

**PPSAI F2F WG Meeting in Los Angeles  
Friday 10 October 2014**

**Proposed Group Agreements:**

- Please minimize mobile phone use (i.e. use phones only to receive urgent calls or text messages) and use computers only for note-taking related to the meeting – breaks have been included to allow for the opportunity to catch up on emails / calls. If you need to use your phone briefly, please step outside the room.
- Raise your hand when you want to speak and wait to be recognized by the facilitators.
- Introduce yourself when you speak for transcription purposes as well as those that are participating remotely.
- Come prepared – make sure you have reviewed all the background and preparatory materials for this meeting.
- Come with an open mind and willingness to listen to the opinions and ideas of others

**Proposed Agenda:**

9.30 – 10.00	Welcome and Introductions (facilitators & participants)
10.00 – 11.15	Discuss priority topic #1, including (preliminary) agreement on possible changes / updates
11.15 – 11.30	Break / email time
11.30 – 12.45	Discuss priority topic #2, including (preliminary) agreement on possible changes / updates
12.45 – 14.00	Lunch, opportunity to have informal conversations, email time
14.00 – 15.15	Discuss priority topic #3, including (preliminary) agreement on possible changes / updates
15.15 – 15.30	Break / email time
15.30 – 16.30	Discuss draft accreditation framework and related questions (tentative)
16.30 – 17.00	Discuss other questions identified over the course of the deliberations that require further discussion
17.00 – 17.30	Next steps in preparation for publication of Initial Report, including work plan review, review meeting & conclusion
17.30	End of meeting