

Notes from NPOC Executive Committee Meeting

Present: Joan, Ore, Juan, Raoul, Dave, Maryam

Absent: Caleb

ALAC-NPOC JOINT SESSION:

Updates:

- **Joan:** Gave background information on the genesis of the joint session. It was meant to include APRALO, but they will be organising their own session.
- Identified a crucial objective of the session as being to identify what is important for the users and emphasise the importance of membership participation
- Reviewed agenda for the session (as well as NPOC Constituency Day)
- We should report to the members about the sessions we attend: short and highlight 1-2 key take-aways. This will be published on the website.

Action Items:

- **Juan:** Will send invitation reminders
- **All:** Make a list of people we want to interview on PDPs (for the NPOC website) while here at ICANN64 and identify who will do the interviewing

WEBSITE UPDATE:

Updates:

- The demo of the website is available at <https://npoc.org/demo/>
- The logo is incorrect (does not include the wording underneath) and needs to be replaced

Action Items:

- **Ore:** Ask Caleb if he plans on calling in to Constituency Day to present/launch the website and if so, what time he should be called.
- Ask Caleb to replace the NPOC logo

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- Add a photo from Monday's ALAC-NPOC joint session. Add something about ICANN64 on the website
- Add contact / social media links to Joan's Chair message
- Also edit the following text: NPOC wiki, Npoc Discuss List (NPOC should be in all caps), Skype NPOC
- **Raoul:** Will prepare to present the website at Constituency Day if Caleb is absent.

CLOUD STORAGE:

Updates:

- **Raoul:** He is looking for Google plug-ins to be used with our host server, but this can only be used after we are a registered legal entity and qualify for Google benefits.
- However, the Google plug-in can only be useful once we decide on the way forward with regards to our legal status first

CHARTER:

Updates:

- **Joan:** The EC just finished a review and editing session prior to this meeting. The review will continue on Sunday, March 10.
- Joan spoke about adding the Secretariat and Treasurer role back in the charter. Suggested it should be Secretariat/Treasurer role. It was agreed to add 'Secretary' back as an elected position
- The Secretary will be separated from the Treasurer role. The consensus is that the Secretary will record the day to day financial transactions and feed this information to the NPOC Financial Committee (FC) rep (currently Remmy Nweke).
- It will now be the FC rep's responsibility to prepare budgets for NPOC

Action Items:

- **Ore:** Need to communicate these new responsibilities to Remmy

MEMBERSHIP STRATEGY:

Updates:

- **Joan:** Suggested that Juan (Membership Chair) should make a monthly call to members to engage them. He will call and host the call. and sent to Caleb to post to the website and I will post to the mailing list
- Ideally Ore (the Secretary) will be on the calls and take notes

FINANCE / NPOC BANK ACCOUNT:

Updates:

- **Raoul:** Gave an overview of the information gathered about this issue and shared suggested plans of action.
- Registering a nonprofit is so that NPOC can take advantage of certain benefits available only to nonprofits e.g. freebies and discounts for registered nonprofits including on some Google products e.g. Google Ads.
- Proposed that the registered organisation could be called NPOC Foundation.
- The requirements of this registration are a **charter**, minimum of **2 board members**, **yearly submission of financial reports** and **at least one board meeting per year**.
- There should be at least 2 signatories to the account. It requires that the 2 signatories have Estonian e-residency (which can be done at an Estonian embassy or consulate). The signatories should be EC members (proposed: Raoul & Ore). This would require transportation cost of signatories to their local Estonian embassy.
- Getting the e-residency costs 100 Euros per signatory.
- Opening the bank account in Estonia would cost 25 Euros
- One signatory needs to go to the bank in person to open the account (This is ideally Raoul and would require transportation fare of signatory to get there).
- We could look at selecting a bank in Estonia with a branch in Finland and an international presence, so that Raoul can get go there physically if he needs to, although it is anticipated that most transactions would be done online.
- Projected cost of the total exercise is roughly 500 Euros.
- Believes that this type of bank account would also be a good template for organisations with global membership, such as NPOC, NCUC and NCSG
- **Dave:** We should run this plan by ICANN legal team to verify if this is above board
- The members of the NPOC Foundation will be the 2 signatories and this would change when the signatories change

Action Items:

- **Raoul:** Will run this proposed plan by ICANN legal to check that this plan of action is in order
- Will check the penalty (limits) of not having audits done by a chartered accountant
- Check which banks have an international presence but also a branch in Finland

POLICY COMMITTEE:

Updates:

- **Dave:** Suggests spending some time discussing various hot topics to educate members about e.g. suggests starting with RPMs (has 3 big active PDPs but no call for comments now)
- Collin & Patrick Jones & some others will come to speak at PC meetings (Patrick Jones will talk about how to get involved in policy security work)
 - Other suggested topics include: Review trademark clearing house, EPDP, new GTLD procedures, move to 2-year budget cycle
 - **Joan:** Suggests that Dave has a team of people to identify the issues, collate the issues and dissect the issues

Action Items:

- **Dave:** Will discuss and work out a plan and timeline for membership engagement in policy issues at the March 10 PC meeting. [This plan will possibly include developing and sending out some EPDP background information and a survey to get information from members.]
- In the March 10 PC meeting, will identify the hot topics to educate members about.
- Will call for people to take on the responsibilities of identifying relevant issues, collating the issues and dissecting the issues.
- Will start discussion with members on EPDP on Constituency day about EPDP
- Speak to Martin about where and when to add comments for RPMs

Next Meetings:

- NPOC presentation at Newcomers Day on Sun. March 10 (somewhere within 10:00 – 15:00)
- Policy Committee meeting on Sun. March 10 (10:30 – 12:00)
- Charter review meeting on Sun. March 10 (15:15 – 17:00)

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- ALAC-NPOC Joint Meeting on Mon. March 11 (13:30 – 15:00)
- NPOC Constituency Day on Tue. March 12 (10:30 – 12:00)
- We will try to schedule a second EC meeting this week