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SILVIA VIVANCO: I would like to welcome you all to this call. First of all I would like to convey apologies from Sylvia Herlein Leite and José Arce, who are unable to attend the call. They have asked me to initiate this call. They have asked me to appoint a Chair and Vice-Chair for this Working Group. Before initiating the call I would like to ask Julia, from Staff, on the English channel, to proceed with the roll call please.

JULIA CHARVOLEN: Welcome everyone to the LACRALO Organizing Committee on Thursday, the 19<sup>th</sup> of September 2013 at 2300 UTC. On the call today, on the Spanish channel, we have Raul Bauer, Aida Noblia, Juan Manuel Rojas, Leon Sanchez and Carlos Aguirre. On the English channel we have Dev Anand Teelucksingh. We have apologies from Sylvia Herlein Leite and José Arce, Olivier Crépin-Leblond, Marcelo Telez and Humberto Carrasco.

Our interpreters today are Sabrina and David. From Staff we have Heidi Ullrich, Silvia Vivanco and myself, Julia Charvolen. May I please remind all participants to please state their names before speaking, not only for transcript purposes but also to allow the interpreters to identify you on the other language channel. Please speak at a reasonable speed to allow accurate interpretation. Thank you and over to you.

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*Note: The following is the output resulting from transcribing an audio file into a word/text document. Although the transcription is largely accurate, in some cases may be incomplete or inaccurate due to inaudible passages and grammatical corrections. It is posted as an aid to the original audio file, but should not be treated as an authoritative record.*

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SILVIA VIVANCO:

Thank you Julia. We are going to proceed with this meeting. As you know, the objective of this meeting is to organize the LACRALO event in the Buenos Aires meeting. As you know, it's traditional to have the RALO in the region where the meeting will be taking place, holding to showcase in order to show what the RALO feels like showing or showcasing.

We may have a little celebration or a small celebration after the showcase and as you know, you know the way we work on these events because you have attended prior events. So we have scheduled activities for Monday November 18<sup>th</sup>. That will be the day on which we will be conducting or on which the LACRALO showcase will take place.

So we would like to define who will be leading this Working Group. We would like to select a Chair and Vice-Chair of this Working Group so that they will interact more fluently with Staff. Can you please share your views, your proposals? Is there anybody that would like to volunteer? We'll also need somebody to help that person. Please feel free to ask for the floor.

Leon, you have the floor. Go ahead please.

LEON SANCHEZ:

Thank you Silvia. I am relatively new here but my concern is that we should have a showcase that should reflect what the ALSes are doing in the region, and we should work on internal issues within the RALO. I believe there are certain items pending discussion, and I would like the

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Agenda to focus on these substantive issues, and also clearly have the region stand out, of course.

SILVIA VIVANCO: Thank you Leon. Juan Manuel?

JUAN MANUEL ROJAS: I would like to help in this Working Group. There are some proposals on the Wiki and the idea was to have a Working Group and have somebody leading the Working Group or the initiative. But I think it's also important for us to show how much the region has progressed – that is the Latin America and Caribbean plan on which Dev and Fatima have been working.

We would like to share the results of the Working Groups created in Costa Rica – the four Working Groups – and surely they have things they want to showcase. So they might do something brief along those lines. We could show the work that we have done, because we have these Working Groups. And I think that apart from the cultural richness, it's important that we should showcase our progress, input and collaborations.

So it shouldn't be something "boring". We should also showcase the ALSes; what they have done. So for the time being that's all I have to say. Thank you.

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SILVIA VIVANCO: Thank you Juan Manuel. Both ideas are very good, and I have also seen certain ideas that Aida has consolidated in a document on the Wiki page, and that's very interesting. But I believe in order to continue – because in a way now I am a moderator of this debate – I think one of you should volunteer to be the Chair of this Organizing Committee and the person that would act as the Secretariat or would be in charge of the Secretariat of this Organizing Committee.

Is that Carlos speaking?

CARLOS VERA: This is Carlos Vera, yes. I was asking for the floor.

SILVIA VIVANCO: Okay Carlos. Go ahead please.

