ccNSO Council Meeting – Face to Face
30 June 2016

<u>Attendees :</u>

AF
Souleymane Oumtanaga, .ci
Vika Mpisane, .za

AP
Debbie Monahan, .nz
Hiro Hotta, .jp
Young-Eum Lee, .kr

EU
Nigel Roberts, .gg & .je
Katrina Sataki, .lv
Peter Vergote, .be

LAC
Alejandra Reynoso, .gt
Margarita Valdez, .cl
Demi Getschko, .br

NA
Becky Burr, .us
Stephen Deerhake, .as
Byron Holland, .ca

NomCom
Christelle Vaval
Ching Chiao

Regional Organizations
Barrack Otieno, AfTLD
Andres Piazza, LACTLD
Leonid Todorov, APTLD (Remote)
Peter Van Roste, CENTR

ICANN Staff
Bart Boswinkel
Kim Carlson
Joke Braeken

1 Apologies

Apologies were noted from Abibu Ntahigiye, .tz and Ron Sherwood

2 Minutes and Actions

Minutes 16 June 2016 meeting were circulated.

No comments received. Minutes are adopted and all action items are completed.

3 Overview inter-meeting Council decisions

None

4 Approval membership application .dk (Denmark)

The Chair welcomed Demark to the membership – no outstanding issues and have received full approval from IANA.

RESOLUTION 120-01:

The ccNSO Council approves the application of the ccTLD manager of .dk and welcomes Dansk Internet Forum (DIFO), the ccTLD manager for .dk (Denmark), as the 160th member of the ccNSO.

Young-Eum Lee expressed appreciation of Denmark joining the ccNSO, appreciation for their contributions and welcomed them wholeheartedly.

Nigel Roberts added, in an effort to save time, he suggested to wave the reading of the resolutions due to the full agenda.

Moved by Becky Burr
Seconded by Stephen Deerhake
No abstentions
Resolution was carried unanimously

5 IANA Stewardship transition and CCWG-Accountability

5.1 Broaden the mandate of the ccNSO Guideline Review Committee

The Chair noted at the Marrakech meeting, the ccNSO Council requested the Guidelines Review Committee develop process and procedures relating to the implementation of the CWG-Stewardship Proposal. With the adoption of the new ICANN Bylaws, other processes and procedures will need to be implemented.

RESOLUTION 120-02:

The ccNSO Council request and mandates the ccNSO Guideline Review Committee to do all what is necessary including, but not limited to, reaching out and coordinating with other SO/ACs and ICANN staff to develop all processes and procedures the ccNSO should implement according and flowing from the ICANN Bylaws as adopted by the ICANN Board on 27 May 2016. The GRC is requested to present these rules and procedures to the ccTLD community and for adoption by the ccNSO Council.

Moved by Stephen Deerhake

Seconded by Nigel Roberts
No abstentions
Resolution was carried unanimously

No comments or questions were brought forward from the ccNSO Council.

5.2 Progress ccNSO Guideline Selection ccNSO appointed member RZERC

The Chair stated the ccNSO Council must appoint one member to this committee – the charter of RZERC is published and up for public comment (closes 10 July). Guidelines Review Committee has a draft guideline and is currently discussing requirements for those who apply to this committee. The ccNSO must appoint member by 30 September. No action required at the moment.

5.3 Letter CCWG-Accountability

The Chair noted the ccNSO Council has received a request to review the draft proposal for additional budget for work stream 2. In addition, a document developed by the finance committee of the ICANN Board, was forwarded to the ccNSO Council.

RESOLUTION 120-03:

The ccNSO Council validates the FY 17 budget for the CCWG-Accountability and agrees with the formal process as proposed to deal with additional expense requests.

The Chair of the ccNSO Council is requested to inform the ICANN Board of Directors accordingly and co-chairs of the CCWG-Accountability accordingly.

Becky Burr commented she was aware many have seen the report on the budget of CWG and CCWG work stream 1 – and various members of the community and the Board are expressing concern about the pace of spending. She believes they did a large amount of complex work in work stream 1 and significant amount of legal work was required – that said, it was a new process in terms of the amount of work and kind of work that had budget implications, work was done without formal finance and budgeting controls. This is an effort to create budgeting controls and she supports this resolution and it's the responsible thing to do for the community.

