All questions and completed forms should be sent to controller@icann.org.
Please remember that the deadline for FY17 Budget consideration is **15 February 2016.**

REQUEST INFORMATION

Title of Proposed Activity	
Strategic Working Session for ALAC and RALO Leaders at ICANN Public Meetings 57 and 58	

Community Requestor Name	Chair
ALAC	Alan Greenberg
ICANN Staff Community Liaison	
Heidi Ullrich	

REQUEST DESCRIPTION

1. Activity: **Please describe your proposed activity in detail**

To help the ALAC and RALO leadership carry out their work, including the current At-Large Review focusing on the nearly 200 At-Large Structures, the ALAC is again requesting Strategic Working Sessions for the ALAC and RALO Leaders to take place on the Saturday at the start of ICANN 57 and 58.

In particular, this request is for the necessary elements of these ALAC Strategy Sessions, including an external facilitator to lead the ALAC in the prioritizing their workload, facilitation skills and a working lunch.

At ICANN 57, both current and incoming ALAC Members, RALO Leaders and Liaisons would be included.

2. Type of Activity: **e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other**

Strategic Working Session

3. Proposed Timeline/Schedule: **e.g. one time activity, recurring activity**

These activities are to take place on the first Saturdays at ICANN 56 and 57 between 9:00 and 18:00.

REQUEST OBJECTIVES

1. *Strategic Alignment.* **Which area of ICANN's Strategic Plan does this request support?**

This activity is placed within the first ICANN Strategic Objective: Evolve and further globalize ICANN. 1.1 Further globalize and regionalize ICANN functions: engagement mechanisms supporting the regional engagement strategies and local community participation in ICANN.

2. *Demographics.* **What audience(s), in which geographies, does your request target?**

Fifteen global members of the ALAC plus incoming ALAC Members at ICANN 57, the 10 RALO Leaders plus incoming RALO Leaders as well as current and incoming Liaisons to the ccNSO, GNSO and SSAC.

However, the At-Large community as a whole would also benefit from these sessions through a more effective ALAC and streamlined group of RALOs.

3. *Deliverables.* **What are the desired outcomes of your proposed activity?**

The deliverables of the requested **Strategic Working Session for ALAC and RALO Leaders at ICANN Public Meetings 57 and 58** include improved collaboration and effectiveness of the ALAC and RALO leaders to discuss important policy development issues, prioritization of workload, development of ALAC and RALO strategies as a group.

The requested sessions will also enable the ALAC and RALO leaders to discuss the challenges of working as a virtual team that has as one of its key responsibilities the involvement of a globally distributed community consisting of five Regional At-Large Organizations and nearly 200 At-Large Structures.

Improved Policy Advice Development will be direct outcome as well.

4. *Metrics.* **What measurements will you use to determine whether your activity achieves its desired outcomes?**

Measurements used to determine the success of the Strategic Working Session include, but are not limited to, the following:

- Improvement in the quality and quantity of inter-sessional output and collaboration by the ALAC and RALOs.
- Increased collaboration and participation of the 15 ALAC members in their regular teleconferences through, for example, increased participation in the monthly teleconferences and by the RALOs in their monthly teleconferences.
- Increased cross-RALO collaboration.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Three members of At-Large Staff support	September through early November 2016 and February	Preparation calls, following up on Action Items + assistance onsite.	Assumed that these support activities are part of normal staff support.	Support includes organization of Strategic Working Session and support during the

	through March 2017.			implementation of the session

Subject Matter Expert Support:

To be as effective as possible, the ALAC is requesting that the Strategic Session include a facilitator to lead the ALAC in the prioritizing their workload. The facilitator will demonstrate management tools and strategic planning skills.

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

Meeting room for one day with telephone, Adigo Bridge, AC room, web-streaming and presentation laptop. As Saturday is now part of Meetings A and C, this support is included in normal meeting planning.

Language Services Support:

Interpretation into FR and EN. This interpretation is already offered to the ALAC as part of their normal meeting activities.

Other:

Catering for a working lunch for the two Strategy Sessions.

Travel Support:

None

Potential/planned Sponsorship Contribution:

None Planned