CARLOS VERA: I have proposed Leon Sanchez as the Chair, and I can help him in my capacity as the Secretary.

SILVIA VIVANCO: Leon, would you agree to this proposal?

LEON SANCHEZ: Thank you. I think I wouldn't be able to Chair the group, because as I said, I have little experience, and since this is a very relevant event for

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the region I wouldn't like my lack of expertise to interfere because I am new. But of course I would gladly help in my capacity of a volunteer. The thing is, I still don't feel able to lead the group.

CARLOS AGUIRRE:

I would like to propose Carlos Vera as the Chair or leader of this Working Group. I believe he's got the necessary experience. He has been working in our region for several years and I believe it's time that he became the leader of this Working Group and I would like to propose Aidi Noblia as the Secretary or Secretariat, because she has been working in the region for a while and she will be able to show how capable she is.

And I would like them to accept because they are two very capable people in our region.

SILVIA VIVANCO:

Thank you. I am taking down notes of your comments. Dev, you have the floor now. Go ahead please.

DEV ANAND TEELUCKSINGH:

Thank you. I would be willing to be a Vice-Chair for this Working Group. I have been involved in a lot of Working Group so I don't think I should be the Chair of this Working Group but I'm very willing to be a Vice-Chair, and I've had experience of being the LACRALO Secretariat, in LACRALO, for a few years. So I'm aware of what's required of the

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LACRALO showcase so I'm willing to offer my expertise in this area.  
That's it.

SILVIA VIVANCO: Thank you Dev. Your comment has been noted. Raul Bauer now has the floor.

RAUL BAUER: I would like to second Carlos Aguirre's notion regarding Carlos Vera, and I think that Dev's suggestion is a very good one in that he could help Carlos in his role.

SILVIA VIVANCO: Aida Noblia, you have the floor, go ahead.

AIDA NOBLIA: I agree. I can help. I can cooperate but I think we have to seek people with more experience within ICANN, so I think that Dev and Carlos Vera could very well be in the positions that have been proposed. Of course I'm willing to help within my capabilities. That's what I wanted to say.

SILVIA VIVANCO: Thank you Aida. I see Juan Manuel Rojas asking for the floor. Go ahead.

JUAN MANUEL ROJAS: Well, I am willing to lead the group if necessary, in order to work on the showcase. That's my proposal in a nutshell. I would like to participate and I would like to help and maybe lead the group. Thank you.

SILVIA VIVANCO: Okay. Thank you, I have noted several proposals. I think that there is agreement that we Carlos Vera should be the Chair and Dev Anand Teelucksingh would work as his Secretary. So if everybody agrees, if there is consensus, they would be leading this Working Group and Staff would be liaising with them – and all of you of course – on the Wiki. And having said this, if there are no issues with this or nobody that disagrees, I will hand over this call to Carlos Vera so that he can Chair the call.

Of course, Carlos, only if you agree.

CARLOS VERA: Yes, of course. Thank you Carlos Aguirre, thank you colleagues and friends. Let us start working. Of course we have Juan Manuel in the Team so that we can work together.

SILVIA VIVANCO: Thank you Carlos. Excuse me for the interruption. I had proposed a preliminary or draft Agenda. We address the catering, the budget, the sponsors... Having said this, I now hand over the Chair of this call to you.

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CARLOS VERA: Thank you Silvia. Let us move onto the next Item on the Agenda – that is the program. I believe we have some ideas posted on the Wiki and initially we had agreed on organizing this according to a different theme and having Sub-Working Groups with maybe two or three people in each, in in order to take care of these specific topics so that they can draft a work proposal and so we can all move forward.

SILVIA VIVANCO: Carlos, if I may, I have posted a page on the Wiki and we can see that now in the AC room. Basically it's a table, and it's only by way of example. It is something similar to what we did in Africa, and you can see the way in which the showcase was organized. It's a 1.5-hour event and you can have that document on the screen as some kind of reference. That's it. Thank you.

CARLOS VERA: Thank you. Excellent. We can see that document. I think you explained this very well at the beginning of the call. That is what we mean when we speak about a showcase, and we can start working on the document displayed so that we can start shaping this event and start having a draft Agenda and a proposed Agenda as a starting point.

