



# FY17 COMMUNITY REQUEST FORM

All questions and completed forms should be sent to [controller@icann.org](mailto:controller@icann.org). Please remember that the deadline for FY17 Budget consideration is **15 February 2016**.

## REQUEST INFORMATION

### Title of Proposed Activity

RSSAC at IETF

### Community Requestor Names

Tripti Sinha and Brad Verd

### Co-Chairs

RSSAC

### ICANN Staff Community Liaison

Steve Sheng

[steve.sheng@icann.org](mailto:steve.sheng@icann.org)

## REQUEST DESCRIPTION

### 1. Activity: Please describe your proposed activity in detail

As part of its reorganization, the RSSAC formed a Caucus that is currently composed of 71 technical experts. The RSSAC Caucus will meet at every other IETF meeting to advance its work in developing advisories as well as engaging the wider technical community on issues related to the operation, administration, security and integrity of the root server system. The RSSAC is requesting support for two RSSAC Caucus members, the two RSSAC co-chairs, and two support staff to travel to every other IETF meeting in FY17, as well as renting an IETF meeting room to hold a Caucus meeting for an expected attendance of 50 participants.

This \$60,000 request would allow the RSSAC Caucus community to ensure it has a formal presence at IETF meetings. It would also allow for greater engagement with the technical community, particularly the DNS root server operators around the world. The four supported travelers would also actively recruit new members for the Caucus. (In FY16, 16 new Caucus members joined following outreach and engagement activities and meetings at IETF92 and IETF94.) The four supported travelers will be encouraged to participate in sessions and workshops at IETF as presenters or panelists as well.

### 2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Outreach and travel support

### 3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

IETF96 July 2016 (Berlin, Germany)  
IETF98 March 2017 (Chicago, IL, USA)

## REQUEST OBJECTIVES

### 1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?



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This request 1) supports a healthy, stable, and resilient unique identifier ecosystem and 2) promotes ICANN's role and multistakeholder approach.

**2. Demographics. What audience(s), in which geographies, does your request target?**

The target demographic is the RSSAC Caucus, which includes members from the North American, Latin American, European, and Asian regions as well as the broader global technical community present at IETF meetings.

**3. Deliverables. What are the desired outcomes of your proposed activity?**

Official minutes of the meetings will be produced. Within one month of the IETF meeting, supported travelers are expected to produce a report on their activities including any Caucus membership application referrals to be submitted to the RSSAC Caucus Membership Committee.

**4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?**

Over time, the RSSAC will track how many new Caucus membership applications are received through the outreach and engagement activities of the four supported travelers at IETF meetings. In FY16, 16 new Caucus members joined following outreach activities and meetings at IETF92 and IETF94.

## RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

**Staff Support Needed (not including subject matter expertise):**

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
RSSAC Support Staff to liaise between supported travelers and Constituency Travel team colleagues	90 days before IETF meeting and through IETF meeting	40 hours total		
RSSAC Support Staff to work with IETF staff to make arrangements for the meetings	30 days before IETF meeting and through IETF meeting	20 hours total		

**Subject Matter Expert Support:**

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
2 subject matter experts would work with the RSSAC and Caucus to set agenda	60 days before IETF meeting and through IETF meeting	40 hours total		

**Technology Support: (telephone, Adobe Connect, web streaming, etc.)**



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Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
2 RSSAC support staff arrange remote participation and manage at IETF meeting	1 week before IETF meeting through IETF meeting	40 hours total		

**Language Services Support:**

N/A

**Other: Meeting Support**

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
1 RSSAC support staff arranges room rental (including audio/visual support) and manages meeting	30 days prior to IETF meeting and through IETF meeting	50 participants	\$10,000 (\$5,000 per IETF meeting)	

**Travel Support:**

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
4 Supported Travelers + 2 RSSAC support staff (airfare, accommodations, per diem/stipend or expenses)	IETF96 (July 2016)	4 economy fare and 2 business fare	\$40,000	Berlin, Germany
4 Supported Travelers + 2 RSSAC support staff (airfare, accommodations, per diem/stipend or expenses)	IETF98 (March 2017)	6 economy fare	\$10,000	Chicago, IL, USA

**Potential/planned Sponsorship Contribution:**

N/A