

---

TERRI AGNEW: Good morning, good afternoon, and good evening. Welcome to the At-Large Ad Hoc New Meeting Strategy Working Party taking place on Thursday, the 5<sup>th</sup> of November 2015 at 16:00 UTC.

On the call today, we have Beran Gillen, Maureen Hilyard, Eduardo Diaz, Glenn McKnight, and Sebastien Bachollet.

We show apologies from Satish Babu and Sandra Hoferichter.

From staff, we have Heidi Ullrich, Gisella Gruber, Tanzanica King; and myself, Terri Agnew.

I would like to remind all participants to please state your name before speaking for transcription purposes. Thank you very much, and back over to you, Beran.

BERAN GILLEN: Thank you, Terri. Hello, everyone. Welcome back from an interesting meeting in Dublin, for those that attended. I'll just delve right into it, so that we can go through this as quickly as possible. Hopefully, Tanzanica will be joining us later for the meeting.

TERRI AGNEW: She is joined, Beran.

---

BERAN GILLEN: She's already on. Great. Okay. I'm just trying to join the AC right now, so I don't see anyone who's there. Terri, do you have the action items from the last meeting we had, excluding the Dublin meeting, the one that we had before the Dublin meeting?

TERRI AGNEW: Yes. And I did bring it up. The last meeting held was on October 1<sup>st</sup> and the action item was Gisella to send a Doodle to the working party for a call prior to Dublin. And that was taken care of.

BERAN GILLEN: Okay, excellent. We didn't meet in Dublin. We initially were supposed to have... That brings us to action item – or actually point number three. We were supposed to have a plenary meeting in Dublin with the other ACs and SOs, but that was cancelled and we actually had a one-on-one with the meetings team. We met with Tanzania in the ALAC room. That was in Wicklow 1. It was myself, Vanda, Sebastien – did I miss anyone? I believe it was the three of us, and Heidi and Tanzania.

HEIDI ULLRICH: Raf was there as well.

BERAN GILLEN: Yes, Raf was there as well. Rafid was there, my co-chair. We discussed a few things during the meeting. Tanzania gave us some feedback with regards to what they were looking at based on some of the feedback they were getting from the ACs and SSAC and the GNSO. I think those

---

---

were the only ones that have actually submitted something with regards to the structure for Meeting B. I believe they also had the GAC who was also looking at submitting something soon.

But based on the feedback we got from Tanzania, some of the issues that were brought up in the meeting – for Meeting B especially, because I believe most of the emphasis was on Meeting B, because it's the one that's changing the most. I believe they were looking at the board meeting with the whole community between Tuesday and Wednesday morning. So we took the feedback and we were able to tweak our schedule to move the board around. We had the board for Tuesday anyway, but it was in the afternoon where we normally meet the board on a normal ICANN meeting. So we moved that around to accommodate the feedback that we got from Tanzania.

We also discussed whether schools will be in session at the time that we were actually holding the meeting, so that we would take that into account when doing outreach. That was also something that we discussed.

There was also an idea that was brought up by Sebastien, I believe, with regards to having some sort of a plenary – what did we call it? We called it... I believe we called it hot topics, sort of like going around different tables. So the idea is on the day that we do the plenary – the plenary outreach. Remember, before the outreach outside, we're going to have a plenary where we will be meeting with all the SOs and ACs in the morning at the beginning of the meeting.

---

Now, that plenary, we've already gotten feedback from the meeting team. That plenary will probably be no more than an hour long. So an idea was brought up within the group by Sebastien that perhaps we could have – after that plenary, we could have different tables with the different SOs and ACs or the different working groups. And then each table would have a speaker. We will go more detail into this when we get to Meeting B, but just to give you an idea of what was discussed.

Then new people to ICANN would then go [around] to these tables to get a feel, basically, of everything [inaudible] ACs and SOs, what they do. Instead of actually making it a room-to-room thing, it would be one big ballroom with different tables, and then everyone's able to move around the table, sort of like musical chairs sort of thing. This was something that was suggested during the meeting.

What was also highlighted by the meetings team was that the Meeting B would strictly be a policy meeting. So even the fellows and the NextGen that would be brought in for [inaudible] would have a background of policy or basically be policy [enthusiasts]. So that's the whole thing that's driving the Meeting B would be policy – policy based.

So the fellows would also... We also got feedback with regards to the fellows, that the fellows would be focused on the region where the meeting is being held. For example, the Meeting B being held in Panama. The fellows would most likely be focused from that region. So most of the fellows would be drawn from that region. That's one of the things that was also brought to our attention.

---

So based on that feedback, what we decided... I haven't put it on the schedule yet because I [inaudible] floor and then we would discuss. But based on that, the idea is that the nine slots that we have for the working group, the concentration would be on the working group that are based on policy rather than process.

So the working group that we have that are now working with policy, we would then have to go back on our list. I think we identified 10 or so working groups that are active. So out of those 10 working groups that are active, which ones deal with policy rather than process? Then filter those out and then we would actually hone in on those ones and spend more time... And fill up those ones into the working groups that we've created for the meetings A, B, and C. So that was also another output from the meeting we had with Tanzania.