I don't know if anyone would like to make a comment at this point? Let us move on. In terms of the organization we have, as we can see, the very first point is the arrival of delegates. [pause] Please bear with me, I'm trying to adjust the screen format. Silvia, can you please explain the



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items on the screen? Because I have difficulty seeing the whole document.

SILVIA VIVANCO:

Yes, of course, and I will also adjust my screen format so please bear with me. Okay. First we have the welcome by the moderator. Generally this is LACRALO's Chair or Secretariat. Then we have the welcome by the LACRALO Chair. Then we have a very brief speech – three to five minutes – given by the Chair of ALAC, in this case Olivier, and then we have the address from the CEO, Fadi Chehadé.

We can always count on his support. Then we have Steve Crocker's speech. He almost always attends our showcases so we would have his presentation. And after that we have, as I wrote here, introductory speakers. That is people that we, as LACRALO, choose. That is, we can choose the speakers. For instance, in Africa we had some members of the academia and some students speaking about the importance of the Internet in Africa, and its benefits, etc.

So in LACRALO we may have the people that you really want to have; maybe ALS representatives or maybe civil society representatives. This is up to you. Then we have a presentation of the LACRALO ALSes. This is something I included. Maybe you would like to have a video or PowerPoint presentation. Then if there were sponsors, people that were providing financial support, we would give them the floor.

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In the case of AFRALO they had Google as their sponsors, so a Google representative took the floor. And finally we have some typical dance or show or celebration. As you said, we could have a brief overview of LACRALO's substantive achievements. As I see on the Wiki you could speak about LACRALO's achievement of the most important policy documents. This is of course completely up to LACRALO.

That is what you would like to showcase as the region's achievements and this is the format. Carlos, go ahead please.

CARLOS VERA:

Thank you. The explanation has been very clear. We should focus first on determining whether each ALS should be presenting something, or if we're only going to have one presentation on behalf of LACRALO, that would integrate of course all the ALSes. So we should start defining this. Are we going to have a presentation per ALS, time allowing, or should we have a LACRALO presentation, including or incorporating the ALSes? How we would organize this?

That would be the first idea, along with we could work on the basis of this draft Agenda. Of course, if you have any other ideas, please feel free to take the floor.

CARLOS AGUIRRE:

This is a question for Staff based on organizational and administrative issues. What's the deadline to have this event organized? That's my question. And then also, based on what you said Carlos, it would be

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good to not make it very long. It would be nice that the presentations... Because I've been to many showcases and sometimes they are really unbearable. [laughter]

So it would be really nice if the ALAC Chair and Fadi could address the meeting and then if we could just mention the ALSes in the region by stating who the delegates are or the Chairs, but without really giving them the floor, because otherwise it would be really long and boring. And also, if you give the floor to some and not to others we could be hurting them some way or another.

We know that these are sensitive issues and it would be nice if these people could talk so that we don't hurt any feelings and we can go onto another event that we have thought of or that we can schedule. That's my standing, and I reiterate the question for Staff – what is the deadline, because based on that we will need to be work and finish the work by it.

CARLOS VERA: Can Staff answer this question? Then we'll give the floor to Juan Manuel Rojas, who's raised his hand.

HEIDI ULLRICH: Silvia, are you able to take that question?

SILVIA VIVANCO: With respect to the deadline, considering the 18<sup>th</sup> of November is the date, we were also looking at the calendar and ideally everything should

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ideally be organized two weeks before the meeting. So I'm looking at my calendar and I would say by November 8<sup>th</sup>, maximum, we should have everything well organized. If it is before then that's better, because we would have a lot more possibilities to make adjustments and improvements to our showcase.

In other cases we have worked a little bit by the hour, and this is not ideal. We had to work in a rush, and I would recommend that we set this date, the maximum date, of Friday 8<sup>th</sup> of November to have everything organized and be able to get all the details and everything already asked for, so that we can get to Argentina with no pressure and without rush.

