

----- (12/13/2017 12:41) -----

Maryam Bakoshi: Dear all, welcome to the NPOC ExCOM call on Wednesday 13 Dec 2017 at 1300 UTC

----- (12/13/2017 12:46) -----

Maryam Bakoshi: Welcome Poncelet

----- (12/13/2017 12:48) -----

Maryam Bakoshi: Welcome Joan

----- (12/13/2017 12:51) -----

Joan Kerr: Hi Maryam

Joan Kerr: Hi Poncelet

Joan Kerr: I sent the agenda last week, do you have it Maryam

Maryam Bakoshi: Hi Joan, all, might I suggest that we capture Action items in the meetings straight off?

Maryam Bakoshi: If you need an action item written down, please clearly state its an action item and I will write it out in the note pod

Maryam Bakoshi: Would that be OK?

Joan Kerr: be back in one second

----- (12/13/2017 12:55) -----

Poncelet Ileleji: Hello Maryam

Maryam Bakoshi: ;)

----- (12/13/2017 12:58) -----

Joan Kerr: Sure, I thought you were going to listen to tapes and capture the actions from the last meetings. We can capture them now

Maryam Bakoshi: Yes it helps to capture them now and I can send it off almost immediately

----- (12/13/2017 13:01) -----

Joan Kerr: To start the meeting in one minute

----- (12/13/2017 13:15) -----

Poncelet Ileleji: yes i did

Maryam Bakoshi: Poncelet, your hand is up, is it a new hand?

----- (12/13/2017 13:18) -----

Maryam Bakoshi: Thanks :)

----- (12/13/2017 13:28) -----

Maryam Bakoshi: post to the discuss list for comments

----- (12/13/2017 13:30) -----

Maryam Bakoshi: Sure

Maryam Bakoshi: Yes thats fine