Moved by Becky Burr
Seconded by Young-Eum Lee
No abstentions
Resolution was carried unanimously

5.4 Membership CCWG – Accountability

The Chair stated as one of the chartering organizations, in accordance with the Charter, the ccNSO has appointed 5 members to the CCWG-Accountability. The members have been actively and intensively involved in work stream 1, since the creation of the CCWG (started December 2014). One of the members of the group, Eberhard Lisse, wishes to step down. He is ready to continue if a replacement cannot be found. The Chair also acknowledged volunteer fatigue and the need to approach the

volunteers and ask if they are willing to continue. Mathieu Weill had expressed he is willing to continue as co-chair.

RESOLUTION 120-04:

As the CCWG-Accountability will now start with WS 2. Given the expected and extended time commitment of membership, the Council requests its chair to ask the ccNSO appointed members on the CCWG to indicate whether they want to remain on the CCWG-Accountability as member.

If one or more members indicate they want to end their membership, the secretariat is requested to launch a call for membership on the CCWG. Council will use the same selection process as for the original appointments (https://community.icann.org/display/CSPFCWGOIA/ccNSO+Selection+Process+for+Cross-Community+Working+Group+on+ICANN+Accountability).

Moved by Debbie Monahan
Seconded by Stephen Deerhake
No abstentions
Resolution was carried unanimously

Young-Eum Lee asked to acknowledge those members who have been involved in the work – she would like to recognize the 5 members who have participated so actively and expressed her appreciation.

6 CSC membership selection

6.1 Call for volunteers

The Chair noted during the last call, the ccNSO Council adopted the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee, which are publically available on the ccNSO Website. According to the guideline, the ccNSO must instruct the secretariat to send out call for Expression of Interest for ccNSO appointed members. They are appointed by the ccNSO Council; however, they do not need to be members of the ccNSO (open to ccTLDs worldwide).

RESOLUTION 120-05:

In accordance with the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee, the ccNSO Council instructs the Secretariat to issue the call for Expression of Interest for membership of the CSC on 30 June 2016 and close call on Friday 15 July 17.00 UTC. The call for expression should be sent to all emails available, the ccTLDWorld@icann.org, ccTLD community and ccNSO members email lists. The Expressions of Interest should be sent to the following email address: ccNSO-CSC-EOI@icann.org. After closure of the Call for Expression the secretariat is instructed to transmit all Expressions of Interest to all individual Councilors eligible to select members of the CSC no later than Saturday 16 July 17.00 UTC.

Moved by Demi Getschko
Seconded by Ching Chiao
No abstentions
Resolution was carried unanimously
The Chair noted the email address ccnso-csc-eoi@icann.org to apply for the CSC.

Becky Burr noted this is one of the first steps toward implementation and should take a moment to pause and be glad to have gotten this far.

Peter Van Roste suggested a dedicated website or wiki with relevant information.

ACTION 120-01:

Secretariat to create dedicated webpage or wiki space for Customer Standing Committee information

6.2 Selection of Committee or full Council decision

The Chair stated this has been discussed heavily – according to the new ICANN Bylaws and the charter of the Customer Standing Committee, the ccNSO Council must consult with the Registry Stakeholders Group before appointing members to the CSC, and must happen before 22 July. Then, together with the ccNSO Council after 22 July, the full slate of members and liaisons need to be approved. The appointment approval must take place before 12 August. Deadlines are tight and it was agreed to have a selection committee, whose main task will be to consult and liaise with Registries Stakeholders Group and with the GNSO Council. As seen on recent Doodle Poll, quorum cannot be assured, therefore she suggests the authorization of the selection committee to take final decisions on approving members and approving full slate.

RESOLUTION 120-06:

In accordance the ccNSO Guideline: ccNSO Actions Respecting the Customer Standing Committee (CSC), the ccNSO Council establishes a sub-group of the Council, the CSC Selection Committee, of 6 Councilors eligible to select candidates for the CSC (5 ccNSO members appointed Councilors, one from every ICANN region and 1 NomCom appointed Councilor). This group is mandated to coordinate with the RySG and formally appoint the two candidates selected by the ccNSO Council. Further the ccNSO Council mandates the CSC Selection Committee to coordinate and approve with the GNSO Council the full slate of membership (members and liaisons) in accordance with the charter of the CSC.

