NATHALIE PEREGRINE:	Good morning, good afternoon and good evening everybody. Welcome to the At-Large Capacity Building Working Group call on the 12th of September 2013. On the call today we have Olivier Crépin-Leblond, Darlene Thompson, Carlos Aguirre, Pastor Peters, Siranush Vardanyan, Tijani Ben Jemaa, Joly Macfie, Narine Khachatryan, Dev Anand Teelucksingh, Oksana Prykhodko and Juan Manuel Rojas.
	We have apologies from Maureen Hilyard, and from Staff we have Heidi Ullrich, Carlos Reyes and myself, Nathalie Peregrine. I'd like to remind all participants to please speak their names before speaking for transcription purposes. Thank you very much, and over to you Tijani.
TIJANI BEN JEMAA:	Thank you Nathalie. We will start our call with Item #3 of the Agenda, which is activities for the upcoming period. As you know, we have one very urgent obligation, which is the preparation of the ALSes for the ATLAS II Summit.
	This is something that is really urgent because we are very close to the Summit and we need to define what kind of supporter of the Capacity Building we have to give to the ALSes. What is the minimum requirement we need to give them to get before the Summit?
	In this case we have, as you know, a survey on the Wiki – a survey that was updated and there is a proposal for update of the survey on the Wiki, too. We didn't receive any comments except the one from Sala.

Note: The following is the output resulting from transcribing an audio file into a word/text document. Although the transcription is largely accurate, in some cases may be incomplete or inaccurate due to inaudible passages and grammatical corrections. It is posted as an aid to the original audio file, but should not be treated as an authoritative record.

She said that this survey is not the last edition; it's not the last version. And she asked the others and no one gave another version. We still have this version on the Wiki and I have to uphold an update of this version, not very big change but things added to this survey.

It is under comment and the Capacity Building Working Group needs to finalize it very soon so that we can send it to the ALSes and get the results, analyze them so that we can proceed for the Capacity Building for the At-Large II Summit.

For this point, is there any comments, any suggestions? I want to say also that Sala said that the two surveys, the survey of the ATLAS II and the survey of the Capacity Building are not the same. They are different and she's right. I was mistaken when I said most of the elements of the survey are the same. I wanted to say some of those elements are the same but it is not the main point. The main point is it is better for the ALSes to receive single survey perhaps with different parts.

It doesn't matter but a single one so they will not get confused receiving several surveys at the same time. This is the point I wanted to raise. Now, is there any comment, any suggestions? Dev, do you have any suggestions?

DEV ANAND TEELUCKSINGH: Thanks, Tijani. I saw your proposed modifications. There's something that you had said in the comments, which… This is under level of participation. You have rate of active members attending the face-to-

face meetings and the rate of members participating in other kinds of meetings. I'm not too sure what you mean by rate of active members or rate of members participating. Could you clarify what you meant by that?

TIJANI BEN JEMAA: Let me see. I will send it to you.

DEV ANAND TEELUCKSINGH: Okay.

TIJANI BEN JEMAA: Olivier, you have a comment?

OLIVER CRÉPIN-LEBLOND: Yes, thanks very much Tijani. I'm just looking at the two surveys and I think the work of the Capacity Building Working Group survey is excellent. It's very complete and it's got a lot of questions to it. Equally, the survey which was developed for the ATLAS II I think is very close to being ready to be sent out.

The concern I have is that they ATLAS II survey is specifically geared at finding out the position of the ALSes with regards to the actual Summit and asks many questions with regards to the Summit itself.

So for example – "What kind of activities at the Summit do you think you would help your ALS?" Although the answer might be, in essence, similar to the answer you would get by another question being asked in the Capacity Building Survey, the concern I have is that the Capacity Building Survey is somehow longer than the survey for the Summit and we really need to get that survey out and the answers in for that Summit as soon as possible.

We're all ready nearly two weeks behind on our proposed schedule that we had worked on in Durban and so I'm a little apprehensive about bringing the two surveys together. I'd rather see one go out ASAP and then perhaps wait another month to polish up the Capacity Building Survey and have that one then sent out.

Judging from the answers we receive on the Summit Survey, we might wish to add additional questions that might focus on a few points in the Capacity Building Survey itself. Thank you.

TIJANI BEN JEMAA: Thank you, Olivier. Olivier, you know you are right that it is very urgent to send the ATLAS II Survey but I think that it is more urgent to send the Capacity Building Survey now because we need the survey to know what kind of capacity building to give to the ALSes before the Summit.