I'm sorry, one little moment. Heidi is telling me that even when there's no deadline, something's very important – if you need to invite Fadi or Steve Crocker, or other important people to speak, then we should define this as early as possible so they can schedule their speeches within the very tight agenda they have in ICANN.

JUAN MANUEL ROJAS:

Thank you Carlos. Do you hear me? Basically, just following the line of what Carlos Aguirre was saying, some of the proposals we have on the Wiki said we would make only one video to present to the rest of the ALSes, so we can make the presentation of the ALSes easier. And we should also start defining who the speakers in the region would be – the Chairs of the regions and other personalities that we know we should contact well ahead.

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And also we need to know who can address the people from the region, and we can [00:27:22] and if they agree to take the floor, and which issues can be dealt with. Thank you.

CARLOS VERA: Dev, now you have the floor.

DEV ANAND TEELUCKSINGH: Thank you. Regarding the presentation of the LACRALO ALSes by the Secretariat, I would agree with Carlos that really all that's needed is just for a roll call announcing the At-Large structure representatives that are at the showcase itself. So it would not be a presentation of any sort or anything like that, it would just be a roll call of all the LACRALO representatives present.

And if the space allows inside the room, maybe they could come up to the front of the room or whatever, if there's space for that. Regards to the introductory speakers, I see the suggestion that Rodrigo de la Parra made, for the [00:28:37] stakeholder engagement for Latin America and Caribbean would be a suitable choice. I was also wondering – and I'm not 100% sure – I think there's also the stakeholder engagement for the Caribbean, which is Albert Daniels.

So that would be two speakers that could talk about... Well, they could be suitable for the showcase. So those are my suggestions on those two points.

RAUL BAUER: I want to ask this question – I don't know if anyone can answer –: does anybody know how many ALSes will be represented by someone in the Buenos Aires meeting? How many ALS representatives will we have physically present at the meeting?

DEV ANAND TEELUCKSINGH: I could try and answer that.

CARLOS VERA: Go ahead Dev, please.

DEV ANAND TEELUCKSINGH: Thank you. It's not clear as to how many representatives will be attending the ICANN Meeting, so I think that's one of the first things we need to do – send a poll to all the At-Large structure representatives, asking them whether they'll be at the ICANN Meeting in Buenos Aires. I think that will be the first Action Item that we need to do to; to confirm the number of At-Large structure representatives attending the ICANN Meeting in Buenos Aires.

CARLOS AGUIRRE: This is Carlos Aguirre speaking. Giving the floor to Raul Bauer.

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RAUL BAUER: The suggestion is adequate, I think. My question also wanted to try to make some kind of offering or some kind of local processes to try to get an out-of-program activity independently of what we have at the showcase day. I also offer my support, if I can suggest names of people who can dance, who can sing tango, to make some social additions to the meeting.

So I'd like to know who I should sent my proposals to to know if there is a budget for this and to try to help in this regard. Thank you.

CARLOS VERA: Carlos Aguirre and Carlos [? 00:32:07], you have raised your hand.

CARLOS AGUIRRE: Thank you Carlos Vera. I agree with what Dev said regarding the participation of Rodrigo de la Parra as Vice Chair for Latin America in ICANN, but I think four speakers is enough, and when many people speak – and I say this again – this meeting becomes very boring. If there are four people representing our region; José Arce, Olivier Crépin-Leblond, Vice-Chair of ALAC, Fadi Chehadé and even ICANN's President and Rodrigo. I think this is enough.

We should send the invitations to these people so we can be sure that they will attend our event, so that our showcase can be in their schedule. On the other hand, the communications people and the Vice-Chair for Latin America, Alexandra, she is preparing a video – Alexander [Dark? 00:33:35] – on the Internet pioneers in the region.

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I think if we had this video or Rodrigo's people could present that video at our showcase, it would be really nice to show all the people who've been involved in our region from the beginning, a video with something nice. I think what Raul Bauer has just proposed is fundamental and essential, and Silvia Vivanco, I'm sure, will have the necessary links to connect to Raul Bauer. He lives in Buenos Aires and knows a lot about Buenos Aires, to be able to show a tango group to be at the showcase.