The following Councilors are appointed as CSC selection committee:

- o   Katrina Sataki (.lv, EU)

- o   Ching Chao (NomCom appointee)

- o   Margarita Valdes (.cl, LAC)

- o   Stephen Deerhake (.as, NA)

- o   Hiro Hotta (.jp, AP)

- o   Abibu Ntahigiye~~Souleyman Oumtanaga~~, (.tz~~ci~~, AF)

Moved by Hiro Hotta
Seconded by Becky Burr
No abstentions
Resolution was carried unanimously

Young Eum Lee noted this is significant moment and based on the names brought forward for the

selection committee, she is "relatively" confident they will be able to select the member that will be the most qualified.

Ching Chiao stated he is happy to see Katrina Sataki is part of this very important committee – she has been working on this and liaising with other groups. Minor procedural question – should those people brought forward as the committee abstain from voting?

The Chair noted anyone is welcome to abstain, however the vote is for the principal of the selection committee – not required to abstain.

Peter Vergote said it was good that it was defined early that the selection committee is not making the final call, but it's the ccNSO Council. He noted, wanting to be clear for the members, that it's not a sub delegation toward a selection committee – and to avoid any doubt, initially it was discussed how can this be done as a ccNSO Council as a whole, but the Doodle poll pointed out a risk that the Council would not be quorate during those very important phone calls.

The Chair also noted according to the guideline, the ccNSO Council is not obliged to have the selection committee.

Ching Chiao followed up saying, this was also something he brought up on the mailing list, the timeline is very tight, and it's the Council who will make the decision. It was also pointed out that it's not for the "selection committee to go out to search and select" it is up to the members to nominate.

Young Eum Lee added further clarification, that when the ccNSO Council is making their choice for ranking, if a Councilor is one of the names put forward, they will not be able to participate in the rankings.

The Chair confirmed after the call for expression of interest has closed, the secretariat will send the names to non-conflicted Councilors and they will be asked to read, evaluate and rank candidates.

7 PDP Review Mechanism and Retirement Framework

The Chair noted in order to launch a PDP at the meeting in Hyderabad, preparatory work must be completed. Including an Issue Report, Appointment of Issue Manager (Bart Boswinkel) and approve tentative timeline for Issue Report – Issue Report must be out for public comment before face to face meeting in India.

RESOLUTION 120-07

1. In accordance with Annex B section 1 of the ICANN Bylaws the ccNSO Council requests an Issue Report, which should address the following topics:
   a. Whether or not the ccNSO should initiate the ccNSO Policy Development Process on the retirement of ccTLDs and review mechanism for decision pertaining to the delegation, transfer, revocation and retirement of ccTLDs.
   b. Whether or not to initiate a ccPDP to develop a policy on Review Mechanism first and defer the decision on the Retirement to a later stage, and if so, when the decision should be taken; and
   c. Whether or not to convene a Taskforce or use other method to address these issues.

In addition, if the conclusion of the Issue Report is to initiate a ccNSO Policy Development Process, the ccNSO Council requests that the Issue Report include a proposed time line for conducting each of the

stages of PDP outlined herein (PDP Time Line).

2. In preparing the Issue Report, and, in proposing a time line for conducting each stage of the ccPDP the Issue Manager should take into consideration and be guided by the following documents:
   - The ccNSO Delegation and Redelegation working group Final report on retirement of ccTLDs, 07 march 2011 (http://ccnso.icann.org/workinggroups/drd-wg-retirement-report-07mar11-en.pdf)
   - The ccNSO Framework of Interpretation working group Final Report, (http://ccnso.icann.org/workinggroups/foi-final-07oct14-en.pdf)
   - RFC 1591 (https://www.ietf.org/rfc/rfc1591.txt)
   - ISO 3166 standard (http://www.iso.org/iso/country_codes)
   - CWG-Stewardship Final Report, Annex O: ccTLD Appeals Mechanism Background and supporting Findings Sections 1414- 1428.
   - and any other matters that the Issues Manager considers to be of relevance.

