

Asia Pacific Internet Leadership Program (APILP) Working Group

Notes of 2nd APILP Coordination Call (10 July 2014, UTC 8am)

Attendees:

Prof Ang Peng Hwa, SIRC, SG
Cheryl Langdon Orr, ISOC AU
Kelvin Wong, ICANN
Low Jiarong, ICANN
Yannis Li, DotAsia

	Key Points of Discussion	Action Item
1	Confirmation of APILP Chair	
a	Prof Ang Peng Hwa (henceforth APILP Chair) is nominated as the APILP Chair during the Nomination period and elected by acclamation. Vice Chair will be determined at a later stage.	
2	Pilot APILP Program during APriGF Delhi (3 Aug)	
a	On speakers and topics: The attendees discussed the list of possible speakers and timings for the pilot program on Day 0 of APriGF. The proposed revised program is as attached.	ICANN (henceforth APILP Secretariat) and Yannis Li will contact the speakers: Kuowei Wu/Ram Mohan, and Edmon Chung/Adam Peake/Anja Kovacs respectively for the proposed speaking slots.
b	The topic on IANA Functions' Stewardship Transition will be covered as part of the theme of "Current development" in the afternoon session.	
c	On registration fees: Cost of food and venue is budgeted at \$5000, based on preliminary check with Natasha.	Yannis Li will help to check with Natasha on actual rates and to help ask for a lower cost.
d	It was agreed that a fee of US\$35-\$55 would be charged for the attendance of this APILP pilot program, to cost recover the hotel charges for food and use of venue. This also helps prevent attendees from pulling out last minute. Fees will be based on cost recovery and any surplus will be used for future events.	

Asia Pacific Internet Leadership Program (APILP) Working Group

	Key Points of Discussion	Action Item
e	On the handling of fees from participants, APILP Chair will seek help from SIRC/NTU to look into a collection system.	SIRC/NTU to share the details of the fee collection system. Once done, Secretariat will work with APriGF secretariat (Yannis Li) to include the option of payment via the registration page of APriGF.
f	APILP Chair asked for help to seek sponsorship from relevant organizations where possible.	
g	On marketing and outreach: We will target the local market, and in view of the proximity in timing of the event, a robust outreach to the locals is required. <i>[Afternote: The details of the cost payment method/link would be required soon, in order for this to be included in the outreach mailer.]</i>	Secretariat will produce the marketing material and publicity mailer detailing the program and costs etc. This will be circulated through the various mailing lists as well as with the help of local organizer.
h	The attendees discussed the need to be aligned with the original objectives of the APILP, and the value add that this program should bring to the participants. <i>[Afternote: On a logistical note, the APriGF program will be providing sponsored lunch from Day 1. There is therefore a need for the APILP Work Group to consider the value-addedness of the APILP pilot program, to further justify the collection of fees only in Day 0.]</i>	
i	The attendees also agreed that there should be live streaming and recording for the Pilot APILP program so that these could be retained for future reference.	Secretariat will work with APriGF secretariat to look into the live streaming and recording.
3	(A.O.B) Next APILP coordination call	
a	The next coordination call is proposed to be held on 17 July (Thursday) UTC 7am (3pm SGT).	Details will be sent out by the Secretariat.