FY17 COMMUNITY REQUEST FORM

All questions and completed forms should be sent to controller@icann.org. Please remember that the deadline for FY17 Budget consideration is **15 February 2016.**

REQUEST INFORMATION

Title of Proposed Activity	
RSSAC Travel Support for ICANN Meetings	
Community Requestor Names	**Co-Chairs**
Tripti Sinha and Brad Verd	RSSAC
ICANN Staff Community Liaison	
Steve Sheng	steve.sheng@icann.org

REQUEST DESCRIPTION

1. Activity: **Please describe your proposed activity in detail**

This $18,500 request would provide for 1 extra RSSAC support traveler at ICANN meetings. Since receiving travel support for 5 RSSAC members at ICANN meetings as part of the core budget in FY16, the RSSAC has consistently resorted to a lottery or another random selection process to select these 5 support travelers from a pool of 6 applicants. The demand for 6 supported travelers has remained consistent over recent ICANN meetings (ICANN49-54).

2. Type of Activity: **e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other**

Travel Support

3. Proposed Timeline/Schedule: **e.g. one time activity, recurring activity**

ICANN57, ICANN58, ICANN59

REQUEST OBJECTIVES

1. *Strategic Alignment.* **Which area of ICANN's Strategic Plan does this request support?**

This request 1) supports a healthy, stable, and resilient unique identifier ecosystem and 2) promotes ICANN's role and multistakeholder approach.

2. *Demographics.* **What audience(s), in which geographies, does your request target?**

The target demographic is the RSSAC, which includes members from the North American, European, and Asian regions.

3. *Deliverables.* **What are the desired outcomes of your proposed activity?**
RSSAC supported travelers are expected to present on behalf of RSSAC at the "How It Works" tutorial series organized by the Office of the CTO and present in other RSSAC public sessions. RSSAC supported travelers also recruit new Caucus members through outreach and engagement activities at ICANN meetings.

4. *Metrics.* **What measurements will you use to determine whether your activity achieves its desired outcomes?**
Over time, the RSSAC will track how many new Caucus membership applications are received through the outreach and engagement activities of supported travelers at ICANN meetings. The RSSAC will also note feedback on "How It Works" sessions and presentations by the supported travelers.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
RSSAC Support Staff to liaise between supported traveler and Constituency Travel Team	90 days before ICANN meeting through ICANN meeting	8 hours total		

Subject Matter Expert Support:

N/A

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

N/A

Language Services Support:

N/A

Other: Meeting Support

N/A

Travel Support:

Description	Timeline	Assumptions	Costs basis or parameters*	Additional Comments
1 Supported Traveler (airfare, accommodations, per diem/stipend)	ICANN57	Economy fare	$6,500	NA region
1 Supported Traveler (airfare, accommodations, per diem/stipend)	ICANN58	Economy fare	$5,500	EUR region
1 Supported Traveler (airfare, accommodations, per diem/stipend)	ICANN59	Economy fare	$6,500	AF region

* = Average rates provided by Constituency Travel/Finance teams

Potential/planned Sponsorship Contribution:

N/A