So this is how we could give a happier ambience environment and show something more interesting. I agree with Raul, and I agree with what he's said.

CARLOS VERA:

These are the proposals then that could become an agreement. First we would have only one presentation. There is only one presentation by LACRALO with the input of the ALSes, and we would make no individual presentations. Second, we would have no more than four speakers, including all our RALO delegates and the speakers that we need to define. These were the suggestions by Albert Daniels for the Caribbean and Rodrigo de la Parra.

So we would need to include these names on the list and there are other issues to be analyzed. First we would need – as Dev suggested – to send a poll to determine which ALSes will be involved and determine the program based on that. And finally, based on what Raul has said, we have considered Carlos Aguirre's contributions and also Juan Manuel's input, and with what Raul has said he would need to connect with Silvia



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Vivanco to see what other performances we can include in this showcase.

If this is so then we will need to refine these points and go onto Item #5 – unless somebody else would like to add to this point? Okay, I think then...

HEIDI ULLRICH: May I say a few words on the catering?

CARLOS VERA: Please go ahead.

HEIDI ULLRICH: Hi. On the catering we've been working closely with meeting staff on the catering options. We have found that the costs for the Sheraton in Buenos Aires are extremely high, and given that we have limited funding at the moment, at least from the part of ICANN, for the showcase, we'll be rather limited in terms of the catering.

Currently I believe – and Silvia, perhaps you can correct me if I'm not saying this right – there will be wine, beer, soft drinks and water served as well as two hot items of food, as well as two cold items of food. And the number of people that we are estimating will be between 60 and 75 people. Now, this might be a lower number than you would expect in terms of catering, but we have found in the past that if we have even

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100 people, that catering for around 60 to 75 usually covers that amount.

CARLOS VERA: Okay, thank you. I think Dev would like to take the floor.

DEV ANAND TEELUCKSINGH: Thank you. Just a follow up of what Heidi has said: given that the catering would need funding, it does become important to figure out then a possible sponsor that we could approach to help offset those costs of the catering. Once Staff have an idea of what is needed for that catering, we could then approach a sponsor. I see there are some possible sponsors mentioned on the Agenda – LACNIC, Google or Yahoo Argentina... Those, I think, are all good possible sponsorship opportunities.

So this also means that this needs to be... We need to get the letter out to the sponsors as soon as possible, to make sure we can lock in that funding for catering and/or entertainment.

CARLOS VERA: That's correct. We have defined an approximate number of between 60 and 75 people. If we reach 100 people then it should be enough. And then the other option items that we should deal with is to set the budget for this activity and then we would be dealing with Item #4 of our Agenda. And with this we propose approaching the possible sponsors to

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get the necessary financing. Are there any other things you'd like to add? I'll give the floor to Aida.

AIDA NOBLIA: I just want to reconfirm everything that's been said. We [00:41:29] and in the interest of naming in the content; that we name the achievements of the strategic plan, I just wanted to reconfirm that this idea is important and aside from everything that's been said I want to make sure that this is mentioned.

CARLOS VERA: Now I'll give the floor to Dev. Go ahead Dev please.

DEV ANAND TEELUCKSINGH: Thank you. With regards to the Latin American and Caribbean regional strategy, I should of course mention that the strategy has its own session, and I believe it's from 60 to 90 minutes on, I think, Wednesday. I don't think the date and specific time has been fixed. So I don't think we would really be able to go into detail because that would require quite a bit of time, to present even one of the five tracks that will be showcased at Buenos Aires.

So I think it could be mentioned – and I'm sure Rodrigo and Albert could give a broad... There's a lot of excitement in the region as the Caribbean people are collaborating and working to get a... But to go into a detailed presentation of the results, I don't think would be a good idea. I think

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what we can do is mention that there's a lot of activity and therefore invite them to attend the session on Wednesday. That's it.

CARLOS VERA:

Thank you. I have taken note of that. Is there any other aspect that you think we should consider? We have even had a look at Item #5, catering options. This is something we still need to develop, as has been said. I think we're about to finish this meeting. I don't know if we can talk about any other promotional items or if anybody has any ideas or issues that you'd like to build on in Items #3, #4 or #5?

