# Root Zone Evolution Review Committee (RZERC) Charter Term Sheet

| Purpose | Review and provide input regarding proposed architectural and operational changes to the root zone.  
As determined necessary by the committee, propose architectural and operational changes to the Root Zone for consideration by the ICANN Board.  
Act as a consultation body for ICANN during the RFP process for the Root Zone Maintainer, if needed. |
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| Scope of Responsibilities | Consider issues raised to the committee to identify any potential security, stability or resiliency risks to the architecture and operation of the root zone.  
Coordination with the committee’s respective organizations and communities, and if appropriate, external experts, to ensure that relevant bodies were involved in decision and relevant expertise was available.  
For operational and architectural changes that impose potential risk to the security, stability, or resiliency of the root system (as identified by one or more committee members and agreed by a simple majority of members), coordinate a public consultation process via the ICANN public comment forum regarding the proposed changes, including the identified risks.  
Act as a consultation body for ICANN during the issuance and consideration of an RFP for the Root Zone Maintainer, if needed.  
Coordinate with the Customer Standing Committee (CSC) as needed; |
| Composition | **9 committee members as follows:** One ICANN Board member, **one** senior IANA Function Operator administrator or delegate, Chairs or delegates of the SSAC, RSSAC, ASO, IETF, a representative of the GNSO RySG, a representative of the ccNSO and a representative of the Root Zone Maintainer.  
The committee will select its chair. **Appointment of members shall follow each organization/group’s internal process.** |
| Meetings | Will meet as frequently as necessary, with at least one meeting per calendar year. Regular meetings may be called upon with a fourteen-days notice by either the Chair or two members of the Committee acting together. Meetings to address urgent issues may be called in a manner calculated to provide as much notice as possible to the members of the Committee.  
Meetings may take place **telephonically or face-to-face with remote participation (using appropriate technology).** E-mail and other Internet-based discussions are not deemed to be **do not constitute** meetings. |
| Voting and Quorum Decisions | Decisions and actions of the Committee shall be taken by consensus. Such consensus **shall be documented and** may be determined via Internet-based discussions without the need for a meeting. |
| Records of Proceedings | The Committee shall operate openly and transparently. Committee meetings shall be recorded wherever possible. Any minutes or other records prepared of Committee sessions shall be posted as soon as possible following approval by the Committee. In the event that making certain deliberations public would create a risk to the security or stability of the Internet DNS, the Committee shall specifically identify that as a reason for withholding parts of their meeting records. |
| Conflicts of Interest | Committee members must provide statements of interest and confirm adherence to a Conflicts of Interest policy. Identify potential conflicts of interest in their Committee service. |
| Review | The Charter of the Committee shall be reviewed at least every 5 years, and a review may be initiated more frequently if determined necessary. However, all reviews shall be subject to ICANN public comment process. |