Initial Draft "Strawman" Schedule/Agenda Framework For GNSO NCPH Inter-Sessional Meeting
January 2015 -- CSIS HQ – Washington, D.C.
(v7.0 - 6 January)

This draft agenda (v7.0 – 6 January) is intended as a near final version of the NCPH Meeting Agenda. It now reflects consensus to date of the general structure of the proposed meeting and the status of invited guests based on discussions among planning members and feedback from invitees.

CONFIRMED CONSENSUS ITEMS:

Meeting Dates: 12-13 January 2015

Meeting Location:

Center for Strategic & International Studies
1616 Rhode Island Avenue, NW
Washington, D.C. 20036
http://vimeo.com/75426687

Host Hotel:

Beacon Hotel (**across street from CSIS**)
1615 Rhode Island Avenue, Washington, D.C. 20036
http://www.beaconhotelwdc.com/

Official Delegate Counts:

- 24 participants from the CSG and 24 participants from the NCSG.
- Count of 24 per SG includes consensus agreement to add 3 non-travel-supported participants from each SG who will engage as full participants in the plenary sessions.

- The CSG evenly dividing its participants among the three Constituencies – 8 attendees each.
- The NCSG allocated 7 participant seats to the NPOC, 7 seats to the NCUC and then had 10 seats allocated across the general NCSG membership.
- An additional slot is made available to the Nominating Committee Appointee associated with the NCPH. Dan Reed has accepted the invitation and the Constituency Travel Team has his name and contact information.
- An additional slot is made available for New ICANN Board Member to be invited– Markus Kummer. Marilyn C extended the invitation and Constituency Travel Team has his name and contact information to arrange travel.
- **To date, delegate names have been received from all communities. Benedetta and Rob are working with individual communities to confirm all participant slots are filled, are properly categorized and that the Constituency Travel Team is processing all arrangements.**
- Late tweaks to this agenda may be necessary.

A number of individual communities are planning their own potential January 14 events in the D.C. area. Those potential activities are not included in this planning document.

DRAFT NCPH MEETING SCHEDULE/AGENDA:

Day/Time	Activity/Topic	Staff Needed	Comm Co-Chairs	General Notes	Space
Meeting Day 1	Monday, January 12, 2015				
8:30-9:00	Delegates gather for continental breakfast at CSIS	E3 Staff (RobH, CarlosR)		Delegates make way to CSIS on foot from hotels	CSIS second floor
9:00-9:30 **Slot A**	Introduction and Welcome	E3		Introduction and Welcome from Chair and or Staff. Session includes overview of meeting logistics for the two-day period.	CSIS second floor
9:30 – 11:00am *Slot B*	NCPH Plenary Session #1	E3		Topics to include: 1. GNSO Review including SG/C issues 2. Discussion Prep For Time With	CSIS second floor

				CEO and NTIA Discussion leads designated by communities	
11:00 – 12:30pm **Slot C**	NCPH Plenary Session #2	E3		1. "In-House" coordination as needed in light of past differences on Board and GNSO Vice Chair selections. Initial focus on selection issues/processes and then, time permitting, additional topics could include broader intra-GNSO dynamics, e.g. role of the Council in relation to the GNSO community, contracted/non-contracted, etc.) 2. Community Resources and Budget – Marilyn C suggestion 3. Discussion of possible pre-ICANN 53 meeting conference. Discussion leads designated by communities	CSIS second floor
12:30 – 14:00 **Slot D**	Plenary Lunch with Larry Strickling – NTIA (CONFIRMED)	E3		Opportunity for full plenary discussion with Mr. Strickling on Accountability and other relevant issues. ICANN CEO and ICANN Board Chair will also attend.	CSIS second floor
14:00-16:00 **Slot E**	Plenary Session with CEO	CEO, E3		Full plenary discussion with CEO on range of topics TBD by NCPH leaders.	CSIS second floor
16:00-18:00 **Slot F**	Breakout SG or Constituency Meetings			Agendas TBD by individual SGs or Constituencies (possible review of plenary topics and prep for CEO dialogue next day) Note that each SG has a 75-minute block on Tuesday	Multiple conf rooms to be assigned – TBD CSG – on 2d flr

