

CWG



**PROPOSAL ON HOW TO STRUCTURE THE
WORK**

Goals and Objectives per the Charter



- **Goal of the CWG:**
Produce a consolidated transition proposal for the elements of the IANA Functions relating to the Domain Name System.
- May include alternative options for specific features within it, provided that each option carries comparable support from the CWG.
- This proposal must meet the needs of the naming community in general, including the needs of all of the CWG's chartering organizations, as well as the needs of direct consumers of IANA naming services including generic and country code top level domains.
- Elements of the proposal may be released in stages.

Relationship to ICANN Accountability Review Process



- The process is taking place alongside a parallel and related process on enhancing ICANN accountability.
- This group's scope is focused on the arrangements required for the continuance of IANA functions in an accountable and widely accepted manner after the expiry of the NTIA-ICANN contract.
- The two processes are interrelated and interdependent and should appropriately coordinate their work.
- Accountability for the administration of the IANA functions (i.e., implementation and operational accountability), however, is properly within the scope of this working group.

Structuring the work according to the RFP



- **I. Description of Community's Use of IANA Functions**
- **II. Existing, Pre-Transition Arrangements**
 - **A. Policy Sources**
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 - **B. Oversight and Accountability**
- **III. Proposed Post-Transition Oversight and Accountability Arrangements**
- **IV. Transition Implications**
- **V. NTIA Requirements**
- **VI. Community Process**

Structuring the work according to the RFP



- Proposal to structure work is to break down required sections of the RFP into reasonable chunks for all of the deliverables and establish specific sub-groups to undertake these in parallel where possible.

Parallel Optimization



- **I. Description of Community's Use of IANA Functions**
Can be done in parallel – does not require further breakdown
- **II. Existing, Pre-Transition Arrangements**
 - **A. Policy Sources** - Can be done in parallel – does not require further breakdown
 - **B. Oversight and Accountability** - Can be done in parallel – does not require further breakdown
- **III. Proposed Post-Transition Oversight and Accountability Arrangements**
Requires a draft of IIB.
Propose breaking down in IIIA and B to match up with SSAC68 description of NTIA responsibilities for oversight and accountability.
- **IV. Transition Implications**
The initial version of this work should be combined with III – does not require further breakdown
- **V. NTIA Requirements**
Final checklist when other sections are completed – does not require further breakdown
- **VI. Community Process**
Summary of process tracking throughout activities (must be ongoing) – does not require further breakdown

I. Description of Community's Use of IANA Functions



This section should list the specific, distinct IANA services or activities your community relies on. For each IANA service or activity on which your community relies.

CWG requirement:

- Name = CWG-RFP1
- Delivery = Initial draft 30 November
- Identify sub-group members.

II. Existing, Pre-Transition Arrangements – A Policy Sources



This section should identify the specific source(s) of policy which must be followed by the IANA functions operator in its conduct of the services or activities described above. If there are distinct sources of policy or policy development for different IANA activities, then please describe these separately.

CWG requirement:

- Name = CWG-RFP2A
- Delivery = Initial draft 30 November
- Identify sub-group members.

II. Existing, Pre-Transition Arrangements – B. O & A



This section should describe all the ways in which oversight is conducted over the IANA functions operator's provision of the services and activities listed in Section I and all the ways in which the IANA functions operator is currently held accountable for the provision of those services.

Note: Deficiencies should be noted in a separate document compiled by the same sub-group.

CWG requirement:

- Name = CWG-RFP2B
- Delivery = first draft next week
- Identify sub-group members.

II. Existing, Pre-Transition Arrangements – Contract Analysis



Following on the presentation of the proposal for triallage of the NTIA IANA Functions contract this is a separate work item to complete this as requested at the CWG meeting of October 22, 2014.

CWG requirement:

- Name = CWG-RFP2C
- Delivery = first full draft 10 November
- Identify sub-group members.

III. Proposed Post-Transition Oversight and Accountability Arrangements



This section should describe what changes your community is proposing to the arrangements listed in Section II.B in light of the transition. If your community is proposing to replace one or more existing arrangements with new arrangements, that replacement should be explained and all of the elements listed in Section II.B should be described for the new arrangements. Your community should provide its rationale and justification for the new arrangements.

III. Proposed Post-Transition Oversight and Accountability Arrangements



New arrangement to replace NTIA as IANA Services Contract Administrator.

CWG requirement:

- Name = CWG-RFP3A
- Dependency – CWG-RFP2B
- Delivery = Initial draft week of November 10 (?)

III. Proposed Post-Transition Oversight and Accountability Arrangements



New arrangement to replace NTIA as Root Zone Management Process Administrator.

CWG requirement:

- Name = CWG-RFP₃B
- Dependency – CWG-RFP₂B
- Delivery = Initial draft week of November 10 (?)

IV Transition Implications



This section should describe what your community views as the implications of the changes it proposed in Section III.

CWG requirement:

- Name = CWG-RFP₄
- Dependency – CWG-RFP₃
- Delivery = TBD
- Identify sub-group members (can be same as III)

V. NTIA Requirements



Additionally, NTIA has established that the transition proposal must meet the following five requirements....

Note: CWG-RFP3 and 4 should have considered this in their work and this should only be a final sanity check to produce the text confirming this requirement once 3 and 4 are completed.

CWG requirement:

- Name = CWG-RFP5
- Delivery = TBD

VI. Community Process



This section should describe the process your community used for developing this proposal, including:

Note: Process tracking should be ongoing to allow this to simply be a roll up of information that has been captured.

CWG requirement:

- Name = CWG-RFP6
- Delivery = TBD

Process



- Each sub-group should appoint a sub-group RAPPORTEUR for purposes of being the person to provide the work output to the CWG.
- Each sub-group rapporteur should present the status of the sub-group at each meeting of the CWG as well as present draft documents.
- Sub-groups working drafts should reside on the common repository at <https://drive.google.com/folderview?id=0Bycchop8VaMWeDFnY3FXckRJbWc&usp=sharing>
- Sub-Group rapporteurs will provide the final report of the sub-group to the chairs of the CWG.

References



- CWG working group charter - <https://community.icann.org/display/gnsocwgdtdstwrdsnp/Charter>
- ICG RFP - <https://www.icann.org/en/system/files/files/rfp-iana-stewardship-08sep14-en.pdf>
- Reference document repository - <https://drive.google.com/folderview?id=0Bycchop8VaMWdWNibklDQzhWdXc&usp=sharing>
- Sub-groups repository - <https://drive.google.com/folderview?id=0Bycchop8VaMWeDFnY3FXckRJbWc&usp=sharing>
- Bernar Turcotte email = turcotte.bernard@gmail.com