Asia Pacific Internet Leadership Program (APILP) Working Group

Notes of 3rd APILP Coordination Call
(17 July 2014, UTC 7am)

Attendees:
Ang Peng Hwa, SIRC, Singapore   [Chair]
Cheryl Langdon Orr, ISOC AU
Xue Hong, Beijing Normal University
Kelvin Wong, ICANN   [Secretariat]
Yannis Li, DotAsia

	Key Points of Discussion	Action Item
1	**Status Update on Preparation for APILP Pilot Program**	
a	Yannis updated the meeting that she is in discussion with hotel on the cost and details of hosting the APILP pilot program on Day 0 of APrIGF.	Yannis to share further update via email on the outcome i.e. if hotel will charge a lower fee than originally proposed for this session.
b	On the speakers, Yannis confirmed that Edmon and Anja Kovacs are agreeable to be the speakers for gTLD and WSIS session. For Netmundial, Adam Peake is unable to participate, but has agreed to help to contact Dongman Lee for this slot. Secretariat is awaiting confirmation from Ram on his availability for the Development on Internet Governance session. APILP Chair will confirm Izumi Aizu's participation for IGF session when ready. He will also approach APNIC for the speaker for DNS/IP session.	Secretariat, Chair and Yannis will update the status when ready.
c	On the program proper, Hong suggested that it would be useful to have a moderator give an update and overview before each session to provide better context. She also suggested that the session on IANA functions' stewardship transition should include ICANN accountability discussions. The meeting agreed that while the rest of the sessions serve more to provide a background/update and as pre-amble to APrIGF	

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	conference, for the segment on "IGF, WSIS and NetMundial", we could encourage greater discussion through a panel discussion.	
d	On the costs, there is no further updates with regard to sponsorship. For the support of speakers, the meeting agreed that it was difficult to extend assistance to the speakers this time round due to the short timeline, and we are seeking help from those who are already coming for APrIGF.	Chair APILP will update the meeting should there be progress on the sponsorship front.
e	On the recording of the session, Secretariat will work with local organizer to check on the possibility, but indicated that ICANN will be recording the session via video camera as well. Cheryl asked if the recorded materials could be packaged into a webinar that people could download and watch at their own time. This could be repeated in future and improved on.	Secretariat to work with Yannis and local organizer to check on the recording possibility, and will look to package the recording for future use.
2	**Outreach for APILP Program**	
a	On the outreach mailer, the meeting agreed to also include speakers' profile in the website and the outreach mailer. Hong suggested that the mailer also reflect that the session is free from 1530hr.	Secretariat will work with Yannis to include a short bio for the confirmed speakers, and update the mailer accordingly to reflect the fee structure.
b	Secretariat will circulate the mailer through ICANN contact list, and seek Yannis' help to reach out to the local audience through the local organizer.	Secretariat to work with Yannis to share the outreach mailer with local organizer and organizations where possible.
3	**(A.O.B) APILP workshop during APrIGF**	
a	On the change in timing for APILP workshop during the APrIGF (Capacity building for APAC Internet Community) from Monday afternoon to Tuesday morning 0900-1030, the meeting agreed with this change.	
b	APILP Chair agreed to chair this session, as Chair of APILP, and go through the TOR for APILP, reflect on the APILP pilot, and deliberate on proposals for future run of the APILP.	

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c	The meeting agreed to update APILP discussion group via email and convene the next coordination call if necessary.	Details will be sent out by the Secretariat.