Working Draft Schedule/Agenda Framework For GNSO NCPH Inter-Sessional Meeting
February 2016 -- ICANN HQ/Double Tree Hilton – Los Angeles, California
(v6.2 – 20 January 2016)

This draft agenda (v6.2 – 20 January) is the sixth iteration of the February 2016 NCPH Meeting Agenda. Versions of this document will continue to be the vehicle for establishing the general structure of the proposed meeting. The structure is based on previous year programs and is subject to major or minor revisions in each iteration as guided by discussions among community leader/planners and staff. Copies of this document are posted after each planning meeting at - https://community.icann.org/display/ncph/NCPH+Intersessional+2016+-+Meeting+Agenda.

Next Planning call scheduled for Thursday January 21, 2016 1300 UTC.

<u>CONFIRMED CONSENSUS ITEMS</u>:

<u>Meeting Dates</u>: 4-5 February 2016

<u>Meeting Location</u>:

Double Tree Hilton
6161 W Centinela Ave, Culver City, CA 90230
(confirmed)
DoubleTree Los Angeles - Westside

<u>Host Hotel</u>:

Double Tree Hilton
6161 W Centinela Ave, Culver City, CA 90230
(confirmed)
DoubleTree Los Angeles - Westside

1

Delegates:

Seven delegates from each community group – BC, IPC, ISPCPC, NCUC, NCSG, NPOC

Invited attendees to include NCA assigned to NCPH, Board member appointed by NCPH and non-voting NCA on GNSO Council. All have indicated interest in attending as much of the meeting as possible and travel arrangements have been confirmed.

Members of both the NCSG and CSG communities are planning their own potential February 3 events in the Los Angeles area. Those potential activities are not included in this planning document. In view of recent community interest, staff is examining options for an informal Wednesday evening reception at the ICANN Los Angeles Office for arriving delegates.

WORKING DRAFT NCPH MEETING SCHEDULE/AGENDA: (using previous meetings as framework)

Day/Time	Activity/Topic	Staff Needed	Comm Co-Chairs	General Notes	Space
Meeting Day 1	Thursday February 4, 2016				
8:30-9:00	Delegates gather at Double Tree	E3 Staff (RobH, CarlosR)		Delegates free to breakfast in Double Tree restaurant area as desired.	DoubleTree Pacific Room/Foyer
9:00-9:30 Slot A	Introduction and Welcome	E3		Introduction and Welcome from Chair and or Staff. Session includes overview of meeting logistics for the two-day period.	DoubleTree Pacific Room
9:30 – 11:00am Slot B	NCPH Plenary Session #1	E3	TBD	Exploration of Common NCPH Issues Session Co-Chairs- CSG: Phil Corwin (BC) NCSG: Rafik Dammak (NCUC)	DoubleTree Pacific Room
11:00 – 12:30pm Slot C	NCPH Plenary Session #2	E3	TBD	Process for Community Decision Making – Board Seat and Council Vice Chairs	DoubleTree Pacific Room

				Session Co-Chairs- CSG: Lori Schulman (IPC) NCSG: Tapani Tarvainen (NCSG)	
12:30 – 14:00 *Slot D*	Plenary Lunch	E3		Opportunity for informal full plenary discussion on GNSO Review matters. Initial briefing from staff with contributions from any GNSO Review Team in attendance. (Could be chaired by review team member) Co Chairs – CSG: Cheryl Miller (BC) NCSG: Rafik Dammak (NCUC)	DoubleTree Pacific Room Foyer
14:00-16:00 *Slot E*	Plenary Session #3	E3		Possible GNSO Future Session Co-Chairs: CSG: Tony Holmes (ISPCPC) NCSG: Rudi Vansnick (NPOC)	DoubleTree Pacific Room
16:00-18:00 *Slot F*	Breakout SG or Constituency Meetings (if desired)			Agendas TBD by individual SGs or Constituencies (possible review of plenary topics) Note that each SG has a 75-minute block on Friday to plan as they want during the time they are not with the senior staff.	Multiple DoubleTree conf rooms to be assigned – TBD
18:00	Adjourn Day #1				
19:00-21:30 *Slot G*	Reception for delegates and guests at DoubleTree Hotel			Opportunity for Outreach and Networking	Doubletree Hotel – Culver Club
Meeting Day 2	Friday, February 5, 2016				
8:30-9:00	Delegates gather			Delegates free to breakfast in Double	DoubleTree