3. In accordance with Annex B section 2 of the ICANN Bylaws the ccNSO Council appoints Bart Boswinkel, ccNSO senior policy advisor as Issue Manager.

4. To establish a Council sub-committee to act as a steering group for the PDP, and to liaise with and assist the Issue Manager on behalf of the Council, up and until the Council decides whether or not to initiate a ccPDP on review mechanism and retirement of ccTLDs (foreseen to take place at the Hyderabad face-to face meeting). The sub-committee will have 6 members consisting of one (1) Councilor from each of ICANN geographic regions, including the vice-chair overseeing the policy and policy related activities, and one (1) NomCom appointed Councilor. The initial members of the PDP Oversight Committee are:
   a. Debbie Monahan (.nz, AP Region)
   b. Demi Getschko (.br, LAC Region) chair
   c. Peter Vergote (.be, EU Region)
   d. Becky Burr (.us, NA Region)
   e. Souleymane Oumtanaga (.ci, AF Region)
   f. Ching Chao (NomCom appointed Councillor)
5. The secretariat is requested is publish this resolution as soon as possible and upon publication it becomes effective.

Moved by Becky Burr
Seconded by Stephen Deerhake
No abstentions
Resolution was carried unanimously

A comment was brought forward by Becky Burr. She noted this was discussed at the members meeting – this is the next phase in the work and great progress has been made in the Framework of Interpretation. It's time now to kick-off the PDP. She believes it is time for an Issues Report and volunteers have been solicited from across the ccNSO to participate in an oversight committee for issues drafting. This will come back to the ccNSO Council and to the community in Hyderabad for further discussion.

Ching Chiao added after looking at the overall ICANN processes, for the record, he is in favor of starting to review what needs to be done in the delegation or redelegation of the ccTLDs. He also wanted to point out whether this will impact the ongoing IDN ccTLD fast track – would this somehow be incorporated in

the future? Will the PDP review team consider that or is this something that needs to be separate?

Bart Boswinkel answered – the outcome of this group will also apply to the IDN ccTLDs. The IDN PDP and the IDN Fast Track is only about the selection the strings. The delegation, revocation, transfer rule apply to IDN ccTLDs as well as ASCII ccTLDs.

Nigel Roberts stated after looking at the list, he noted having a preference for a single process PDP because the skillset must be marshalled the members and the skillset from the delegation/redelegation working group – it's almost exactly the same for both.

Becky Burr went on to say that in Marrakech there was some desire to do this as a single but in parallel. This is not being decided today – the ccNSO Council is deciding on an issue report, which will cover both topics and the decision that will need to be made depends on priority, the community expressed some desire to prioritize the conflict/dispute resolution review mechanism over retirement – and whether it's one or two, will make some difference when the ccNSO Council can vote and the community can adopt the outcome. She agrees the skillset is close.

8 Outcome ccNSO Council Survey

The Chair reminded the Councilors when first discussing accountability, it was decided the easiest and correct step would be to ask the community what their expectations are from the Council. She asked the Council to consider the next steps that must be taken in order to meet community expectations and deliver better service, and share information.

Young Eum Lee noted there was no distinction between responses from the Councilors and the members – maybe it would be good to separate out the Councilor responses.

The Chair stated a focus should be made toward the negative responses from the survey and think of ways to improve communication.

Bart Boswinkel suggested using the next Council meeting to look at the details further.

Becky Burr asked if the Council will continue to get more ccTLDs to respond and get additional answers.

The Chair suggested not reopening the survey and to discuss the current results and next steps.

Debbie Monahan asked if many comments were received in the "write in" portion and if there is anything that the Council has not seen that would help?

9 Report WG EPSRP

The Chair noted the EPSRP was tasked to provide further on how to deal with certain aspects of the extended process confusing similarities review. The working group has worked hard and has delivered a draft report. The report will now go through public comment.
Bart Boswinkel confirmed next steps will be the public comment period, then the working group may need to update, then submit final report to Council.

