



FY16 COMMUNITY REQUEST FORM

All questions and completed forms should be sent to controller@icann.org. Please remember that the deadline for FY16 Budget consideration is **February 28th 2015**.

REQUEST INFORMATION

Title of Proposed Activity

[Strategic Working Session for ALAC and RALO Leaders at ICANN Public Meetings 54 and 55](#)

Community Requestor Name

ALAC

Chair

Alan Greenberg

ICANN Staff Community Liaison

Heidi Ullrich

REQUEST DESCRIPTION

1. *Activity:* Please describe your proposed activity in detail

Given the increased workload of the ALAC and RALO leadership at the same time that the ICANN Meeting week has been being reduced, the ALAC is requesting Strategic Working Sessions for the ALAC and RALO Leaders to take place on the Saturday prior to the start of ICANN 54 and 55. These sessions, similar to the working sessions on Saturday allocated to the GNSO and the GAC, would allow for extended policy discussions, strategy development and discussion of prioritizing their workload.

2. *Type of Activity:* e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Strategic Working Session

3. *Proposed Timeline/Schedule:* e.g. one time activity, recurring activity

Activity to take place on the first Saturdays at ICANN 54 and 55. Need for future meetings will be assessed based on experience at ICANN 54 and 55 and factoring in the new meeting A/B/C schedules.

REQUEST OBJECTIVES

1. *Strategic Alignment.* Which area of ICANN's Strategic Plan does this request support?

This activity is placed within the first ICANN Strategic Objective: Evolve and further globalize ICANN.
1.1 Further globalize and regionalize ICANN functions: engagement mechanisms supporting the regional engagement strategies and local community participation in ICANN.



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2. Demographics. What audience(s), in which geographies, does your request target?

Fifteen global members of the ALAC, the 10 RALO Leaders and Liaisons to the GNSO, ccNSO and SSAC. However, the At-Large community as a whole would also benefit from these sessions through a more effective ALAC and RALO.

3. Deliverables. What are the desired outcomes of your proposed activity?

The deliverables of the requested [Strategic Working Session for ALAC and RALO Leaders at ICANN Public Meetings 54 and 55](#) include improved collaboration and effectiveness of the ALAC and RALO leaders to discuss important policy development issues, prioritization of workload, development of ALAC and RALO strategies as a group. The requested sessions would also enable the ALAC and RALO leaders to discuss the challenges of working as a virtual team that has as one of its key responsibilities the involvement of a globally distributed community consisting of five Regional At-Large Organizations and over 180 At-Large Structures. Improved Policy Advice would be direct outcome as well.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

- Measurements used to determine the success of the Strategic Working Session include, but are not limited to, the following:
- Improvement in the quality and quantity of inter-sessional output and collaboration by the ALAC and RALOs.
 - Increased collaboration and participation of the 15 ALAC members in their regular teleconferences through, for example, increased participation in the monthly teleconferences and by the RALOs in their monthly teleconferences.
 - Increased cross-RALO collaboration.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Three members of At-Large Staff support	September through October 2015 and February through March 2016	Preparation calls, following up on Action Items + assistance onsite.	Assumed that these support activities are part of normal staff support.	Support includes organization of Strategic Working Session and support during the implementation of the session



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Subject Matter Expert Support:

None

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

Meeting room for one day with telephone, Adigo Bridge, AC room, web-streaming and presentation laptop.

Language Services Support:

Interpretation into FR and EN.

Other:**Travel Support:**

One additional night of accommodation and per diem for 15 members of the ALAC, 10 RALO leaders and an estimated 2 Liaisons (number will depend on who holds those offices during FY16) for ICANN 54 and ICANN 55.

NOTE: Currently the 5 members of the ALT (ALAC members) and the 2 Liaisons are funded for the Saturday before the start of the ICANN Meeting with a Friday arrival. If this continues, this request would require a net increase of 20 additional nights in travel support.

Potential/planned Sponsorship Contribution:

None planned.