And after that, we have to send the survey to get the results, to analyze them and then to decide on the kind of capacity building we have to give

to the ALSes before the Summit and implement the capacity building program for the ALSes before the Summit.

Why for the ATLAS II, this survey will be used to define the program for the Summit so I think that it is more urgent to get the Capacity Building Survey done now – very, very urgent. What do you think about that?

OLIVIER CRÉPIN-LEBLOND: Well, if you think both of them are very urgent then let's have them out as soon as possible. The concern I have is that by having a Capacity Building Survey which is a much longer survey than the Summit Survey, I don't know how much response we will get and whether it will take more time for ALSes to answer the Capacity Building Survey than the Summit Survey and definitely if we're going to combine the two together that's going to make it a very long survey.

That's the concern I have - the response and the response time. If you're telling me that you can put the two surveys together within a week and this time next week the survey goes out to the ALSes and we've streamlined them so we don't have repeat in the questions, then that might work. The amount of time it will take not only to have a combined the survey but also for the ALSes to respond. Thanks.

TIJANI BEN JEMAA: Thank you, Olivier. Thank you very much. Darlene?

DARLENE THOMPSON: Listening to the conversation, if they are both that urgent – number one, I am against sending them out almost simultaneous times because I think you will have a lot of confusion within the ALSes. They'll fill out one and not the other and I think you'll get very poor responses.

If it's at all possible to combine them, even if it does make for a rather long survey, I think that you'll get more responses especially if they know that they must complete the survey in order to go to the Summit. So even if it's a rather long one, so be it because I'm very concerned about putting two surveys out within a week or two of each other because of the confusion factor. I just think that a lot will get missed.

Further to what Olivier was saying, if we can do it in a week and combine them, let's do it. Other than that, I think there should be about a month lapse time between the two surveys to make it obvious that they are two very separate surveys so you will get adequate responses for both of them. Thank you.

TIJANI BEN JEMAA: Thank you, Darlene. If I understood you well, we may have the best is not to make the ALSes confused with two surveys at the same time. We are aware of the urgency of both surveys so perhaps we may shorten the Capacity Building Survey. I propose a survey with three parts.

The first part is the identification of the ALS and general questions about the ALS. The second part will be ATLAS II and the third part will be Capacity Building and we'll try to make our questions for the capacity

building shorter than we have now. This is a proposal. Now, Pastor Peters please go ahead.

PASTOR PETERS   Good evening everybody. I'm a little bit confused here. I believe the ATLAS II Summit and then the main ICANN Council in London next year? Am I right?

TIJANI BEN JEMAA: No, Pastor Peters. If you consider the three meetings per year of ICANN, as Summits they are different. They are not Summits, they are meetings of ICANN and we are speaking of Summit of the At-Large Community only. It is a Summit of the At-Large Community and this Summit will happen in parallel with the ICANN meeting in London. Is it clear?

PASTOR PETERS: Okay, fine. If that is true capacity building for all ALSes from all the regions so if our major concern for the ATLAS because ALS is Capacity Building from the ALSes of the regions then I want to see that we survey that is to go out. For us, we are coming to that meeting because we want to give out. I thought we would prefer to [14:42] on the service that would deal directly with our capacity than the general [14:51] at the general ICANN conference.

I will see examples, unless I see quality of various ALSes abuse. There will be no meaningful contributions by these ALSes in the ATLAS Summit

because for now, experience from the two or three ICANN Summits I've attended, before that, because of the series of sections that is held, Members of the ALSes who are attending or not [inaudible 15:37] are kind of confused because normally we have [inaudible 15:41]. But if the capacity of the ALSes are developed – no.

Tijani, with this conference coming up, all the ALSes who are coming because [inaudible 15:53] that will come because of the project could on the name capacity building for the outcome so capacity building for ALSes, that is my… [interference 16:09] And then the service for the ICANN… So… [16:25]

TIJANI BEN JEMAA: Thank you, Peter. I have to confess I didn't understand you well because the quality of the line is not good but tell me if I am mistaken – I understood that you are for the Capacity Building for the ALSes before the Summit so that they will be well prepared to participate actively. Is that it?

PASTOR PETERS   Yes, that is it.

TIJANI BEN JEMAA: Okay, thank you. So that is exactly… Ali? Go ahead Ali.

ALI ALMESHAL: Yes, thank you very much. I would join in the view of not to send two surveys together because this is again too much confusion which I totally agree and the responses of those two surveys are definitely will be too much so having them combined in one and shortening them as well.

That would help a lot because is our objective is to get the response then we have to go in the direction that could be accepted from the majority of ALSes. Thank you.

