









Project Plan – Gantt Chart Legend

Status Icon	Definition
	Task is flagged as being late based on Planned Date
	Task is flagged as on-time based on Planned Date
	Task is flagged as behind based on Planned Date
	Task is flagged as at risk of being late based on Planned Date
	Task is flagged as being a part of the Critical Path
	Task contains a note or detailed description
	Task is marked 100% and considered complete
	Task has a constraint type and must start on the scheduled Planned Date

#	Name	Planned Duration	Start Date	Completion Date	%	Pre
1	Announce Request for Volunteers for Charter Drafting Team	✓ 5 days	7/14 8:00 AM	7/8/14 5:00	100.	100%
2	Form Charter Drafting Team and Announce 1st Meeting	✓ 1 days	7/8/14 8:00 AM	7/8/14 5:00	100.	100%
3	Create and Deploy Project Tools (mail list, AC, conference line, etc)	✓ 1 days	7/9/14 8:00 AM	7/9/14 5:00	100.	100%
4	Support Charter Drafting Team Meetings	✓ 21 days	7/14/14 8:00 AM	8/11/14 5:00	100.	100%
5	DT Call #01 - 14 Jul	✓ 1 days	7/14/14 8:00 AM	7/14/14 5:00	100.	100%
6	DT Call #02 - 21 Jul	✓ 1 days	7/21/14 8:00 AM	7/21/14 5:00	100.	100%
7	DT Call #03 - 28 Jul	✓ 1 days	7/28/14 8:00 AM	7/28/14 5:00	100.	100%
8	DT Call #04 - 11 Aug	✓ 1 days	8/11/14 8:00 AM	8/11/14 5:00	100.	100%
9	Develop Draft Charter and Approve within DT	✓ 20 days	7/14/14 8:00 AM	8/8/14 5:00	100.	100%
10	Deliver Charter to all SOACs for Approval	✓ 25 days	8/11/14 8:00 AM	9/15/14 5:00	9	100%
11	Announce Request for Volunteers for Cross-Community Working Group	✓ 10 days	9/3/14 8:00 AM	9/29/14 5:00	100.	100%
12	Form Cross-Community Working Group and Announce 1st Meeting	✓ 1 days	9/30/14 8:00 AM	9/30/14 5:00	100.	100%
13	Support Cross-Community Working Group Meetings	75 days	10/6/14 8:00 AM	1/29/15 6:00	50.0	50%
14	SWG Call #01 - Introductions, Charter Review - 6 Oct	✓ 1 days	10/6/14 8:00 AM	10/6/14 5:00	100.	100%
15	SWG Call #02 - Discuss Workplan & Deliverables - 13 Oct	✓ 1 days	10/13/14 8:00 AM	10/13/14 5:00	100.	100%
16	SWG Call #03 - 22 Oct	✓ 1 days	10/22/14 8:00 AM	10/22/14 5:00	100.	100%
17	SWG Call #04 - 30 Oct	✓ 1 days	10/30/14 8:00 AM	10/30/14 5:00	100.	100%
18	SWG Call #05 - 04 Nov	✓ 1 days	11/4/14 8:00 AM	11/4/14 6:00	100.	100%
19	RFP3 Subgroup Call - 6 Nov	✓ 1 days	11/6/14 8:00 AM	11/6/14 6:00	100.	100%
20	RFP3 Subgroup Call - 12 Nov	✓ 1 days	11/12/14 8:00 AM	11/12/14 6:00	100.	100%
21	SWG Call #06 - 13 Nov	✓ 1 days	11/13/14 8:00 AM	11/13/14 6:00	100.	100%
22	SWG Call #07 - 19 Nov - Frankfurt	✓ 1 days	11/19/14 8:00 AM	11/19/14 6:00	100.	100%
23	SWG Call #08 - 20 Nov - Frankfurt	✓ 1 days	11/20/14 8:00 AM	11/20/14 6:00	100.	100%
24	RFP4 Subgroup Call - 25 Nov	✓ 1 days	11/25/14 8:00 AM	11/25/14 6:00	100.	100%
25	SWG Call #09 - 27 Nov	✓ 1 days	11/27/14 12:00 AM	11/27/14 6:00	100.	100%
26	RFP4 Subgroup Call - 28 Nov	✓ 1 days	11/28/14 12:00 AM	12/1/14 6:00	100.	100%
27	SWG Call #11 - 11 Dec	✓ 1 days	12/1/14 8:00 AM	12/1/14 6:00	100.	100%
28	RFP5 Subgroup Call - 12 Dec	1 days	12/12/14 8:00 AM	12/12/14 6:00	0.0	0%
29	RFP3 Subgroup Call - 15 Dec	1 days	12/15/14 8:00 AM	12/15/14 6:00	0.0	0%
30	RFP4 Subgroup Call - 16 Dec	1 days	12/16/14 8:00 AM	12/16/14 6:00	0.0	0%
31	SWG Call #12 - 18 Dec	1 days	12/18/14 8:00 AM	12/18/14 6:00	0.0	0%
32	SWG Call #13 - 23 Dec	1 days	12/23/14 8:00 AM	12/23/14 6:00	0.0	0%
33	SWG Call #14 - 30 Dec	1 days	12/30/14 12:00 AM	1/2/15 6:00	0.0	0%
34	SWG Call #15 - 08 Jan	1 days	1/8/15 8:00 AM	1/8/15 6:00	0.0	0%
35	SWG Call #16 - 10 Jan	1 days	1/10/15 12:00 AM	1/12/15 6:00	0.0	0%
36	SWG Call #17 - 10 Jan	1 days	1/10/15 12:00 AM	1/12/15 6:00	0.0	0%
37	SWG Call #18 - 11 Jan	1 days	1/11/15 12:00 AM	1/12/15 6:00	0.0	0%
38	SWG Call #19 - 11 Jan	1 days	1/11/15 12:00 AM	1/12/15 6:00	0.0	0%
39	SWG Call #20 - 15 Jan	1 days	1/15/15 8:00 AM	1/15/15 6:00	0.0	0%
40	SWG Call #21 - 22 Jan	1 days	1/22/15 8:00 AM	1/22/15 6:00	0.0	0%
