

Action Items:

1. An EC member needed to do the NPOC presentation in LA
2. Joan to start google doc for the content
3. EC agree to have a joint NCUC-NPOC Outreach event in PR
4. Joan to send action plans that came from the intersessional to the EC
5. EC members to send a monthly report
6. Joan to provide a template for the reports
7. Maryam to put information on the wiki received from the C
8. Maryam to print 5 copies of the charter review document. Old and New
9. Joan to ask the database developer about building of NPOC website
10. Maryam to send ABR template to Excom
11. Next EC meeting 21 Feb 1300 UTC