We ended with [agreeing] with Tanzania for her to share the document that she uses to create the schedule. That's the ICANN schedule. We agree that it would help us to actually see how the schedule would look on a normal format for ICANN schedules rather than working with what we currently have, which doesn't take into account coffee breaks, and lunch, and all of that.

So Tanzania just shared that today, so unfortunately I was hoping I could get that document before today, so that I'd be able to work whatever I have into that document and share it with you guys today. But unfortunately I got it late so I'm not able to do that. But I will still go ahead and work on it and share it on the list.

---

This will take into account coffee breaks, tea breaks, and lunch so that we would actually have a better structured schedule than we currently do on the spreadsheet that we're working with.

Another feedback we also got from that is that what we discussed, which Heidi brought up, was with regards to the number of days that we will be using for people who we're bringing in for the general assembly.

One of the ideas that popped up was that perhaps we would bring in people not for the whole seven days if it's a Meeting C, or a whole six days if it's a Meeting A. Not so much of a problem if it's a Meeting B because it is only four days. But for the Meeting A and C, seven days is a long time for hotel accommodation and per diem.

So one of the ideas that came up was perhaps we would move the general assembly up in the week so that we will perhaps not necessarily have to keep people the whole week and probably only bring them in for three or four days and then release them, rather than having them the whole week just to wait for the general assembly towards the end of the week. That was also a [inaudible].

We also finally discussed some idea of having capacity building which was introduced at the meeting in [Senegal] where we had people who came in, the ALSes who came in for the general assembly had capacity building every morning before the start of the day for two hours – sort of like what Janice does with the fellowship. This was an idea that was also thrown onto the floor.

---

This is basically what we discussed at the Dublin meeting. I know it's a lot of feedback, but I believe it was a very fruitful meeting and it really put us on course with regards to how we really want to structure our schedule with regards to outreach as well as the other meetings, the SOs and ACs, that we want to have.

One of the last ideas that came up was perhaps involving parts of the board into our regular policy meeting or our high interest topic meeting. So rather than having just a meeting with the board of an hour, in addition to that possibly doing our policy discussions, invite some of the board members into our session. This was also an idea that was brought up and I think it's a great idea and perhaps maybe we should follow it through and see how we can work that into our schedule.

Right now in the schedule, we only have an hour with the board. So bringing in the rest of the board members to see how the ALAC does its work and how the policy is developed within ALAC or At-Large, rather, would also be something that would be of benefit to both groups, I believe.

So this was what was discussed for the meeting in Dublin. I'll leave some time for questions or ideas before we move ahead to the next part of point number four of the agenda. The floor is open.

Glenn, please go ahead.

---

GLENN MCKNIGHT: Okay. A couple of things I want clarification on. The first item, you mentioned three to four days for the general assembly rather than the entire week of the ICANN meeting. Is that correct?

BERAN GILLEN: That's correct.

GLENN MCKNIGHT: Now, I was talking to Sylvia because we are putting in a draft proposal for our general assembly in Puerto Rico, which is in October of 2016. My understanding from staff was they prefer to be during the ICANN meeting rather than before. I just want clarification on that.

BERAN GILLEN: Okay, thank you, Glenn. The general assembly, what basically I was trying to explain was the idea was to bring in the people. They would be there during the ICANN meeting, but they wouldn't be there for the whole ICANN meeting. It was just a suggestion. Nothing is cast in stone. It's just an idea that was brought up, because based on previous experience, some of the people that are brought in for the general assembly don't necessarily attend the sessions and they usually just hang around until the general assembly itself, which is most of the time towards the end of the week.

So the idea was perhaps we would move the general assembly up a couple of days, rather than having it on a Thursday when the meeting is ending on the Saturday. Just an example. You could have it perhaps on a Tuesday where the meeting starts on maybe a Sunday and then



---

probably they would meet on a Wednesday. This is just a suggestion. I don't know exactly how it fits into a Meeting A or C, but a meeting B wouldn't necessarily need that. I don't know if that answers your questions, Glenn.

GLENN MCKNIGHT:

It does. And that's exactly my impression as well. Now, I had a discussion with Eduardo and Judith who are helping me to do this draft, which I sent to staff. They had the impression they wanted it before, but it looks from a logistics point of view, and for them to have an experience of ICANN, to spend so much of the time prior to, I don't think they get the rich experience. I think it's a great idea to be integrated, especially with the kickoff on Monday morning [inaudible] would be great.

My second observation on your comments was on the board member meeting. I've attended a lot of those meetings in the morning. I don't think they're that productive. I think it's early. I think it gets off the rails. It gets... It may not be that productive. The idea of particular board members [inaudible] particular connection with us – the ALAC and the RALOs – that have a particular understanding rather than the entire board I think is a great idea.

BERAN GILLEN:

Thank you, Glenn. One of the things – you just [inaudible] something that was discussed. I don't know if I mentioned it. One of the things that was also brought up was actually having the board meeting right at the beginning of the week, which wasn't also helping. So what was

---

---

suggested was perhaps moving towards the end of the week, especially for Meeting B. But I did it for all the meetings, when we get to the scheduling part, so we would actually get work done and actually have a stance or position when we're able to actually meet with the board. And we're better informed. We have had a policy meeting. We had had our working group meetings. So the meeting is more productive, which is exactly what we were trying to say. That was one of the things that was also discussed. And that's why we're moving the meeting with the board to probably a Wednesday. Even if we could move to a Thursday, it would be better. But I believe they're only available for Tuesday and Wednesday. But Tanzania will shed some more light on that when we get to that point in the discussion.

