

GNSO Working Party

15 May 2014

Attendees

- Stephane Van Gelder
- Jennifer Wolfe
- Avri Doria
- Volker Greimann

Apologies

- Osvaldo Novoa
- Thomas Rickert

ICANN Staff

- Marika Konings
- Larisa Gurnick
- Matt Ashtiani
- Nathalie Peregrine

Notes

- There is a need to disseminate information on the Working Party throughout the rest of the ICANN Community. Information should include members, how the Working Party is organized, the Chair(s), the meeting format, etc.
- The group should reach out to Chairs of other SOs/ACs with the intention of having SO/AC Observers.
- Feedback for the 360 Assessment needs to be given before the London meeting. Given this short time frame, the Working Party needs to be mindful of how quickly the work will need to be completed.
- The responsibilities and the scope of work for this Working Party is to function as the liaison between the GNSO as a whole, the independent examiner, and the SIC.
- The group, through the course of the next few weeks, will be providing input on the review criteria and the 360 Assessment. The 360 Assessment needs to accurately capture the review points and the measurement criteria that are important as part of a self-assessment.
- The group will serve as an additional conduit to provide input from any of the constituencies or stakeholder groups. It will act as a sounding board through the process with the independent examiner to answer questions or help ensure that the examiner has accurately reflected the GNSO structure, scope and dynamics.
- The group will coordinate with the community to prepare the implementation plan once the review is completed. The groups will also provide support, communication, and awareness.

- For the review criteria, there is a category of purpose, how work is executed and conducted, and a category for outcomes. There is also a component for charter, membership, participation, communication, outcomes, etc. The idea is to refine these criteria and determine whether that criteria would be best satisfied through a review of documentation, research, interviews and the kind of work that would be conducted by the independent examiner versus the kinds of information that would be useful to be included in a 360 Assessment.
- Staff are doing the research of 360 Assessment tools and plan to do a small pilot to ensure usability and clarity. The platform that is being recommended for this review is called Cvent. Staff are looking to launch the pilot survey within the next few weeks.
- If participation in the group has not increased within the next few weeks, the group will consider extending the call for volunteers so as to get a broader membership.
- The group expressed an interest in holding a face-to-face meeting in London, tentatively on Sunday at 4:30 pm.

Action Items

- Larisa Gurnick, by next week's meeting, is to provide an illustration of a proposed set of criteria and a framework for how we are beginning to develop the criteria for the review.
- Matt Ashtiani is to provide an update on the GNSO Working Party wiki and present it to the group on the next call.
- Jennifer Wolfe is to reach out to Jonathan Robinson, as well as the other members of the GNSO Council, to inform them that it's vital the Working Party have participation from those who have volunteered within the various groups.
- Matt Ashtiani is to post summary minutes and action items of this meeting on the wiki.