TIJANI BEN JEMAA: Thank you very much, Ali. That's very clear. Okay, I don't know if this proposal is acceptable. We will work on the survey altogether but I would like some of the Working Group commit to work on the survey next week and before the end of the next week another version.

I am ready to work on it. I will work on it and I want other to commit with me to work on it to have it shorter and to try to work with Wolf to combine both surveys so that we get three parts. One common part, the first one and then a part for the ATLAS II and a part for Capacity Building, is it acceptable? Peters, what do you want to say?

PASTOR PETERS: [Inaudible 19:07] I want to say that Working Group is best and two surveys is best. [19:21]

TIJANI BEN JEMAA: Frankly speaking, I don't hear you very well so I don't understand exactly what you said.

PASTOR PETERS: I said, can you forward the two surveys?

TIJANI BEN JEMAA: Yes, yes, Pastor Peters, our duty is to work on the Capacity Building Survey so I will forward you the Capacity Building Survey. We will work on it to make it shorter and we will make with Wolf who is in charge of the ATLAS II Survey so that we try to combine them and make them only one survey, okay? Carlos, please go ahead.

CARLOS AGUIRRE: Okay, thank you Tijani. I'm reading here that Oksana said in the chat room, "The survey tried to build ties between ALSes but I think it's not the goal for this survey in this moment. I think we need to plan the ATLAS II and Capacity Building in this event.

So I agree with Olivier when he said we need a short survey and I agree with your proposal also, Tijani, because divided into three parts, maybe the survey will be more efficient. I think we need [inaudible 21:35] urgent this survey. Thank you."

TIJANI BEN JEMAA: Thank you very much, Carlos. Any other comments, Dev what do you think about this particular point? You are my Co-Chair so we work together on it, Dev?

DEV ANAND TEELUCKSINGH: Thank you Tijani. I agree with trying to break this survey into three sections. One with the general ALS information, contact information and then the ATLAS Summit Survey questions and then our Capacity Building questions and if you have to shorten our capacity building questions so that it's not too long, then I think we should go for it.

I do agree with Olivier that time is of the essence where we are two weeks behind the issuing of the survey for both ATLAS and this one. We have to really work very quickly and get it done by next week. Again, I agree with Darlene and I see Oksana as well and a few others on the call. Let's combine them.

TIJANI BEN JEMAA: Okay, thank you. Dev, since you are here, you asked me a question about points on the survey, our survey. Is it 2.2.1, 2.2.3, 2.2.2?

DEV ANAND TEELUCKSINGH: Correct, 2.2.1. I didn't understand what you meant by the rate of members.

TIJANI BEN JEMAA: Okay, I will answer your question. Dev, can you permit me to answer your question by e-mail not take time for this particular point?

DEV ANAND TEELUCKSINGH: Certainly.

TIJANI BEN JEMAA: Thank you very much. Olivier Crépin-Leblond, you have the floor.

OLIVIER CRÉPIN-LEBLOND: Thank you very much, Tijani. We are just comment with regards if you wish to bring the two surveys together, it might be worth also asking for Wolf's point of view basically.

TIJANI BEN JEMAA: Sure.

OLIVIER CRÉPIN-LEBLOND: Because obviously he has the work on the ATLAS II Survey and so obviously we'd need his agreement on this as well.

TIJANI BEN JEMAA: Sure, Olivier. It is what I said. I said we will work on our survey to shorten it but in the meantime we will get in contact with Wolf and

discuss with him the way we will try to make it a singular survey and if he has a strong disagreement in this case.

Even if I don't agree, if I feel it is confusing for the ALSes, we will not fight. We will try to get agreement. If we don't have agreement, it is not a problem. Okay?

OLIVIER CRÉPIN-LEBLOND: So make it an Action Item.

TIJANI BEN JEMAA: We already have two Actions Items. The first one is a group of this working group will work on our survey to make it shorter and finalize it during the next week.

The second Action Item is for the Capacity Building Working Group Chair and Co-Chair to contact Wolf Ludwig and discuss with him, try to convince him to make them one single survey so that the ALSes will not be confused. Is it clear Nathalie?

CARLOS AGUIRRE: Could we clarify who is a part of the subgroup of the Working Group? Who's going to shorten the survey?

TIJANI BEN JEMAA: I all ready volunteered and I am asking for the other members to volunteer so that we can work together during the next week.

DEV ANAND TEELUCKSINGH: I'll volunteer, this is Dev.

TIJANI BEN JEMAA: So, Tijani, Dev – who else?

CARLOS AGUIRRE: Carlos Aguirre, I volunteer.