Thank you, Glenn. I see Maureen's hand is up. Maureen, go ahead, please. You have the floor.

MAUREEN HILYARD:

[inaudible] with regards to the board meetings [inaudible] more relevant to what's been discussed already and [inaudible] addressing issues.

Just talking about the meeting with the board, I know that some of the discussions that we had with Steve Crocker, there was some concern about us asking for ALAC meeting with the board [inaudible] than the standard meetings. [inaudible] okay with having Rinalia, of course, who was already pretty much aware of our ALAC processes and the way in which we at ALAC work.

---

But we were more thinking towards if we're going to meet with [inaudible] probably board members who are actually related to the issues that we want to discuss because we don't want to have [inaudible] coming along who basically sit around [inaudible], although it's good for them to [inaudible] concerns of the ALAC. We definitely tried to identify specific board members that can actually address the issues, but we want to wait [inaudible] later on in the week, it may enable us to really focus on [inaudible] appropriate to deal with our issues. Thank you.

BERAN GILLEN:

Thank you, Maureen. I completely agree. It definitely helps when you're talking to people and then they are basically in line with what you are saying. Rather than speaking to the whole group, speak to the specific group that actually deals with that topic. So that's what we intend to do when we drill down into the slots, when we start allocating the slots to the working groups. We need to now look at the working groups that we want slotted into these time slots. And then actually identify the board members that work on these hot topics that we've identified for these working groups and then invite those board members.

So the quicker we can actually identify those working groups, then we're able to put them into time slots and then link them in with the board members and be able to know their availability once we finalize our document. Because, at the end of the day, this is just... As we've been saying all along, this is just a template [within]. This is not the final document. The final document will have to take in feedback from all the other ACs and SOs, whether they're available, whether the board is

---

available, whether the group of board members that we want to attend these high interest discussions in our working groups are available. So the quicker we can get this thing out there, the better we'll be more informed with regards to specifying the time slots and the working groups. So, yes, I completely agree we would have a much more productive discussion that way.

When we do get to the scheduling part you will also see that I have also created a slot for meeting with just our board member. And this I believe is also important. Separate from the meeting with the board and the meeting with the ALAC board member, which is also going to be an hour-long meeting, depending on what we decide, of course, but the slot right now, it's an hour in which we identify topics that we want to discuss and how we want to move forward in certain policy discussions that were currently happening during the course of that meeting, of course.

I don't see any more hands up. Are there any more interventions on the phone bridge? I know Eduardo is not on AC. Okay, since there are no more interventions, I would like to move on to point number four. Unfortunately, Vanda is not with us. I don't know if Sebastien would like to step in and give us a brief overview of the [LAC] meeting B. Are there any updates? I know I'm part of that group, but I'm probably sure you're tired of hearing my voice right now. I don't know if Sebastien wants to come in. I know he's muted. Or does he want me to go ahead and just explain what we've discussed so far? Sebastien? Okay, I guess Sebastien won't be coming on board.

---

---

There hasn't really been much movement with regard to the Meeting B subgroup. Right before the meeting in Dublin, we did have a meeting in which we came up with the final proposal for Meeting B, which Terri has brought up on the screen. Terri or Gisella, one of you guys. Thank you. Gisella, I don't know if you can check your e-mail. I have sent you an updated version of that Meeting B. Perhaps you can have a look in your inbox. I also sent it to Terri. Perhaps you can have a look in your inbox and show that one, because that takes into account the updates I've given with regards to the Dublin meeting. I was trying to hold off on sending it to see if I could get the document from Tanzanica and update it on time. Unfortunately, I couldn't get it done on time. So Gisella and Terri, please check your inboxes. I have sent the document. Thank you.

With regards to the Meeting B, we still haven't honed in on exactly where the outreach would be targeted. I don't know if you guys can all see on the screen what we're looking at with regards to Meeting B. Okay, excellent. We actually have the current document on my eyes need to be clean. Okay.

So what we have... We basically kept day one for outreach. That's outreach with the SOs and the ACs in the morning, which is the plenary, which would be an hour or so long. Then the rest of the three hours was when that suggestion was brought up. I don't know what you guys think about that. It's sort of like musical chair, or should I say speed dating sort of thing where you have different tables of the different SOs and ACs and some of them would hold hot interest topics, some of them would be the current PDP that's happening, some of them would be what is actually ALAC, what is At-Large, what do we do, what is it all about.

---

The suggestion also took into account that this could be done in different languages. So at each table, you could probably have someone that is doing all the remote activity on the table, and then you would also have translation or you could have each table – one table do this in Spanish, the other table do this in English. So this was a suggestion. I don't know what you guys think about that. This would fill in the three hours after the plenary on day one.

I haven't put that in here because I wanted to know your thoughts on it before I actually put it on the schedule. I see Maureen's hand is up. Maureen, you have the floor. Please go ahead.