We have combined them in this discussion. I know give the floor to whoever would like to speak, otherwise well go to promotional items. Okay, if there are no comments on this issue we will go to Item #6 – promotional items. Silvia, could you please explain how promotion items are understood?

SILVIA VIVANCO:

Each RALO usually has some kind of souvenir related to the region. If you recall, in Africa we had some promotional element that was pins. In China we had some ribbons. Now, in the region, do you have any ideas of what we could prepare, to have some kind of pens or pins or a keychain or some promotional item, aside from the brochures that we always distribute?

Perhaps we could think of some kind of souvenir to distribute among the participants? It's a sort of outreach activity, to make some advertising

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about what LACRALO is. For this kind of issue we do need sponsors. In some other regions we were lucky to get sponsors who could fund these little gifts for participants. That's the idea of the promotional items.

CARLOS VERA: Okay. So as a proposal we should also define some kind of promotion and something that will allow us to show some provisioning strategy in this event. Does anybody have any idea or any comment that you'd like us to consider at the time?

DEV ANAND TEELUCKSINGH: Well.... Hmmm.

CARLOS VERA: Juan Manuel, you have the floor now.

JUAN MANUEL ROJAS: Of course this depends on the sponsors we may get for this case. This also depends on the sponsors and we will be in Latin America, we will be in Buenos Aires... Perhaps we can think of certain elements. In Colombia we have some autograph that's very [00:47:49] of the country. Would this...?

I mean, maybe we can think of a souvenir that's common to Argentina, like a gaucho hat or a poncho or something that could include the ICANN logo or the LACRALO or At-Large logo in the souvenir, as a part of the

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promotional item? [laughter] But I don't really know which could be the souvenir representing the region but this could depend on the sponsor. Thank you.

CARLOS VERA: Dev, you have the floor now. Please go ahead.

DEV ANAND TEELUCKSINGH: Thanks. Well, one, I think that's an interesting idea and I have to admit I chuckled at Raul's suggestion of a t-shirt from Messi, for the agreed souvenir. [laughs] But one of the suggestions I put in the chat would be a USB flash drive, and that could have the particular logos, but I also recognize, as Juan has pointed out, that this then requires funding to be available to make that item happen.

Of course, maybe you should try and look for something as simply and inexpensive as possible. As Silvia said, previous RALOs had buttons, which people could have buttoned onto their shirts or clothes, so that when they were walking around people would see it. And I believe another RALO used a ribbon, which was a very colorful ribbon, and I think it was a very eye-catching... It attracted people and made them say, "what's that?"

And I think that's very good to... It's a form of outreach and not so much inreach, so to speak. So if there's some sort of local equivalent of having some sort of ribbon, which would then be worn by persons attending,

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and of course be worn throughout the week, I think that would be more appropriate. That's it.

RAUL BAUER:

In the chat room they were giving some comments about me helping approach sponsors. I am not very optimistic to pen resources from the local sponsors, except from those who are usually related to ICANN and then the regional process could be more interesting than the international one; for example with LACNIC.

Now, as for the souvenirs, I can volunteer to get a budget or anything you need... The football t-shirt was just a joke, because it's something I suggested. It could be a [00:51:39], although it would not cover what Dev said. The [00:51:48] is something that is uncomfortable to carry from place to place in the hand – you cannot really wear it.

But any idea is welcome and I offer my collaborations to try to obtain ideas on budget. And of course it could be cheaper to buy them in Argentina than to bring from abroad. Thank you.

CARLOS VERA:

Okay. On the basis of your input I suggest the following: regarding the social event and the definition of the souvenir or promotional items, well, Raul and Juan Manuel should work together on that so that we put together Raul's ideas and Juan Manuel's proposal and we will be defining the social aspect or social event aspect. Maybe if we seek

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sponsors all together then we can also focus on the promotional item or souvenir that will be appropriate to represent us at a region.

