**CWG Implementation Action Items – Revised 28 September 15**

| **#** | **Action Item** | **CWG Proposal Reference** | **Required before or after delivery to NTIA?** | **Date Needed** | **Responsible for**  **Action Oversight** | | **Dependencies** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Resolve the location and organisation of the IANA IPR |  | After |  | CWG, IETF, ASO | ICG? | Collaboration of the CWG, IETF & ASO |
| 2 | Formation of PTI | III.A, ¶ 97;  III.A.i, ¶107-114 | After |  | CWG & ICANN | ICG? | Approval by ICANN Board & NTIA |
| 3 | Transfer staff & resources to PTI | III.A, ¶ 97 | After |  | ICANN | CWG &/or ICG? | #2: Formation of PTI  #4: Development of ICANN/PTI Contract  #5: Execution of ICANN/PTI Contract  #8: Development of PTI Operating Plan & Budget  #9: Approval of PTI Operating Plan & Budget  #10: Establish the CSC |
| 4 | Development of ICANN/PTI Contract | III.A, ¶ 97;  III.A.i, ¶115-116;  IV.B, ¶181;  Annex E; Annex S | After |  | ICANN | CWG &/or ICG? | #2: Formation of PTI  #15: Finalize & implement SLEs |
| 5 | Execution of ICANN/PTI Contract | III.A, ¶ 97 | After |  | ICANN & PTI | CWG &/or ICG? | #4: Development of ICANN/PTI Contract |
| 6 | Change root zone maintainer relationship to remove NTIA role | III.A, ¶ 97 | After |  | NTIA, ICANN & Verisign | NTIA & CWG &/or ICG? |  |
| 7 | Revise root zone file change process | III.A.i, ¶ 104;  III.A.iii, ¶147-157;  ¶158 2);  ¶158 3);  IV.A, ¶169-178 | After |  | NTIA, ICANN & Verisign | NTIA & CWG &/or ICG? | #6: Change root zone maintainer relationship to remove NTIA role |
| 8 | Development of PTI Operating Plan & Budget | III.A.i, ¶ 104;  III.A.iii, ¶161-163; Appendices P & Q | After |  | PTI & ICANN | Community |  |
| 9 | Approval of PTI Operating Plan & Budget | III.A.i, ¶ 104 | After |  | TBD | CWG &/or ICG? | Final CCWG Accountability recommendations |
| 10 | Establish the CSC | III.A.i, ¶ 105;  III.A.ii, ¶128-132; Annex G | After |  | CWG | ICG? | Approval by NTIA |
| 11 | Establish issue resolution mechanisms to ensure that problems are resolved effectively | III.A.i, ¶ 105 | After |  | CWG | ICG? | #10: Establish the CSC |
| 12 | Establish a multistakeholder IANA Function Review (IFR) | III.A.i, ¶ 105;  III.A.i, ¶117-127 | After | 2 years after transition | CWG | ICG? |  |
| 13 | Confirm CCWG Accountability conditions are met | III.A.i, ¶ 106 | Before |  | CWG | ICG? | Final CCWG Accountability recommendations |
| 14 | Develop work plan for testing & implementing SLEs | III.A.ii, ¶133-138;  Annex H | After |  | ICANN | CWG | Availability & approval of resources |
| 15 | Finalize & implement SLEs | III.A.ii, ¶133-138;  Annex H | After |  | CWG & ICANN | ICG? | #14: Develop work plan for testing & implementing SLEs  Approval of work plan and resources by ICANN |
| 16 | Define an IANA Separation Process | III.A.ii, ¶142-143;  Annex L | After |  | CWG & ICANN | ICG? |  |
| 17 | Modify the IANA function transition framework as needed | III.A.ii, ¶146-146;  Annex M | After |  | CWG & ICANN | ICG? |  |
| 18 | Determine whether any statutory waivers are needed from the USG and, if so, obtain them | II.A.iv, ¶164-165 | After |  | CWG, ICANN & NTIA | ICG? | Assistance from NTIA |
| 19 | Draft changes to the Bylaws | See Sidley documents | After |  | CWG, Sidley, ICANN | ICG? |  |
| 20 | Approve changes to the Bylaws |  | After |  | ICANN Board | Community | #19: Draft changes to the Bylaws |