41	SWG Call #22 - 29 Jan	1 days	1/29/15 8:00 AM	1/29/15 6:00	0.0	0%
42	Review SWG Principles	✓ 21 days	10/23/14 8:00 AM	11/20/14 6:00	16	100%
43	Establish sub-teams to develop Draft Proposal	48 days	10/23/14 8:00 AM	1/9/15 6:00	38.2	38%
44	SWG RFP1 - Description of Community's Use of IANA Functions	✓ 6 days	10/23/14 8:00 AM	10/30/14 6:00	100.	100%
45	Sub-team deliberations	✓ 6 days	10/23/14 8:00 AM	10/30/14 6:00	16	100%
46	Develop draft RFP1	✓ 6 days	10/23/14 8:00 AM	10/30/14 6:00	16	100%
47	SWG RFP2 - Existing, Pre-Transition Arrangements	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	100.	100%
48	SWG RFP2A - Existing, Pre-Transition Arrangements - Policy Sources	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	100.	100%
49	Sub-team deliberations	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
50	Develop draft RFP2A	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
51	SWG RFP2B - Existing, Pre-Transition Arrangements - Oversight & Accountability	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	100.	100%
52	Sub-team deliberations	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
53	Develop draft RFP2B	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
54	SWG RFP2C - Existing, Pre-Transition Arrangements, NTIA IANA Functions Contract Triage	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	100.	100%
55	Sub-team deliberations	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
56	Develop draft RFP2C	✓ 8 days	10/23/14 8:00 AM	11/3/14 6:00	16	100%
57	SWG RFP3 - Proposed Post-Transition Oversight and Accountability Arrangements	✓ 15 days	11/4/14 9:00 AM	11/24/14 6:00	100.	100%
58	Sub-team deliberations - Replacement of NTIA's role as IANA Functions Contract Administrator	✓ 15 days	11/4/14 9:00 AM	11/24/14 6:00	51.	100%
59	Sub-team deliberations - Replacement of NTIA's role as Root Zone Management Process Administrator	✓ 15 days	11/4/14 9:00 AM	11/24/14 6:00	51.	100%
60	Develop draft RFP3	✓ 15 days	11/4/14 9:00 AM	11/24/14 6:00	48.	100%
61	SWG RFP4 - Transition Implications	✓ 30 days	11/11/14 8:00 AM	1/2/15 6:00	15.0	15%
62	Sub-team deliberations	30 days	11/11/14 8:00 AM	1/2/15 6:00	25.0	25%
63	Develop draft RFP4	30 days	11/11/14 8:00 AM	1/2/15 6:00	5.0	5%
64	SWG RFP5 - NTIA Requirements (validation of)	5 days	1/5/15 9:00 AM	1/9/15 6:00	17.5	18%
65	Sub-team deliberations	5 days	1/5/15 9:00 AM	1/9/15 6:00	61	25%
66	Develop draft RFP5	5 days	1/5/15 9:00 AM	1/9/15 6:00	10.0	18%
67	SWG RFP6 - Community Process (summary of)	48 days	10/23/14 8:00 AM	1/9/15 6:00	17.5	10%
68	Sub-team deliberations	48 days	10/23/14 8:00 AM	1/9/15 6:00	10.0	10%
69	Develop draft RFP6	48 days	10/23/14 8:00 AM	1/9/15 6:00	25.0	25%
70	Consolidate & Refine Complete Draft Proposal and Approve within SWG	✓ 50 days	10/23/14 8:00 AM	1/13/15 6:00	50.0	50%
71	Deliver Draft Proposal to Chartering Organizations	✓ 1 days	12/1/14 8:00 AM	12/1/14 6:00	70	100%
72	Publish Draft Proposal for Public Comment - 1 Dec (21 days)	✓ 16 days	12/1/14 8:00 AM	12/22/14 6:00	50.0	50%
73	Conduct Webinars for Draft Proposal	✓ 2 days	12/2/14 8:00 AM	12/3/14 6:00	70	100%
74	Webinar #1	✓ 1 days	12/2/14 8:00 AM	12/2/14 6:00	100.	100%
75	Webinar #2	✓ 1 days	12/3/14 8:00 AM	12/3/14 6:00	100.	100%
76	Webinar #3	✓ 1 days	12/3/14 8:00 AM	12/3/14 6:00	100.	100%
77	Review Public Comments and other feedback	7 days	12/14/14 12:00 AM	12/23/14 6:00	5.0	5%
78	Create Summary Report of Public Comments	1 days	12/23/14 9:00 AM	12/23/14 6:00	5.0	5%
79	Develop Final Proposal and Approve within SWG	4 days	1/14/15 9:00 AM	1/19/15 6:00	0.0	0%
80	Submit Final Proposal to Chartering Organizations (19 Jan)	0 days	1/19/15 6:00 PM	1/19/15 6:00	0.0	0%
81	Chartering Organizations Approve Final Proposal	8 days	1/20/15 9:00 AM	1/29/15 6:00	0.0	0%
82	Submit Final Proposal to ICG (31 Jan)	0 days	1/30/15 8:00 AM	1/30/15 8:00	0.0	0%