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| **Sub-Group** | **Tasks** | **Leader** | **Members** |
| Design | Working with Staff. In Charge of the Newsletter/Webpage, Memorabilia and Tag design. Will work in coordination with the Webpage Sub-Group. | Maricarmen Sequera | Inam Ali, Jazmin Acuña |
| WebPage | In charge of the structure and diagram of the website. Flexible about format, but be aware that it has not to be heavy. Think a way of sharing videos. Will work in coordination with Design Sub-group and Staff.  ATLAS I (<http://atlarge.icann.org/summit-en.htm>) | Maricarmen Sequera | Moataz Shaarawy, Seun Ojedeji, Jazmin Acuña, Sarah Kiden, |
| Content | In charge of collecting content for the Newsletter and Webpage. Will work with other WG Chairs (Mentoring, Capacity Building, Events). | Dev Anand Teelucksiingh | Moataz Shaarawy, Konstantin Kalaitzidis, Plamena Popova and Philip Jhonson, Seun Ojedeji. |
| Interviews | In charge of making interviews to participants and community leaders before and during the Summit. Will work in coordination with the Content Sub-group and Staff. | Juan Manuel Rojas |  |
| Logistics | In charge of providing information and content about: VISAS, schedules, rooms, transportation, hotel info, maps, information about London, climate, useful apps, eating out, museums, etc. Will work in coordination with Content, Social SG and Staff. |  | Andreea Gherasim, Inam Ali, Franco Moya, |
| Translations | In charge of helping staff to provide the translations on time. The expected time to provide the translations ready is the day before at 18:00. Will work in coordination with Staff and Content Sub-group. We need 1 french speaker, 1 spanish speaker and 1 english speaker to co-lead this sub-group. |  | Andreea Gherasim, |
| Social Media | In charge of engaging participants before, during and after the Summit. Use of social networks. Includes social activities in London.. Will work in coordination with Logistics sub-group, Ralo Chairs and staff. | Sergio Salinas Porto | Moataz Shaarawy, Philip Jhonson. |
| Report | Incharge of reporting daily about the highlights of the day - during the Summit. Will work in coordination with Content sub-groups.  **Members of this sub-group have to be in London during the Summit.** | Darlene Thompson | Plamena Popova, Konstantin Kalaitzidis, Sarah Kiden, |
| Welcome Package | In charge of Welcome Package or Memorabilia for Atlas II Participants. Look for possible options. Working with Design Sub-Group, Sponsorshig WG and Staff. |  |  |