

## **RSSAC Executive Committee Meeting Minutes**

19 May 2014 | 16:00 UTC

[icann.adobeconnect.com/rssac](http://icann.adobeconnect.com/rssac)

Adigo Conference Bridge: 8365

### Call to Order

Lars-Johan Liman called the meeting to order at 16:05 UTC.

### Roll Call

A/J – Brad Verd

B – Bill Manning

C – Hank Kilmer

D – Tripti Sinha

E – Kevin Jones

F – Jim Martin

G – Jim Cassell, Kevin Wright

H – Absent

I – Lars-Johan Liman

K – Daniel Karrenberg, Kaveh Ranjbar

L – John Crain

M – Jun Murai

IANA Functions Administrator – Apologies

IANA Functions Operator – Apologies

Root Zone Maintainer – Apologies

IAB Liaison – Apologies

SSAC Liaison – Russ Mundy

Staff – Julie Hedlund, Susie Johnson, Carlos Reyes, Barbara Roseman, Kathy Schnitt, Steve Sheng

### Action Items

- John Crain and Tripti Sinha will write short statements about various tasks that need to be assigned to the Caucus.
- Lars-Johan Liman to call for membership of a subcommittee on the Transition of Stewardship of the IANA Functions.
- Lars-Johan Liman to update the RSSAC Work Plan for 2014.
- Daniel Karrenberg to send note to mailing list about recording of meetings.

## **Agenda**

### Welcome E Root Representatives

The RSSAC Executive Committee welcomed Tripti Sinha as the new representative for D Root and Kevin Jones as the new representative for E Root.

### Minutes from Previous Meetings

The RSSAC Executive Committee discussed the minutes from 5 May 2014, which will be re-distributed for consideration.

### RSSAC Workspace

Carlos Reyes confirmed that all RSSAC Executive Committee members have access to the RSSAC Workspace. Currently, meeting agendas, notes, and minutes are published there. Statements of Interest for the Caucus membership process are also currently being published there.

### Membership Committee Update

The RSSAC Executive Committee discussed the structure of the Caucus in response to questions from the Membership Committee. To counter negative perception, the RSSAC Executive Committee reiterated that its members are also members of the Caucus and are willing to do work. The Membership Committee will continue to seek members for the Caucus, particularly from root server operating organizations already engaged in the RSSAC. The Membership Committee will encourage prospective Caucus members to join in the spirit of refining the scope of work of the Caucus. Once the Operational Procedures Document is complete, some outstanding questions about the Caucus will be resolved.

**Action Item: John Crain and Tripti Sinha will write short statements about various tasks that need to be assigned to the Caucus.**

### Operational Procedures Document

More work is needed. Lars-Johan Liman asked for more comments.

### Transition of Stewardship of the IANA Functions

The RSSAC Executive Committee agreed to form a subcommittee to follow the Transition of Stewardship of the IANA Functions as a potential work item for the Caucus.

**Action Item: Lars-Johan Liman to call for membership of a subcommittee on the Transition of Stewardship of the IANA Functions.**

Cache Poisoning Issue

The RSSAC Executive Committee agreed that this issue needs a subcommittee to discuss the potential and expected output and will be added as a potential work item for the Caucus.

Work Plan

The RSSAC Executive Committee discussed its current work plan.

**Action Item: Lars-Johan Liman to update the RSSAC Work Plan for 2014.**

Next Meeting

The next RSSAC Executive Committee teleconference is 2 June 2014 at 14:00 UTC.

The RSSAC Executive Committee will meet at ICANN 50 in London. The Caucus will not be formally convened, but a public session providing information about the Caucus will be held.

Any Other Business

ICANN Staff requested the ability to record RSSAC teleconferences for the purpose of drafting notes and minutes.

**Action Item: Daniel Karrenberg to send note to mailing list about recording of meetings.**

Adjournment

The RSSAC Executive Committee adjourned and concluded its meeting with no objections.