

ICANN FY15 Non-Contract Inter-sessional Meeting - January 2015  
Preliminary Draft Outline/Storyline  
(RHv2 – July 29, 2014)

**I. General Parameters (guided by approved budget – using 2013 meeting arrangements as guide):**

- Two-day event – mid-January 2015 – targeting January 12 and 13 – dependent upon availability of appropriate location/venue
- Location/Venue in Washington, D.C. USA”
- Participants from the “non-contract” communities of the GNSO
- Scribing, recording and transcripts (“limited”) using ICANN IT resources

**II. Program Framework:**

- Gathering of Elected SG and Constituency leaders with remote participation capability for community members and other interested parties – max of 8 in-person reps from each community = approx. 50 people
- Community-focused meeting time for strategic discussions by community leaders among themselves
- Mix of general and specific community sessions (potential 1/3, 1/3, 1/3 division of House, SG and Constituency programmed meeting time)
- Max of 5 simultaneous break-out sessions will be needed
- Meetings with and briefings from senior ICANN Staff on targeted issues (TBD - and may require remote participation – CEO calendar in save-the-date mode)
- A Dinner for attendees; a reception for guests
- Desire for Staff briefings on various topics (including ICANN CEO participation)
- Potential outreach receptions for non-ICANN participants as a recruiting tool
- Potential sprinkling of notable guest speakers during general session opportunities

**III. Methodology:**

- Consensus discussions with community leaders/representatives;
- Initial conversations (one-on-one and F2F when possible) with community leaders (underway);
- Community leaders present venue options (ideally as “sponsors” on behalf of ICANN with venue reps)
- Calls/meetings with community reps to discuss and reach consensus on program options and meeting goals;

#### **IV. Logistics:**

- Staff responsible for coordination and on-site logistical decisions
- Staff coordination including Constituency Travel Team support for travelers (following typical ICANN travel guidelines)
- Staff coordination with Meetings and IT Team support for D.C. venue
- Hotel stays only for non-DC-area resident participants.

#### **V. Proposed Timeline:**

- Agreement on location and meeting dates by end of August
- Identify prospective locations/venues by September 1
- Secure specific meeting location/venue (hotel, ICANN facilities, etc.) by end of October
- Community agree on general meeting program and agenda by end of Los Angeles Public Meeting
- Confirm individual travelers by end of November
- Finalize program agendas, materials, etc., by end of December

#### **VI. Potential Program Topic Ideas:**

- Seeking Common Ground -- Role of non contract community in evolving state of ICANN – e.g., new gTLD/GDD changes, GNSO Review (possible restructuring?) and Internet Governance in general (as noted in this list, any of those subjects could be a stand-alone discussion)
- Discuss impacts/consequences of GNSO review (reviewer report may be out by this time)
- Discuss GDD/new gTLD issues of interest.

#### **VII. Next Steps/To-Do's;**

- Community leaders provide staff with location/venue suggestion in Washington, D.C. – tangible options where possible
- Community Leaders provide staff with additional suggestions for potential issues/discussion topics
- Community leaders begin thinking about potential outside speakers for general session or individual community activities during the meeting – share candidates for list of potential invited speakers with staff
- Next Call determined by staff circulated Doodle Poll – target mid-August

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