MAUREEN HILYARD:

I just saw the message. Are you saying that all the [inaudible] will happen within the same room with the tables around? Is there a venue that is big enough to actually have tables of that kind of activity? [inaudible].

BERAN GILLEN:

Thank you, Maureen. I don't know if Tanzania can come in, because she did suggest that that could be a possibility because some of the meetings that we host, most of them – or some of the meetings that we host, there's a huge ballroom, and it's actually there's a lot of partition that happens that we don't actually see. But if you take out all that partitioning, it's actually a very huge space.

---

I think the only concern would be the translation. And that was why that suggestion was made with regards to possibly having them in different languages. We could have a table for Spanish and a table for English.

I think it's a very good idea. It's just the logistics might not necessarily be feasible or wouldn't be very easy to do. I don't know if Tanzanica wants to comment on that and basically explain with regards to the space, because this was brought up in the meeting and she did say that normally they do a lot of partitioning, but it's usually a very big space that is partitioned. She gave an example of the Dublin Convention Center where we normally go downstairs to have coffee. That is a very huge space and it's actually partitioned to take into account the newcomer lounge and all of that. But actually when you take out all those curtains [inaudible], it's a very big, huge space.

I don't know. Is Tanzanica with us, Terri? Gisella, is Tanzanica with us?

TERRI AGNEW: Yes, she is.

BERAN GILLEN: Thank you, Terri. Tanzanica, do you want to come in on that?

GISELLA GRUBER: Tanzanica is having some audio issues. We're just trying to get them sorted. She can hear us, but we obviously can't hear her. I'm just checking with Adigo as well. Thank you.

---

BERAN GILLEN:

Okay, thank you, Gisella. Perhaps we can shelf that question, Maureen, until we get Tanzanica online. But yes, I agree with you, just written in the AC that it depends on whether the venue will be able to cater for such movement and the languages. I completely agree as well with that. Again, this is just an idea that was thrown out there. I thought it was a brilliant idea. A three hour session. It might not even necessarily be for all the ACs and SOs. It could be just an At-Large thing. It could be At-Large having a three hour session with people that they've brought in, or newcomers, or NextGen or fellowship, or whoever is new to ICANN that basically needs to know or wants to know more about At-Large, whether you speak English, French, or Spanish.

It doesn't necessarily have to be a big thing. It could be just something just for At-Large and we could have maybe four, five, or six tables or six tables – two in English, two in French, two in Spanish. And then we could identify topics, basic things. What is At-Large? What do we do? Then identify a group of people at each table to basically be the spokespeople for that table. This was initially the suggestion.

I see Maureen is typing something on the screen. When would they be able to learn about the other SOs and ACs? That's the thing. We're developing our schedule based on At-Large. We can't take our schedule out of our AC and start considering what the other SOs would need or what the other SOs need to cover.

Again, I think we should worry about what we need to cover internally first before taking it out. If our day one is going to be on outreach, we



would want people to know more about At-Large and more about ALAC. So if we have ideas that we can use to get that out there, I think we should take advantage of that.

Yes, it is in-reach, but at the same time, you have people coming into the meeting. This is day one of the meeting. People are coming in for the first time. So if you can get people to know about At-Large or be interested in At-Large at the beginning of the meeting, you're more likely to get them to come to more of your sessions during the course of the meeting. I think that was the idea behind that suggestion.

I think if we can have a way of working that into our schedule, I think it's a fantastic idea, in my opinion. Then again, others are welcome to come in and point it out.

I will factor it in the schedule, into the new one I'm doing, and then we'll get some more feedback on it. We'll put it on the wiki and we'll see what everyone else thinks.

Looking at day two, what I did based on the feedback we got from Tanzania was I moved our working group meeting which is now in day three – I moved it to day three. It was originally in day two.

So in day two now, the first two hours we have our At-Large cross-regional strategy exchange, which I initially explained as the exchange between the RALOs, so we're able to actually borrow more ideas from each other and work together more. Then we'll have some policy work two hours after that, so more policy work in the afternoon. Then one working group meeting and some in-reach with the fellows and the NextGen program.

---

Then day three we then have the working group. Then we have ALAC and the board. Now, I was thinking of actually moving the board to the end, but Tanzania gave us some feedback that the board will only meet... Can everyone hear me?

TERRI AGNEW: Yes, we can.

BERAN GILLEN: Okay, great. I thought I heard some echo.

TERRI AGNEW: It was Tanzania joining.

BERAN GILLEN: Oh, okay, great. Welcome aboard, Tanzania.

TANZANICA KING: Thank you.

BERAN GILLEN: Okay. I'm just going to throw a question at you really quickly since you're already on before I move any further. We were just discussing the idea of that "speed dating" that we discussed with regards to having the different tables, the different groups in different languages.

---

Maureen had a question with regards to – had a concern on the space. I gave her some feedback that we actually discussed this. This was actually brought up by someone in the meeting in Dublin. You did say that we normally have a very big space which we partition in ICANN meetings, especially for the booth. So that big space could be used for this kind of an idea. So I just wanted you to shed some light on that for Maureen.

TANZANICA KING:

Correct. We are lucky that we have a lot of space in Panama. While I'm not sure how that type of format will work moving forward, it's going to depend on the venue. Panama we definitely have a lot of space. We're going to have one large room like we are used to having today that can accommodate partitioning and all of that kind of stuff as well as multiple meeting rooms if we needed to go that route.

