

1. Delegation and re-delegation of ccTLDs

The information in this section is presented in three tables as follows:

- A. Delegation and re-delegation of ccTLDs under RFC1591
- B. Application for an IDN ccTLD string per Board decision on the Fast Track Process for IDN ccTLDs (not delegation)
- C. Description of the ccNSO Policy Development Process

Table 1.A Delegation and re-delegation of ccTLDs under RFC1591

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	RZM ¹	
A-1	Submission of delegation or re-delegation request				x					A (3.1, 3.4, 3.6) K (C.2.9.2.c)

¹ RZM = Root Zone Maintainer

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	RZM ¹	
A-2	Submission of a re-delegation request by a national government or territorial administration					x				G (1.7) K (C.2.9.2.c)
A-3	Validation of authenticity of the delegation or re-delegation request							x		-
A-4	Verification of compliance with established policies, procedures and requirements as well as assistance to applicants							x		A (3.1, 3.4, 3.6) G (1.7) K (C.2.9.2.c) L M
A-5	Motion by ICANN Board		x							-

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	RZM ¹	
A-6	Verification that the request complies with established policies and approval						x			A (3.1, 3.4, 3.6) G (1.7) L M
A-7	Implementation of the modification in the root zone file if applicable								x	-
A-8	Updating Root-Zone Whois							x		K (C.2.9.2.b)

Table 1. Application for an IDN ccTLD string per Board decision on the Fast Track Process for IDN ccTLDs (not delegation)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	External evaluators	
B-1	Application for an IDN ccTLD string as per the Fast Track Requirements				x	x				M
B-2	Review of application for IDN ccTLD specific requirements	x							x	M
B-2a	If the requested string is approved the registry operator may proceed to request delegation per the standard process									M
B-2b	If the requested string is refused because it is deemed confusingly similar the applicant may request an EPSRP evaluation B-3									M

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	External evaluators	
B-2c	If the requested string fails to meet other criteria the application is refused.									M
B-3	Extended Process Similarity Review Panel evaluation								x	M
B-3a	The panel finds that both the upper and lower case versions of the requested string are not confusingly similar to ISO3166 entries.									M
B-3b	The panel finds that either the upper or lower case version of the requested string is confusingly similar to ISO3166 entries.									M

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO	Registry operator	National Govt or territorial administration	NTIA	IANA	External evaluators	
B-3c	The panel finds that both the upper and lower case versions of the requested string are confusingly similar to ISO3166 entries.									M

Note: Delegation and Re-delegation of IDN ccTLDs in accordance with Table 1

Table 1.C Description of the ccNSO Policy Development Process

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-1	Request an issue report (requesters can be): <ul style="list-style-type: none"> • ccNSO Council • ICANN Board of Directors • One or more of the Regional Organisations • ICANN Supporting Organisation or Advisory Committee • Members of the ccNSO (at least 10 members) 									F (1)
C-2	Appointment of Issue Manager			x						F (2)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-3	Issue manager produces Issue Report + recommendation if a PDP is required				x					F section 2
C-4	ICANN general council reports or ccNSO Council decide with super majority if issue is in scope of ICANN and in scope of ccNSO PDP	x		x						F (2) And Annex C
C-5	ccNSO council votes to initiate a PDP or not. If not step 21			x						F (3)
C-6	If the ccNSO Council votes in favour of initiating a PDP it appoints a task force (or alternate mechanism per Council decision) to carry out the work of the PDP			x						F (4,5,7,8)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-7	Public Notice of initiation of a PDP for comments (including direct notification of the GAC by the ccNSO Council)				x					F (6)
C-8	Task Force (or alternate mechanism) produces an initial report on issue for public consultation. Note – this can be quite a complex task which can easily extend into multiple years and has built-in thresholds for approvals.				x					F (7,8,9)
C-9	Task Force (or alternate mechanism) produce final report taking into account results of public consultation				x					F (9)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-10	GAC opinion or Advice							x		F (10)
C-11	ccNSO Council consideration and vote. If not adopted by at least 14 members of Council (Step 20)			x						F (10,11,12)
C-12	Members vote on accepting the final report. (first round minimum 50% of all members voting 66% in favour, second round 66% of all voting)					x				F (13)
C-13	Issue Manager will prepare a report for the ICANN Board if the members accept				x					F (14)
C-14	ccNSO Council reviews and approves the Report for transmission to the ICANN Board			x						F (14)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-15	ICANN Board Votes on approving the report (not accepted if supermajority of 66% of Board members vote against.		x							F (15)
C-15	If the Board approves the report it becomes policy, directing staff to implement (Implementation, See step 21)		x							F (16)
C-15b	If rejected send back recommendations to the ccNSO Council for modifications		x							F (15)
C-16	If the report is sent back to the ccNSO Council. The ccNSO Council shall consider making Changes			x						F (15)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
C-17	ccNSO Council votes on sending the report (modified or not) to the ICANN Board for approval.			x						F (15)
C-18	The Issue Manager transmits the report to the ICANN Board with relevant information.				x					F (15)
C-19	The ICANN Board votes on accepting the report		x							F (15)
C-19a	If the Board approves the report it becomes policy.		x							F (15)
C-19b	If the Board rejects the shelved the issue is tabled: the ICANN Board cannot adopt any policies relating to the issues in the report.		x							F (15)
20	Termination of PDP		x	x		x				F (3, 11, 13, 15)

Step	Process Step Description	Done by:								References
		ICANN Staff	ICANN Board	ccNSO Council	Issue manager	ccNSO members	GAC	IANA	NTIA	
21	If policy, Implementation at direction of Board	x								F (16)

