meetings would continue with the same support as currently available on a bi-weekly schedule unless otherwise required.
- Subgroups would meet once per week or as required.

CCWG-Accountability – FY17 budget considerations based on assumptions

- Public consultations and final reports would be translated as per the WS1 recommendations.
- 1 day face to face meeting prior to November, March and June ICANN meetings – funding rules as follows:
 - SO/AC-appointed members already supported to attend the meeting will receive an extra day of support (one extra hotel night)
 - The three co-chairs will receive support as follows:
 - For A & C meetings, the co-Chairs will receive support to attend the full ICANN meeting since they may be expected to participate in engagement efforts around the WS2 proposals.
 - For B meetings, the co-Chairs will receive support to attend the face-to-face only.
 - Rapporteurs will receive support per the rules for SO/AC-appointed members (if already supported to attend, they will receive support for one extra hotel night).
 - Remote participation services will be available for those who are not able to attend in person.

CCWG-Accountability – FY17 budget other considerations?

- Specialized legal contractors
 - We anticipate that there will be a need for legal expertise.
 - Not all WS2 items will require the same level of legal support, but required legal support could be intensive for items such as HR FoI or CEP review.
 - Our suggestion would be to budget an amount based on a reasonable estimate of low intensity engagement with lawyers, in order to avoid congestion that would delay the work, but clarify that beyond these levels, specific requests to the Board Finance Committee (BFC) would have to be submitted for approval.
- Specialized non-legal contractors.
 - Graphics support – an amount should be available for graphics support.

CCWG-Accountability – FY17 budget other considerations? - 2

- Advisors
 - WS1 Advisors were appointed to support the work of the CCWG-Accountability and not selected by the group. Per the CCWG-Accountability's charter, the group does not control the Advisors, and therefore cannot have the support for the Advisors as part of the work group budget associated with the CCWG-Accountability.
 - The CCWG-Accountability does not require Advisors for WS2. However, since they were not appointed by CCWG-Accountability, ICANN (or the PEG, the group that appointed the Advisors) would need to officially release the Advisors should the CCWG-Accountability agree.
 - The current Advisors are welcome to continue to participate in the work of the CCWG - Accountability as individual participants.
- Other?