BERAN GILLEN:

Great. Thank you, Tanzania.

TANZANICA KING:

The interpretation question, of course, will probably drive how that needs to happen, because obviously if you're doing something in one large room, it's not very feasible that you're going to get that kind of remote participation all under one room. So if it requires interpretation to be provided individually for each group, then we're going to need to look at putting things into smaller rooms.

---

BERAN GILLEN: Okay, thank you, Tanzanica. We were actually toying with the idea of probably having the tables run in different languages. Probably have a table for Spanish, a table for French, a table for English. Depending on our French speakers, we then At-Large to run different tables depending on Spanish, because in At-Large [inaudible] Spanish tables and same goes for English. That would basically solve the translation issue.

TANZANICA KING: So are you then eliminating the ability to stream any of that and do remote participation?

BERAN GILLEN: No. I was actually thinking – I don't know. Because this is what we did when Janice was not... I don't know which meeting she wasn't able to join us. I think we actually had someone with a laptop in the fellowship meeting. So what we could do is at each table we could have someone with a laptop or a machine that actually runs the remote for that table. So basically the table would be like a physical room, but not necessarily a physical room. I don't know if you get my drift.

TANZANICA KING: Okay. I understand what you mean in terms of that part of the remote participation. But in terms of the interpretation, you would not have the language stream how we usually have when there is interpretation booths.

---

BERAN GILLEN: Yes. We wouldn't have that, of course.

TANZANICA KING: Okay. As long as that's okay with you, it's okay with me.

BERAN GILLEN: Well, I think it's still something that we're developing and discussing, but I think it's a great idea, and if we can make it work, then why not? I see someone's hand was up as a guest, but I think she put her hand down again perhaps. Heather, would you like to take the floor?

TERRI AGNEW: I believe it's when she was joining. You saw her come in.

BERAN GILLEN: Sorry about that. Okay, so moving on to the Meeting B to quickly wrap it up. I think we're good for time. We still have another 20 minutes. Tanznica, what we did – I don't know if you can see your screen. We have Meeting B up. We took some of your feedback into consideration and moved a few things around. We would love to have the board at the end of the meeting, but I believe board is only available Tuesday [and] Wednesday morning – tentative, of course. It's not confirmed. So we moved our board meeting to Wednesday 9:00 to 10:00, so that we're able to delay it as much as possible. By then we would've had policy work 1 and 2, so we would be more informed with regards to our discussions and be able to have a more productive one-on-one with the board. So that's what we did for Wednesday morning.

---

TANZANICA KING: Yeah, [inaudible]. Sorry, if I could jump in. I think in terms of meeting with the board, you guys should continue to give me what you would like to do – what's best for you in terms of whether you need time before you meet with them to get other work done and prepare for that. Because the board is really supposed to be participating in with other groups and with your different meetings. So I think Meeting B is where they're going to be most flexible. So if something makes more sense for you, if you prefer to meet with them on day four, then please let me know and I'll propose that. Because there's no reason that they have to do everything on a certain day.

BERAN GILLEN: Thank you, Tanzania. That's really great to know. I'll note that down and we'll see whether we can work [inaudible], because definitely the later the board meeting, the better for us because we're better informed. We would have gotten some working group updates, we would've gotten policy discussions going, so we would have a better one-on-one meeting with the board with those things already done during the course of the week. I'll note that down.

I think for Meeting B, that was mainly one of the things that we did. Most of the other discussions that we had or the other changes that were suggested were really for the other meetings. I know we did discuss that the fellows would be focused more on the regions. I gave the synopsis before you joined us. That would be more of a policy meeting. Also we'll be able to get some board members to join us

---

during our working group discussions during the course of the week, too. This is just a synopsis of what we discussed.

Tanzanica has a great document to show me, which shows all the AC and SO plans. Yay! Okay, so maybe we could put that up there. A bit of excitement on this meeting because I've just been droning on and on. I'm sure everyone's tired of my voice by now. If we could have that up there, that would be great.

I think for Meeting B, if we have that down pat, then the others would [agree]. Tanzanica, before you joined us, I was just telling them that we are going to take this document, which is actually exactly what they put on the screen, I think with the breaks and everything. Then we would actually put our document into the structure as well. Yay! You are [inaudible].

TANZANICA KING: Yes, I did.

BERAN GILLEN: Wonderful. Excellent. We can actually look at this document in... Go ahead, Tanzanica. Please go ahead.

TANZANICA KING: You may have a couple of updates – combine a couple things, where you guys had a different timeline than I started out with. The times here are still somewhat flexible. I just want to start to create some sort of structure to fit the meeting [inaudible] because we do want to do fixed

---

---

lunch breaks and coffee breaks, so that everybody is on the same schedule. But it does not mean that you guys can't start at 8:00 or 8:30. It just means that this is just a start.

So I think there may be a couple of differences. I noticed in your current document from what I used to update this that it should be fairly similar. I think there's just one or two little things I noticed. I'm trying to go back to your... Oh, I can't go back to it because I only saw it on – was your document updated since we looked at it Dublin?