Juan Manuel and Raul, would you agree to perform these tasks? Okay, I see that they agree. I see them agreeing in the AC room. We now move onto the next Item, which is any other business; Item #7 on the Agenda. We will be summarizing the notes or drafting a summary of this meeting.

HEIDI ULLRICH: Carlos, may I ask a question?

SILVIA VIVANCO: When would you like to hold the next meeting? How often would you like this group to meet, to hold a conference call?

CARLOS VERA: That's an excellent question. I think we will have several meetings, so my suggestion is to hold the next meeting in two weeks' time, as of today, so that we can have the confirmation of speakers and topics, the structure of the presentation we will be showcasing as LACRALO, a definition maybe of sponsors, of the promotional items... And we would be a little better situated or positioned regarding our progress.

So in two weeks' time we could hold the next meeting. Silvia said that Staff will not be available between October 1<sup>st</sup> and October 4<sup>th</sup>. So what day would work for the next meeting?



SILVIA VIVANCO: I would like to explain that Staff will be holding a group meeting in Los Angeles, California. We will be attending a workshop, a very important training workshop, so if you agree maybe we could hold the next meeting the week of October 7<sup>th</sup> and in the meantime we would stay in touch on the Wiki page and by means of our email exchange list?

CARLOS VERA: Okay. What about Monday, October 7<sup>th</sup>? You told us that we have until November 8<sup>th</sup>, so then we should take up the commitment to work in a more agile manner on the list and agree on meeting on Monday, October 7<sup>th</sup>.

SILVIA VIVANCO: Excuse me, we could circulate a Doodle poll so that you can choose a date or a specific day on the week of October 7<sup>th</sup>?

CARLOS VERA: Thank you Silvia. There is another proposal that is Monday September 30<sup>th</sup>. So either Monday, September 30<sup>th</sup> or Monday, October 7<sup>th</sup>. Carlos Aguirre agrees with September 30<sup>th</sup>. I think the sooner the better. Then we have a wider time window. So let us agree on Monday, September 30<sup>th</sup>, unless somebody has any problem with that?

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SILVIA VIVANCO: Heidi would like to take the floor.

CARLOS VERA: Go ahead please Heidi.

HEIDI ULLRICH: We're actually going to be holding an At-Large Staff workshop on Monday the 30<sup>th</sup>, so I'm just wondering if we could do it Friday of that week, where we have a little bit of time, perhaps around this time or day, on Friday the 4<sup>th</sup> of October? Or as Silvia suggested, we could have a Doodle for the week of the 7<sup>th</sup> of October?

CARLOS VERA: Carlos Aguirre, would you like to take the floor? Very well then. We will circulate the Doodle poll with the options that we have considered. First of all we have a very tight timeframe. We have to take into consideration Staff availability, and then we could circulate the Doodle. Is there any other point or any other business that anyone would like to address?

Dev, go ahead please.

DEV ANAND TEELUCKSINGH: Hi, thank you. This question is really to Staff: do we have any idea what the size of the room is that we'll be in? And if not, hopefully the details could be circulated before the next meeting? Just to have an idea... Do

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we have to have catering inside the room, outside the room...? Those types of things. If we're going to have any dancing how would that work and so forth. It would then give us a better idea of how to make everything flow.

HEIDI ULLRICH: Dev, I didn't hear that. You're asking for the room size? We have that ready to go if you want.

DEV ANAND TEELUCKSINGH: Okay. Well, if you could send it to the Working Group that would be great.

CARLOS VERA: Great. We have agreed on several items. We will post them on the list. First of all we have to start organizing ourselves and perform or complete the AIs from this meeting, and then in the next meeting we will have a more concrete program and a better idea of sponsors. So I don't see anybody asking for the floor at this time.

This has been a very fruitful meeting. I thank you all for your participation. Unless you have any further comment I would bring this meeting to a close.

SILVIA VIVANCO: Thank you Carlos. Thank you everyone. I will post the AIs on the Wiki page for you to review them and for all of us to start working. I thank you very much for your participation. Goodbye.

CARLOS VERA: Thank you everybody. Goodbye now.

HEIDI ULLRICH: Thanks everyone. Goodbye.

**[END OF TRANSCRIPT]**