ACTION 120-02:
Secretariat to inform Chair of EPSRP of next steps – open public comment on draft report

10 Council Updates
10.1   Chair Update – The Chair noted most of her time has been spent with the Guidelines Review Committee working on the internal processes around the Customer Standing Committee and discussions with the GNSO and Registries Stakeholders Group.

10.2   Vice-Chair Update – No updates from Demi Getschko, Byron Holland added he attended the OACD Digital Economy Ministerial meeting and noted there were mainly policy makers there. He reported reinforcement and strengthening of the notion of an open, borderless, permission less internet. Was good to hear many policy makers say those words out loud. The strain of security and some of the ramifications was still strong, and would encourage colleagues in the ccNSO community to be involved in their local governments, international governments and continue to make our presence felt as independent experts and become trusted advisors.

10.3   Councilors Update – Becky Burr noted she has been elected by the contracted party's stakeholder group (registries and registrars), in the GNSO to replace Bruce Tonkin when he retires from the ICANN board at the end of his three term-limited terms, in November. She wanted to make everyone aware she will be resigning from the ccNSO Council after Hyderabad. She added her heart will still be with the cc's.

The Chair noted according to the Bylaws, the ccNSO only appoints two Board members but it feels like there are three. She wished her all the best.

Written update was provided by Abibu Ntahigiye, (read by Bart Boswinkel) he participated in the IAS 2016 held in Botswana as a panelist and shared the ccNSO PDP process as part of sharing of ICANN PDP to the African community during that event.

10.4   Regional Organizations Update
No RO Updates

10.5   Staff Update
No staff updates

11 Working group updates
The WG provided updates during the ccNSO meeting days.

12 Liaison Updates
Written updates will be circulated by email after meeting.

13 Next meetings
1 September 2016, 11:00 UTC
13 October 2016, 19:00 UTC
Young Eum Lee expressed agreement with alternating but wondered if the time of the 19:00 UTC meeting slightly forward or backward.

The Chair explained that based on the excel graph that was done, those time were chose because it had the least negative impact on most Councilors.

14 AOB

Stephen Deerhake updated the Council on ALAC liaison, Ron Sherwood. He conveyed his greetings to the community, expresses his regret for not being in attendance. He is out of the hospital but faces a long recovery – and he wishes the ccNSO a productive meeting.

The Chair expressed the Councilors wishes for a speedy recovery.

The Chair also noted regarding the first meeting B – she has heard mixed feedback.

Peter Vergote noted in regards to time efficiency, he did not think there was any time efficiencies. As for positive feedback, he believed people liked the cross community sessions, and he has received positive feedback regarding the GEO names forum. It was suggested that there should not be a typical type B meeting as a necessity for having cross community sessions.

Ching Chiao added, speaking for himself, the shorter meeting worked. Travel-wise, shorter meetings like the GDD and this B meeting felt the meetings were efficient. Something to consider at the next meeting, making any important decision late in the meetings, could be impacted.

The Chair noted she has heard from the community, they want to have the ccNSO meetings on Tuesday and Wednesday, as this is how's been done in the past. Which means, cocktail will be on Tuesday evening.

Byron Holland suggested with a 9-day meeting, not everyone will be able to attend all 9 days – the ccNSO should stick with two-day meeting back to back, as usually done, but the days may not be Tuesday/Wednesday. Keep them in a somewhat regular format and not spread out.

Alejandra Reynoso announced there will be a final cross community session in Hall A, regarding the meeting B wrap up and planning ahead for the meeting C.

15 Thank you and congratulations

The ccNSO Council expresses its warm thanks to Juhani Juselius and his team at FICORA (.fi) the local host for their hospitality and assistance during this wonderful event in Helsinki, and in particular for organizing as sole sponsor the very successful ccNSO Cocktail.

The ccNSO Council wholeheartedly congratulates Keith Davidson that he received the ICANN Ethos Award. The ccNSO Council and ccTLD community was fortunate to benefit from Keith's leadership, wisdom and humor in his role as ccNSO Council member, vice-chair, chair of the Delegation, Redelegation Working group and chair of the Framework of Interpretation working group.

16 Closure