BERAN GILLEN: Yes. We took your feedback into consideration and we updated it. Yeah.

TANZANICA KING: Okay. So you'll probably see a couple of things that need to be carried over to this document then. This is what we have so far.

BERAN GILLEN: I just wanted to ask whether... You had cut off for actually ACs and SOs to send in their schedules. Is their date cut off with this?

TANZANICA KING: Right now there is no date cutoff because I am waiting for us to get a chance to review with the board and get their blessing on this. They had a meeting with us scheduled weeks ago prior to the Dublin meeting, but that got canceled, so I'm looking for a time to reschedule that with them.



---

After that, my goal is to get a finalized format for this, at least the block schedule done prior to Marrakech so that we can post it and actually make it available to the community before they start booking for Panama so they have a real clear idea of what exactly is going to be happening at Meeting B.

Deadline will probably be somewhere around end of February for final-final changes.

BERAN GILLEN:

Okay, thank you, Tanzania. I think that's a good deadline. That will give us enough time to tweak our bits and pieces here and there, but I think we're in good shape with regards to... Looking at the schedule, I think we're in good shape. I'm just noting the deadline down. Sorry about that.

TANZANICA KING:

And I'll give you guys something more formal closer to the date, but that's a good estimate.

BERAN GILLEN:

Oh, okay. This is a wonderful document. Tanzania, we're going to be getting this, right, on e-mail?

TANZANICA KING:

Yes.

---

BERAN GILLEN: [inaudible] actually edit and move around would be good.

TANZANICA KING: Oh, I sent an Excel document [inaudible] PDF for you.

BERAN GILLEN: No, I haven't even looked at Gisella's e-mail. I just saw it pop in 10 minutes before the meeting. I said I'm not going to look at this because I'm going to be tempted to actually start working on it and I don't have enough time.

TANZANICA KING: I apologize for not getting it to you sooner.

BERAN GILLEN: It's fine.

TANZANICA KING: But there is an Excel version that you can have so you can play around with it.

BERAN GILLEN: I just peeked in my e-mail and I saw it in Excel. Thank you for that, Tanzanica. This will be really helpful. What I'll do is I'll take Meeting A, B, and C. I don't know if Terri can quickly pop up Meeting A for us on the screen, just so we can have a look at it. Not much has changed in Meeting A. I think the only thing we're going to take into consideration

---

is the two items, which is one moving the board meeting to the end of the week, and two would be moving the general assembly up to the beginning of the week, which was one of the suggestions that we had. I think that's the only thing we're going to be doing with Meeting A and C, based on the feedback we got. But we'll wait for Terri to put it up, and then perhaps if there's any more feedback from anyone else, we would also take that into account before we share it on the wiki. But basically those are the two things that we discussed for Meeting A and C – move the board meeting back [to the end]. That is the meeting with ALAC and the board. Then move the general assembly up to the beginning.

I don't know if Terri has Meeting A and C, the final versions. Terri, do you have Meetings A and C, the final versions?

TERRI AGNEW: What I have, Beran, is the draft schedule that was on the wiki.

BERAN GILLEN: Oh, is it the one that I posted?

TERRI AGNEW: Oh, that you just sent a few...

BERAN GILLEN: A few days ago. I think in Dublin. I sent an update to Heidi and the team. I don't know if you got that.

TERRI AGNEW: All right. Let me check. One moment please.

BERAN GILLEN: Okay. But in the meantime...

HEIDI ULLRICH: If I may ask a question to Tanzanica. We are now 101 days – I'm sure you're counting – to Marrakech. I'm just wondering how the communities should start planning for their meetings and when. Are meeting staff planning on having a call with the community to finalize the schedule or what is the plan? Thank you.

TANZANICA KING: I'm going to be sending out a production calendar today actually before I take my vacation. It will show you all of the deadlines. But is there any one date are you particular? Are you interested in the form being available?

HEIDI ULLRICH: Basically, the schedule itself so we can start... Like Gisella, she starts [inaudible] the scheduling. We need to have... The community and staff need to know what the final schedule is at least for A. I know that B is important, but right now A is the next one. So what the schedule for that is.

---

TANZANICA KING: We're going to begin receiving forms at the beginning of December by the 14<sup>th</sup>. I'm also going to be doing training. Because while you guys have been talking about new strategy, a lot of people have been... There's also a ton of staff who aren't really aware of what this new strategy is. So we're going to be doing a bunch of training in the office and online. We're going to open up forms on the 14<sup>th</sup>. I want to get a block schedule done and posted no later than the 7<sup>th</sup> of December. And then the schedule... The forms will be due by January 18<sup>th</sup> and we'll do our usual conflict resolution and changes so that we can post by February 15<sup>th</sup>. Is that answering your question?

HEIDI ULLRICH: Perfect. Yes, thank you. [inaudible] significant time over the holidays.

TANZANICA KING: Yeah. The holidays are difficult, but I tried to arrange the dates so that it doesn't force you to do anything too severe right around the holidays.

HEIDI ULLRICH: Perfect. We're about to put Meeting A up – 151 days. Thank you, Gisella. I can breathe a little bit easier. I think Terri is just about ready to put up Meeting A. That's the one you're looking for, Beran, right? Meeting A, the new one?

