RSSAC Executive Committee Meeting
14 March 2014 l 14:00 UTC
Teleconference

Roll Call

Present   A/J—Brad Verd
              B—Bill Manning
              F—Suzanne Woolf
              G—Jim Cassell
              I—Lars-Johan Liman
              K—Daniel Karrenberg
              M—Jun Murai

Not Present C, D, E, H, L

Observers   IAB Liaison: Marc Blanchet
             IANA Functions Operator: Elise Gerich
             NTIA: Ashley Heineman
             Root Zone Mainater: Duane Wessels
             SSAC Liaison: Russ Mundy

Staff   David Olive, Barbara Roseman, Carlos Reyes

Action Items

- Lars-John Liman, Bill Manning, Russ Mundy, and Suzanne Woolf will convene on 18 March to discuss program for RSSAC public session in Singapore.
- Barbara Roseman will ask the ICANN staff in support of the ALAC and GAC for specific issues to be discussed.
- Barbara Roseman to follow up with Terry Manderson for latest draft and status update of RSSAC 002 ahead of ICANN 49 in Singapore.
- Lars-John Liman to solicit feedback for RSSAC Work Plan.
- Barbara Roseman will compile feedback received on the operational procedures document into a new draft for review at ICANN 49 in Singapore.

ICANN 49 Preparations

The RSSAC Executive Committee discussed who would be attending ICANN 49 in Singapore.

      Attending: A/J, B, D, F, I, K, L, M, SSAC liaison, IAB, liaison
      Not attending: C, E, G, H

The RSSAC Executive Committee discussed the program for its public session at ICANN 49 in Singapore.

Lars-John Liman, Bill Manning, Russ Mundy, and Suzanne Woolf will convene on 18 March to discuss program for RSSAC public session in Singapore.

The RSSAC Executive Committee discussed its various scheduled sessions with other ICANN SO/ACs. Bill Manning indicated that he would be interested in learning from other groups what role RSSAC should play with regard to the strategic panel on identifier technology innovation. Russ Mundy indicated that the SSAC would likely ask for an update on RSSAC publications.

Barbara Roseman will ask the ICANN staff in support of the ALAC and GAC for specific issues to be discussed.

RSSAC Publications

Barbara Roseman indicated that there was a desire to wait for the Caucus to be formed before moving forward with the publication of RSSAC 001 and RSSAC 002.

Suzanne Woolf commented that the optics of publishing without the Caucus would be dreadful, but she would not oppose publication.

Barbara Roseman stated that staff opinion is that the RSSAC has already consulted with the former RSSAC and with the SSAC and did not receive significant feedback.

Daniel Karrenberg stated that perceptions about process should still merit attention, especially following a process that can be reproduced and respected. Moreover, perceptions about the RSSAC will be formed around how the RSSAC handles these first few documents. Unless there is urgency for publishing these documents, expeditiousness should be avoided.

Lars-John Liman responded by commenting that another part of the process is timeliness, which RSSAC has not succeeded at in the past and is not doing well right now. Furthermore, timing is part of the optics as well.

Suzanne Woolf suggested that the RSSAC Executive Committee select one document and decide to move forward with publishing.

Russ Mundy proposed that the RSSAC Executive Committee state that the first act of the Caucus will be to review the two documents. He also stated that the SSAC is keenly interested to know the status of RSSAC 002. Suzanne Woolf agreed.

Daniel Karrenberg stated that he understood the concerns about timeliness and stressed that the RSSAC Executive Committee focus on quality and process over urgency.

Barbara Roseman suggested that the documents be published as drafts awaiting more feedback and endorsement from the Caucus. The RSSAC Executive Committee agreed with this process.

Barbara Roseman to follow up with Terry Manderson for latest draft and status update of RSSAC 002 ahead of ICANN 49 in Singapore.

RSSAC Work Plan for 2014

Lars-Johan Liman asks the RSSAC Executive Committee what they would like in a work plan, following up on Elise Gerich's draft. Daniel Karrenberg suggested that this discussion take place over the mailing list. Bill Manning added that he would like to see more consultation with the goal of having a document for approval after the ICANN 49 meeting in Singapore.

Lars-John Liman to solicit feedback for RSSAC Work Plan.

Alternates/Proxies

Barbara Roseman re-state Paul Vixie's motion about having a second point of contact from each letter as a backup who can attend meetings in an ongoing way. This person would be able to step in if the primary contact is unavailable.

Bill Manning stated that he is uncomfortable with a standing deputy.

Elise Gerich supported having a primary and secondary contact on the mailing list and at the meetings. For example, she would have liked to have someone today who she could have asked to sit in for her, but this person would also need to be informed before participating.

Russ Mundy stated his support as long as the primary and secondary points of contact were designated at the discretion of the sending organization.

Suzanne Woolf agreed with Elise Gerich and Russ Mundy adding that there is a well-established notion in the bodies where representation is important that there is a primary and a secondary point of contact.

Lars-Johan Liman asked what other advisory committees such as the SSAC do. Russ Mundy stated that the SSAC membership is structured differently.

Barbara Roseman proposed that a second person be allowed on the mailing list, but only one person per letter on teleconferences and at meetings.

Jun Murai stated his support for a secondary point of contact to observe the mailing list. Jun Murai also commented that this mechanism might be complicated since the Board appoints RSSAC members.

Elise Gerich responded that it should not be an administrative barrier to having a secondary appointed by the Board noting that the SSAC manages this well.

Daniel Karrenberg added that he would support substitutes as needed, but formally appointed secondary points of contact might not be necessary. This process could be covered in the RSSAC's operating procedures, leaving the responsibility of ensuring proper communication between the primary and secondary points of contact exists as an internal mechanism.

Bill Manning agreed with Daniel Karrenberg and requested a vote. Brad Verd suggested that defining proxy procedures might address these concerns.

Lars-Johan Liman makes a motion for a vote: allow every organization to appoint an alternate to participate in the mailing list but only one representative may speak for that organization.

Daniel Karrenberg makes a friendly amendment to replace "organization" with "member". Lars-Johan Liman accepts the suggestion. Russ Mundy makes a friendly amendment to replace "speak for that organization" with "participate in a meeting". Lars-Johan Liman accepts the suggestion.

The revised motion: allow every member to appoint an alternate to participate in the mailing list but only one representative may participate in a meeting.

Carlos Reyes conduced the vote. There were 7 ayes (A/J, B, F, G, I, K, M), and 0 nayes. The motion carried.

The RSSAC Executive Committee tabled the remaining agenda items. The Operational Procedures document will be discussed at ICANN 49 in Singapore.

Barbara Roseman will compile feedback received on the operational procedures document into a new draft for review at ICANN 49 in Singapore.

The RSSAC Executive Committee adjourned and concluded its meeting with no objections.