UA Technology WG Meeting
30 March 2020

Attendees
1. Dmitry Belyavsky
2. Dennis Tan Tanaka
3. Dessalegn Yehuala
4. Jim DeLaHunt
5. Mark Datysgeld
6. Satish Babu
7. Sushanta Sinha
8. Sarmad Hussain

Agenda
1. Review of FY20 Action Plan for UA Tech WG (Section 4.1.1.)
2. UA Tech WG Planning for FY21
   a. Complete tasks remaining from FY20?
   b. Add additional tasks not listed in FY20?
3. Review of SOW on Content Management Systems shared by UA Measurement WG
4. Continue to develop SOW for standards and best practices
5. AOB

Meeting Notes
The WG went over the FY20 action plan activities and filled in the sheet for planning (as shared with the WG).

T1. UA Readiness has been completed based on the draft shared earlier. This report will be published as UASG026. It may be reviewed or updated over time, as needed.

T2. Sample domain names and email addresses are listed in UASG004. It was suggested to convert this document into text format for easier use. The update should be reviewed in the context of UASG026. It may be useful to prototype UASG026 using content management systems and then upgrade UASG004 accordingly. Plan for FY21.

T3. This pertains to organizational development for being UA ready. A recent case study is done by ICANN org may contribute to this work, as well as UASG026. For such a model to be useful it has to be staged but makes it a significant academic project. EAI WG already talks about Phase1 and Phase2 bifurcation. Similar stages can be developed. We should also think about who needs this maturity model and when? This would require working with other UA WGs. Plan for FY21.

T4. The Tech WG is already working on an SOW for standard bodies. This may be completed within FY20.
T5. UASG005 and UAS007 were updated in the previous year. UASG004 may be updated in FY21. So this is ongoing work.

T6. T7. T9. The Tech WG has already reviewed the popular programming languages and frameworks and produced a SOW. It was discussed if another SOW is needed for FY21 to include additional items. The current SOW will look at testing more broadly and deeply. It was agreed that it will continue in FY21.

T8. Comms WG is working on developing the messages, based on the questionnaire filled by Tech WG members.

T10. This is a remediation effort based on the gaps identified. The strategy for remediation needs to be developed leading to work items, both for proprietary and open source software. It may be on case to case basis. It should be done in possibly a staggered basis and taken up in FY21. Bug reports should be filed against the gaps identified, though it is sometimes not clear if this would be a bug or a feature. It is also important to develop relationships to effectively reach out to the open source communities.

**Action items**

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<tr>
<th>No.</th>
<th>Action Item</th>
<th>Owner</th>
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<tbody>
<tr>
<td>1</td>
<td>Convert UASG004 strings into a text document for use</td>
<td>SH, JDLH</td>
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