BERAN GILLEN: Yes. Thanks, Heidi. That's the one I shared in Dublin.

---

HEIDI ULLRICH: Okay. Here we go. Okay, thank you.

BERAN GILLEN: While we wait for that, I'm going to skip point number five and I'm going to jump over to point number six – the timeline for finalizing the Marrakech schedule. Heidi has just stolen my point there, number six, and asked Gisella before I actually got to it.

My line was a little bit spotty. Tanzanica, my line was a bit spotty. When you were talking about the Meeting A, I cut off. Can you just give me the dates again, please? I'm sorry.

TANZANICA KING: We will actually request high interest topics from staff and prepare a full block schedule to be posted by the 7<sup>th</sup> of December. And then we will open up the request forms for all the meetings on the 14<sup>th</sup> of December and they'll be due by the 18<sup>th</sup> of January. And we post the public schedule on the 15<sup>th</sup> of February. I will send you guys the production calendar if you'd like right now.

BERAN GILLEN: Yes, that would be great. That would save me speed typing here while you're talking.

TANZANICA KING: Yeah, don't type all that out. Let me send this to you.

---

---

BERAN GILLEN: Okay, thank you. That would also really help us put into perspective, as Heidi said, especially with regards to Meeting A which is happening in Marrakech in 151 days – or 121 days.

HEIDI ULLRICH: 121!

TANZANICA KING: I do not like referring to it as 151 days.

HEIDI ULLRICH: It's 121 days.

TANZANICA KING: Okay, that's even worse. Thanks, Heidi. [inaudible] what it is. It's much too short.

BERAN GILLEN: Yes. But I think we're in good stead. I think we just need to finalize what exactly we need to do for the outreach. I'm just going to go ahead and discuss what we're going to do for Meeting A while Meeting A is coming up on my screen. Either my screen is really slow or it's actually not up yet. I see the title there, but it's actually not showing. But I'm just going to go ahead.

---

For the outreach, Heidi had confirmed with Nick Tomaso of the meetings team and he's agreed to give us a bus to go out wherever it is we'll be going out to in Marrakech. We haven't actually identified whether it's a university or NGO or civil society or whatever the group of people that we're going to be doing outreach with. But basically, the vehicle will be made available by the meetings team, which is a great thing. And that's going to be across the board for 2016 meetings A, B, and C even though meetings A and B would fall into financial year 16, but this would still be made available by the team. So thank you for that, Heidi, for pushing that through.

What we basically... Apart from that, there's really not been that much update for Meeting A from our last meeting before Dublin. While Terri is battling with Adobe Connect to get that on the screen, once that's up, you'll see that not much has changed. Again, the only two things that we'll be working on changing, it's moving the ALAC and board meeting to the end of the week and moving the general assembly forward.

What has changed significantly is the number of hours that I allocated to the general assembly. Based on our last meeting, Alan highlighted that two or three hours just wasn't enough for a general assembly. So what I did was I worked around the schedule and then I picked an hour or two here and there, and then I put that together and I have now a five-hour slot for a general assembly for both meetings A and C.

Now, we still haven't looked at general assembly for Meeting B because Meeting B in Panama again doesn't have the funding for a general assembly, so I haven't factored it in. But that's not to say that in financial year 17 that there wouldn't be a general assembly in a Meeting

---



---

B. So if we do have funding for that in the next financial year, then we would have to change the schedule to adapt to that. But for now, the Meeting B doesn't have a general assembly in Panama because there isn't any funding for it.

So for Meeting A, I [inaudible] because we don't have much time left. We only have about [inaudible] the end of the hour.

HEIDI ULLRICH:

Thank you for being aware of the time. I need to drop off at the top of the hour. Just a suggestion for Meeting A. I'm aware that Aziz and Tijani are planning some events for that meeting, including working with some university students. I wonder if we should communicate with them and perhaps even have them on the next call so you can hear a little bit about their plans. Perhaps it might be where we could combine the activities. The outreach and engagement might be with their university students and other groups that they're planning on bringing.

BERAN GILLEN:

Thank you, Heidi. I'm actually part of that group as well. I joined them in Dublin. I basically did that just for this, so I can actually know what is happening with regards to the meeting strategy so that it will help me, so I'll be better informed when I'm doing the schedule. I'm talking to them. We haven't finalized anything. We're frantically working on some of the... There are a lot of activities happening during the course of the week. There's the high level governmental meeting. There's also some other meetings – side meetings – that are also happening. We're actually going to be having a meeting on this. The AFRALO team will be

---

---

having a meeting early next week on this. We're planning to have that. And then hopefully be able to finalize the activities and identify them and that would help actually slow, help me to slot them into the schedule as well. So yeah, I'm trying to be on top of that as well. Thank you, Heidi.

So I'm going to speed through. I'm not seeing Meeting A on my screen. My Internet is really going crazy. So I'm just going to go with whatever I have on my computer which is the same thing anyway. So for meeting A – I'm going to sound like a broken record now – really nothing much has changed. I highlighted [inaudible]. The ALAC and the board and then the general assembly. So we're going to move the general assembly up.

