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To: 'James Bladel'; 'Byron Holland'; 'Louis Lee'; 'Alan Greenberg'; 'Thomas Schneider'; 'Patrik Fältström'; 'Alissa Cooper'; 'Mohamed El Bashir'; 'Jonathan Robinson'; Lise Fuhr (fuhr@etno.eu)

Cc : 'David Olive'; 'Steve Crocker'; 'Bruce Tonkin'; 'Theresa Swinehart'; 'ACCT-Staff'

Subject : CCWG-Accountability timeline

Archive : <http://mm.icann.org/pipermail/accountability-cross-community/2016-February/010894.html>

Dear Chartering Organizations,

As you know, the Cross Community Working Group on Enhancing ICANN Accountability (CCWG-Accountability) has been working since December 2014, to develop a set of proposed enhancements to ICANN's accountability. The work is nearing completion and we want to inform you of the current timeline for finalization of our report so that you can be prepared to review and act upon the final report when its completed and formally sent to your organization for consideration and approval.

- **12 Feb** — Report sent by 22:00 UTC to the CCWG Leadership Team and CCWG Legal Counsel for review with all materials posted on the Wiki (<https://community.icann.org/x/iw2AAw>) for everyone to view.
- **15 Feb** — Report updated (if needed) to incorporate edits from CCWG Leadership Team and Legal.
- **16 Feb** — Report sent to CCWG for 48-hour review (and posted on the Wiki at <https://community.icann.org/x/iw2AAw>).
- **17 Feb** – Minority statements due for incorporation into Final Report.
- **18 Feb** – Final Report sent to Chartering Organizations for consideration and approval.

Once the Final Report is in the hands of your organizations, these are the expected dates for the final steps, as we discussed on the [Transition Program Facilitation](#) call this past Tuesday:

- **25 Feb** – CWG-Stewardship sign-off letter delivered to Chartering Organizations, then to ICG.
- **By 9 Mar** at the latest – Sign-off on Final Report by Chartering Organizations at ICANN55 in Marrakech (in time for the Board to consider).
- **10 Mar** – Public Board Meeting and hand over from ICANN Board to NTIA.

We look forward to the result of the discussions within your community and endorsement of the final document. Please feel free to encourage your community members to begin reviewing the materials at their earliest convenience.

If you have any questions about our timeline or suggestions for our process, please let us know how we can assist.

Sincerely,

Thomas, Mathieu, and Leon

CCWG-Accountability Co-Chairs