	at DoubleTree			Tree restaurant area as desired.	Pacific Room/Foyer
9:00-11:45 **Slot H**	SG Roundtables with Senior Staff 9:00-10:15 -- CSG 10:30- 11:45 -- NCSG	Senior Staff (**possible – consider timing shift depending on travel itineraries**), E3		Depending on status of leadership transition, the available ICANN Senior Staff will dialogue with each SG for approx. 75 minutes with a short break for the senior staff between meetings. During this time one SG is meeting with the senior staff, the other SG may conduct a 75-minute topic of interest session. Other Staff can be invited for specific issue briefings as requested. Senior staff topics and non-senior staff meeting time agendas TBD by each SG (please make available previous week (25 Jan) for staff prep).	DoubleTree Pacific Room and other locations
1200 - 1400 **Slot I**	Plenary Lunch	E3		Informal Lunch. Topic – Public Meeting Matters Co-Chairs – CSG: Chris Wilson (BC) NCSG: Rudi Vansnick (NPOC)	DoubleTree Pacific Room Foyer
1400-16:00 **Slot J**	NCPH Plenary Session #4	E3		Shared topics (perhaps session for "Third Rail" issues discussion)– one selection from CSG and one selection from NCSG. Session Co-Chairs- CSG: Greg Shatan (IPC) NCSG: Tapani Tarvainen (NCSG)	DoubleTree Pacific Room
16:00-17:30	NCPH Plenary Session #5	E3		AOB Session (return to previous topics to resolve issues or discuss	DoubleTree Pacific Room

| Slot K | | | | new topics that came up over the two days) Session Co-Chairs- CSG: Tony Holmes (ISPCPC) NCSG: Rafik Dammak (NCUC) | |
| 17:30 – 18:00 Slot L | Closing and Next Steps Discussion | E3 | | | DoubleTree Pacific Room |

MEETING GOALS:

There is general agreement among the meeting planners that one of the goals of the meeting would be to improve "how" the NCPH community talks about issues and conducts itself on issues of common interest. More specific goals articulated for individual plenary session subjects can be proposed/confirmed below.

POTENTIAL DISCUSSION TOPICS FOR PLENARY SG/FULL-NCPH SESSIONS:

Set forth below are potential topics to assign to the various plenary sessions. As noted in the draft agenda above, it will be useful to designate community leader co-chairs for each session discussion. It was noted on the 9 December planning call, defined goals for each session would also be useful. Goals are suggested below for some of the potential meeting agenda topics.

Potential Plenary Issue candidates include (not in priority order):

1. **Common Issues Defined** (*Slot B*) – Session intended to identify and discuss issues/matters where commonality exists and around which common views and strategies could be developed. Perhaps include suggested discussion of how to improve "working dynamics" between SGs (*Goal* – confirm existence of any common-ground issues; reach some agreement on methods

5

for improving future dynamics) (Co-Chairs – BC and NCUC)(*Planning Goal* – identify at least two issues that could be carried forward)

NCPH Procedural ("In-House") Issues (could all be separate sessions) –

2. **Process for Board seat election** (*Slot C*) (*Goal* - agree on process, or at least timetable and plan for defining the process)(Co-Chairs: IPC and NCSG)
3. **Selection process for GNSO Council vice chairs** (*Slot C*) (*Goal* – agree on process)(Co –Chairs: IPC and NCSG)

(some pre-meeting discussions of these topics, if possible, would make the face-to-face sessions even more productive.

4. **GNSO Review Matters** – Update from GNSO Review Team members on GNSO Review Progress (may be particularly helpful for new leaders) Identify issues of commonality to work on or areas of disagreement to potentially resolve as review implementation begins. (Goal – information sharing as a prelude to afternoon GNSO Future discussion) (Co-Chairs: BC and NCUC)

5. **Possible GNSO Future** –Discussion of potential revised structures, operations, etc. (Some interest expressed in a session with Board members in Marrakech)(*Slot E – Plenary Session #3*) (Goal – identifying common principles that NCPH can agree on; potential prep for Marrakech BOF conversation)(Co-Chairs, NPOC and ISPCPC)

6. **Third Rail Issues** and Discussion of how to improve "working dynamics" between SGs – identify and discuss issues where there is disagreement within NCPH. (*Slot J – Plenary Session #4*) (*Goal* - opportunity to share views to improve understanding – not necessarily to reach agreement on any issues)(Co Chairs – IPC and NCSG)

7. **Public Meeting Matters -** Marrakech preparation matters and/or discussion of Meeting "B" preparations; NCPH Meeting at Meeting B? (*Slot I – Plenary Lunch*) (Goal – issue spot and achieve understanding of goals for expected issues at Meeting A in Marrakech issues and scheduling/topic matters for Meeting B in Panama.) (Co-Chairs BC and NPOC)

The following issues have engendered no particular interest to date but we are keeping them on the list for now as program shifts involving senior staff availability/interaction or topic interest in SG breakout sessions or joint session topics adjustments could be taken into account:

8. **ICANN Accountability issues** – (TBD)

6

9. Community Resources and Budget – Improve understanding of existing resources and future capabilities/desires**.**

10. Potential Communiqué Discussions – Session time blocks set aside for preparation of communiqué. (*Goal* – prepare meeting communiqué)(necessary to agree on topic/matter ahead of meeting?)

11. Contractual Compliance Matters (e.g., abuse reporting) Opportunity to discuss area of potential disagreement to see if common agreement can be found. Specific topics can be teased out here.

12. Possible Staff Briefing Topics (during community breakouts or plenary sessions):

- Contractual Compliance
- ICANN Accountability Implementation
- GNSO Review (X)
- Implementation of New ICANN Public Meeting Strategy (X)
- ICANN Budget Preparation Process
- New gTLD Matters
- Other Topics TBD

# # #