It will be a bit tricky because we've moved outreach from day one to day three, because we've highlighted that day one is Saturday. No one can actually do outreach to the university on a Saturday because there wouldn't be any students there. So we've moved the outreach to Monday afternoon right after the public forum, which is a fantastic time. So we don't even need to wait for the public forum. We could actually meet right after and then go out for the outreach for the rest of the afternoon.

So most likely the general assembly might probably most only be able to moved to day four rather than day five. So perhaps, as Heidi was suggesting, maybe we could have them come in on a Saturday, then leave on a Tuesday, which would still be a four-day meeting which is better than having them until the Thursday, to be a six day meeting. I'll work around that, but that's basically the changes for Meeting A.

---

For Meeting C, it's exactly the same thing again. We just moved the general assembly up, and also move the ALAC with the board back. Now, are there any other suggestions other than that? I'm going to post it on the wiki right after I drop off the call. Okay, Heidi I know you need to go. Thank you for joining us.

Maureen has something on the screen. "Beran, might outreach on day three include in-house activities as well as external visits?" Maureen, is that for Meeting A or C? Because I've just moved on to C, [inaudible] back to A. Open A again.

MAUREEN HILYARD:

I was referring to the schedule that was on the screen at the moment, Meeting A. [inaudible] day three, which makes sense of course. But just wanted to... Is everyone going to be going out [inaudible]?

BERAN GILLEN:

Thank you, Maureen. For the outreach, it would just be external. I think we already agreed that the outreach would all be external. But somewhere in the schedule, there will be in-reach where we will have that with the fellowship and the NextGen. Then we would have cross-community where we would work with the rest of the SOs and ACs. So that will be separate. I don't know if that answers your question.

Okay, you were thinking of calling groups into the meeting. What type of groups? Do you mean our ALSes or actual maybe associations of NGOs or...?

---

MAUREEN HILYARD: I was actually thinking more of some of those [inaudible] that might actually... I mean, [inaudible] groups that it might be convenient to actually [inaudible] NGOs into the Meeting B [inaudible] to talk about. [inaudible] in-house as opposed to external, but they're still related to [community communication].

BERAN GILLEN: Okay. Thank you, Maureen. I think this was brought up when we initially started discussing the meeting and when we were actually [inaudible] with actually not being able to go out. But I think the majority [inaudible] that we need to go out. The whole point of outreach is we need to go out. We need to get out there.

So now, I believe that... I wouldn't say consensus, but the majority of the discussions was pointing toward outreach as in going out, which is why we [sought] from the meetings team to actually have a bus to go out. But if there's also maybe possibly a need for bringing people in, couldn't we do this during our... Perhaps they would actually come in for the ICANN meeting. What would the Meeting B... Would it be a one-on-one with At-Large, ALAC? Would we have certain topics we want to talk to them about? It would be an Intro to ICANN? What would it be exactly?

MAUREEN HILYARD: I was thinking more of those [inaudible] actually quite separate, but [inaudible] and we may talk to them about At-Large and At-Large activities, working groups, policy, [inaudible] looking at those sorts of things. Gathering them all together and giving them [inaudible] within

---

---

that environment of [inaudible] other groups [inaudible] make up that whole [ICANN ecosystem]. But this is only [inaudible] this model [inaudible] off the top of my head at the moment.

BERAN GILLEN:

Okay. Actually, Maureen, what you're saying is actually factored into Meeting B. But it's interesting that you say that because we haven't actually factored it into Meeting A and C. Because in Meeting B, in the morning we actually have that three-hour block where we're able to actually bring people in. So perhaps we could actually look at doing something similar for A and C.

UNIDENTIFIED FEMALE:

It's a good suggestion. I'm just thinking of where do I put it.

BERAN GILLEN:

Yeah, I'm going to note that down in my notes, Maureen. This is a great suggestion. We're actually doing it for Meeting B anyway, but for some reason, [we] missed it in Meeting A and C. I'm going to note it down and see how I can fit it into my already full schedule. Thank you for that, Maureen.

We are now officially five minutes over the meetings. I'm going to jump right over AOB since we've already discussed the timeline for finalizing the Marrakech schedule. I'm going to post what I have for now for Meeting A, B, and C on the wiki right after this meeting. And then I welcome some suggestions and some tips and whatnot with regards to what we have so far.

---

But all in all, I think we're really on the right track and we definitely have some direction right now. Thank you, Tanzania, for that wonderful schedule. I'm going to look at it and I'm going to see how that we can work around it.

The work space. Terri, can you please help put the work space up for the working party? And also the work space for the subgroup B meeting. That is where we post the Meeting B document for Meeting B. Then we also have the working parties. I can put it in the Meeting B. For the Meeting B, I could plug it into the Meeting B workspace and then A and C I could plug it into the working party. Or I could do both, put all of them everywhere, so anyone can see it.

Thank you, everyone, for coming. If there aren't any more interventions... I don't see any more hands on the screen. Nothing from Adigo. Thank you, everyone, for joining. Tanzania, thank you. You've been very, very helpful. I'll see you all in a couple of weeks. Thank you, bye, bye.

TERRI AGNEW:

Once again, the meeting has been adjourned. Thank you very much for joining. Please remember to disconnect all remaining lines and have a wonderful rest of your day.

[END OF TRANSCRIPT]