All questions and completed forms should be posted to the Community Ad-Hoc Wiki. Please remember that the deadline for FY15 Budget consideration is **March 7th 2014**

REQUEST INFORMATION

Title of Proposed Activity	
ISPCP Members Travel to an Intersessional meeting of the Non Contracted Parties House	
Community Requestor Name	**Chair**
ISPCP – GNSO	Tony Holmes
ICANN Staff Community Liaison	

REQUEST DESCRIPTION

1. Activity: **Please describe your proposed activity in detail**
Travel support for ISPCP officers and other Constituency members   *Note:*   *This funding request for the FY 2015 budget is submitted jointly by the Commercial Stakeholder Group and the Non-Commercial Stakeholder Group of GNSO, with the full support of their respective constituencies (BC, IPC, ISPC, NCUC and NPOC).A formal NCPC request for agreement in principle is being submitted separately.*
2. Type of Activity: **e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other**
Meeting
3. Proposed Timeline/Schedule: **e.g. one time activity, recurring activity**
One-time activity, between ICANN 51 and 52 or 52 and 53   **Cost varying depending upon location of the meeting.**

REQUEST OBJECTIVES

1. *Strategic Alignment.* **Which area of ICANN's Strategic Plan does this request support?**
be an exemplary model for multi-stakeholder governance; internationalization of ICANN and its relationships; stakeholder diversity and expansion; formulation of policies and enforceable agreements; Cross Community Interaction between the different constituencies.
2. *Demographics.* **What audience(s), in which geographies, does your request target?**
Members of the constituencies building the NCPH, from all regions
3. *Deliverables.* **What are the desired outcomes of your proposed activity?**

Enhance the effectiveness of non-contracted party groups within the GNSO , improve our communications with ICANN staff and leadership, and their understanding of the issues of importance to us.

Improving Cross Community Interaction.

4. *Metrics.* **What measurements will you use to determine whether your activity achieves its desired outcomes?**

- **Structured feedback from participants at close of meeting and six months thereafter**
- **Number of cross community activities**

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Subject Matter Expert Support:

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

Language Services Support:

Other:

Travel Support:

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Travel support for 7 ISPCP members	*FY 15*	*1 meeting*	*7 trips -- Costs based on Constituency Travel guidelines*	

Potential/planned Sponsorship Contribution:

TO: Xavier Calvez, David Olive

This funding request for the FY 2015 budget is submitted jointly by the Commercial Stakeholder Group and the Non-Commercial Stakeholder Group of GNSO, with the full support of their respective constituencies (BC, IPC, ISPC, NCUC and NPOC). Collectively, we ask that ICANN commit to funding an intersessional meeting of our stakeholder groups and constituencies during FY 2015.

The first and only intersessional meeting for non-contracted parties within the GNSO was held in January 2013 in Los Angeles. On the whole, we thought it was a successful and worthwhile initiative, and one with potential to deliver even greater benefits to the ICANN community in the future. Although an intersessional during FY 2014 was formally requested by at least one constituency during the FY 2014 budget request cycle, and informally requested by a broader spectrum of non-contracted party participants later in 2013, both requests were rejected by ICANN. We now submit this request in order to make our views known formally and within the time frame for FY 2015 budget requests.

We foresee that an intersessional meeting would take place either between ICANN 51 and 52 (late 2014 or early 2015) or between meetings 52 and 53 (around April 2015). It may be advisable to site the meeting in one of ICANN's three regional hubs (LA, Istanbul or Singapore), though other readily accessible sites certainly could be considered. We envision a 1.5 – 2 day meeting on roughly the same scale as the 2013 intersessional, with travel support provided for most or all participants, and active participation by ICANN staff (including senior staff officers) as resource persons as reflected in an agenda to be developed by our stakeholder groups and constituencies. While there are some format/agenda changes that would be advisable based on our experience of 2013 (notably allocating more time for interaction among our constituencies, in distinction to briefings from ICANN staff), we believe that for planning and budgeting purposes the 2013 meeting could be used as a starting point.

While of course we recognize that this memo does not constitute a fully-fledged budget request, we submit it now to ask for ICANN's agreement in principle to holding such an intersessional meeting in FY 2015. We believe this request is both timely and well justified by the need to enhance the effectiveness of non-contracted party groups within the GNSO , and to improve our communications with ICANN staff and leadership and their understanding of the issues of importance to us. Assuming that there is agreement in principle, our groups would promptly appoint representatives to develop a detailed agenda and to work with appropriate staff to craft a detailed budget.

Thank you for your prompt consideration of and response to this request.

CSG and NCSG

With support of BC,IPC,ISPC,NCUC and NPOC