				morning to plan as they want during the time they are not with the CEO.	
18:00	Adjourn Day #1				
19:00-21:30 *Slot G*	Possible Reception at host hotel for local DC area community attendees, staff and other local guests invited by the community. Investigating sponsorship options.			Opportunity for Outreach and Networking (welcome and remarks from available Senior Staff)	at one of the Host Hotels
Meeting Day 2	Tuesday, January 13, 2015				
8:30-9:00	Delegates gather for continental breakfast at CSIS				CSIS second floor
9:00-11:45 *Slot H*	SG Roundtables with CEO 9:00-10:15 -- CSG 10:30- 11:45 -- NCSG	CEO, E3		The CEO will dialogue with each SG for 90 minutes with a short break for the CEO between meetings. During time one SG is meeting with the CEO, the other SG will conduct a 75-minute topic of interest session. Staff can be invited for specific issue briefings if requested. CEO topics and non-CEO meeting time agendas TBD by each SG (please make available previous week (9 Jan) for Fadi prep).	CSIS second floor and conf level conf room
1200 -	Lunch	E3		Informal Lunch. Potential for	CSIS second

1400 *Slot I*				dialogue with NCPH NCA appointee and Board member. Topics TBD	floor
1400-16:00 *Slot J*	NCPH Plenary Session #3	E3		Shared topics – one selection from CSG and one selection from NCSG. Steve M has suggested that CSG topic be new gTLD issues (specific items TBD) NCSG topic TBD Discussion leads designated by communities.	CSIS second floor
16:00-17:30 *Slot K*	NCPH Plenary Session #4	E3		AOB Session (return to previous topics to resolve issues or discuss new topics that came up over the two days) Discussion leads designated by communities	CSIS second floor
17:30 – 18:00 *Slot L*	Closing and Next Steps Discussion	E3			CSIS second floor

POTENTIAL DISCUSSION TOPICS FOR JOINT-SG/FULL-NCPH SESSIONS:

Set forth below are potential topics to assign to the plenary sessions, or for lunch speakers to address. As noted in the draft agenda above, it would be useful to designate a community leader co-chairs for each session discussion.

Top Plenary Issue candidates (not in priority order):

Monday

1. NCPH Procedural ("In-House") Issues – e.g., process for Board seat election and/or a discussion of how to improve "working dynamics" between SGs -- planners agree that some pre-meeting discussions of these topics, if possible, would make the face-to-face sessions even more productive. (see Slot C, Plenary Session #2 - Monday)

2. GNSO Review Matters – (independent reviewers draft prelim report may be out by this date) Identify issues of commonality to work on or areas of disagreement to potentially resolve as review progresses. (see Slot B, Plenary Session #1 - Monday)

3. ICANN Accountability issues - (see Slots B and D, Plenary Sessions on Monday)

4. **Community Resources and Budget -** (suggested by Marilyn C) (see Slot C, Plenary Session #2 – Monday)

Tuesday

5. **New gTLDs** – As suggested by Steve M, this topic has been characterized as having two main areas of discussion; (1) the ICANN assessment plan published prior to the ICANN 51 Public Meeting in Los Angeles and (2) the AOC review of new gTLDs. This session could incorporate staff briefing. (see Slot J, Plenary Session #3 - Tuesday).

6. Possible NCPH Conference before the ICANN 53 meeting in Buenos Aires – suggested by Bill D. (see Slot C – Plenary session #2 – Monday)

Other Suggested Issues possible for AOB or individual, SG or Constituency discussions:

- **ICANN compliance matters**

- **Future of New gTLD/GNSO Environment –** discuss developments/forces that are re-shaping GNSO environment, discuss implications for GNSO as an ICANN structure/community and explore how to address them.

- **IANA Stewardship Issues**

- **Enhancing Matters involving ICANN Global Engagement**

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