UA Technology WG Meeting

22 November 2021

Attendees
Mark Datysgeld
Jim De LaHunt
Sarmad Hussain
Seda Akbulut

Agenda

1. Welcome and Roll Call

2. Next step on [T5 – UA challenges and survey](#), and the methodology

3. AOB

Meeting Notes

In this meeting, UA challenges survey was discussed. The aim of the survey is to identify the big picture and the UA challenges. Suggestions were added on the shared document. Also, some additions were highlighted in blue on the document.

The survey should help UASG decide what the obstacles are and what our action plans will be. We can look at who will benefit from UA, what the cost of implementing UA, what benefits UA will bring. On one side removing the obstacle in supply, and at the same time generating more demand will eliminate the paradox in supply and demand cycle. Also the answers we will receive from the survey should give us actionable items.

It was stated that a similar effort was done in 2018 IGF DC by Dennis T. and Susan C.. Before we conduct similar work now, we can reach out to them to get their insights on what could have been done better. Similarly, a survey was conducted for GAC members. It is valuable to learn from their experience and build on top of it. Because that work also did not get any actionable items in return.

As for the question under "management" stakeholders, some people think UA is important, but don't take any actions. We want to understand what their motivation is, and why they see UA as a priority. We can also formulate the question in a way not just getting the feedback, but also drive the targeted people to take the next steps. Because people usually say UA is important, but don't take action.

Some other question types suggested are:
-   Do you drive your company to meet sustainable goals for UA?

- Do you do sprints in your systems in relation to UA?
- Do you make your team focus a few days to work on UA?
- Could we fit within your scrum sprints something actionable in relation to UA?

We should be able to discuss the UA challenges and big picture within our internal discuss-group first. On the other side, we need to maintain the stakeholder point of view as well. So doing both UA community review and conducting the survey for each stakeholder group (managers, government, etc) may be necessary.

People are interested in UA, and they expect very specific, small, curated pills for UA. To drive this conversation, a meeting methodology was exemplified from Strategic Planning Sessions (SPS), where all notable members, chairs come together in a room and do a Jamboard. Where all people are divided into groups to discuss each question/topic and create their own Jamboard. While others are talking about the answers, anyone can put their ideas on the post-its. This activity can also be done remotely.

The methodology of identifying big picture and UA challenges was suggested in a two-step plan.

Step 1: Internal UA Community Brainstorming Session

Format: 2 hours session with a jamboard in which we prioritize issues and debate their importance. Approach problems from multiple perspectives.

Involve: all UASG Chairs, key members, potentially some of the contractors, and maybe an involved Board member such as Akinori-san. Make it "sort of mandatory", as in, tell members this is very important.

Objective: Understanding from a practical perspective, what challenges we have been facing for the past few years and what we want to address.

Step 2: Conduct an external survey for all defined stakeholders

Objective: based on the findings of Step 1, understand what are the priorities and goals, as well as what we want to accomplish as a priority.

It was noted that we are missing larger group discussions. It would also be good to bring key members for a strategy discussion to talk about what we want, what the UA challenges are and actions. For about 30 actively involved UA members, we may need two hours about these once a year.

Next meeting: 6 December Monday 2021 UTC 1600-1700

Action items

No.	Action Item	Owner
1	Reaching out to Dennis and Susan to get information on similar work done in IGF DC 2018, and get their insights on what could have done better. (The same can be done for the GAC survey.)	Tech WG
2	Brainstorm session with UA Community (key members from all WGs, contractors, LI, ambassadors, UASG chairs, Board members)	Tech WG
3	Annual UA Strategic Planning Session with all key members	Admin Team
4	Reach out to Steve C., Marika or Nathalie P. to get hot tips and know their experiences about conducting a Jamboard meeting. Also check if people can join the Jamboard activity without a Google friendly email address.	Seda