TIJANI BEN JEMAA: Carlos, I cannot see what Oksana is writing.

OLIVIER CRÉPIN-LEBLOND: Oksana has written in Serbic characters which is a bit difficult to read.

TIJANI BEN JEMAA: Yes.

OLIVIER CRÉPIN-LEBLDON: First I thought it was my eyes that went wrong – but, no.

TIJANI BEN JEMAA: Nathalie, can you please dial her out again? Nathalie?

OLIVIER CRÉPIN-LEBLOND: Tijani, this usually all happens automatically.

TIJANI BEN JEMAA: Okay, very good. So, we will go to the next agenda item. The next Agenda Item is the Other Activities. We spoke about the preparation of the ALSes for the ATLAS II Summit and there is a point that we didn't discuss: what is the minimum requirement we need to bring the ALSes to?

Yes, we will try to build the program for Capacity Building for them but what is the minimum we need to reach? Does someone have an idea about it? Do we need them to know everything about [inaudible 28:39] for example? Do we need them to know everything about the Policy Development Process? Do we need them to know about Policy points or do we need them to know more about how ICANN works?

I see that. Okay, Olivier. Carlos, please.

CARLOS AGUIRRE: Okay, thank you Tijani. I think we need to start with the principles of the Internet governance. What is this ICANN work about so this is the start and then I agree with you it's needed to explain to all ALSes what is the PDP. I think it's a good idea what you said. Thank you.

TIJANI BEN JEMAA: Okay, thank you. I know it is something for reflection so perhaps by e-mail you can say what the areas are that you think we need to build on for the capacity for the ALSes.

I go to the next point which is the Other Activities. For sure, our Capacity Building Working Group will not work only for the Summit. We have Other Activities and we are planning other activities so we have to program periodic learning modules.

We have to provide specific capacity building program for specific needs so we have two duties. The first one is to make periodic learning capacity building modules and also to respond to any specific need by a specific program for this need.

What do you think about it? Yes, please. You are okay, Carlos, thank you. I don't see any disagreement. Yes, Dev please.

DEV ANAND TEELUCKSINGH: Okay, thank you. When you say periodic learning modules, do you have any idea how periodic? Is it once every two months, once a month?

TIJANI BEN JEMAA: Yes, this is something that we have to decide on but the most important thing is to keep the ALSes always with the capacity building all the time. Why? Because we have always a new policy points and we need to tell the ALSes about those policy points, the policy issues.

We have to given them the information and give them the knowledge about this point so I think that this is work that is periodic since we always have new tings in ICANN.

And when I say specific program, it is for specific need. If we have a specific need, if we think for example that for the WHOIS, the ALSes don't know anything about WHOIS, we need a Capacity Building Module for WHOIS, we will do it. It is not periodic, it is specific point.

If we have another Summit suppose we have the next IGS and we need our ALSes to be aware of what is the Internet governance so we can give them a specific Capacity Building Module about the Internet governance. This is what I mean by specific and periodic.

The period is, not in my mind, defined. It is something that we to discuss and we have to decide on together.

DEV ANAND TEELUCKSINGH: Okay.

TIJANI BEN JEMAA: For this, we will use all kinds of tools for Capacity Building. We will use, for example, the online platform, which is now available, is something fantastic because we didn't have it before and now we have something that is well done.

We will use also webinars when needed and if we need a face-to-face Capacity Building we may do it but we have to have the budget for it.

We will use any kind of tool for capacity building and the implementation, when we will do our activities for capacity building, we will make the implementation through the ICANN Academy when the ICANN Academy is ready for it.

It is the best way to it. The ICANN Academy has the means for any learning program. We are in charge of defining the need and defining the program and defining the time for this capacity building. When we have a need or if we have a periodic program, we will give it to the ICANN Academy and they will implement it.

This is something I am advocating for a long time. I think this is the way to not duplicate things. Make everyone do the same so a lot of effort. We don't learn a lot from the experience of others, etc. What do you think about it? Okay, thank you Darlene. Carlos, yes – go ahead.

CARLOS AGUIRRE: Thank you, Tijani. I think we have two different charts between two groups. ICANN Academy and capacity building have different goals so I agree with you it's needed to avoid the duplication of work but I think we need to define some things in order to share the work with Capacity Building Working Group. Thank you.

TIJANI BEN JEMAA: Exactly, Carlos. We are in agreement. We will prepare everything for the capacity building that we need to do but the implementation, the machine which will execute this work will be the machine which is

always in charge of doing the same thing. We will have more efficiency and we will, I think, better results. Okay, thank you Carlos

If we are all in agreement we can go to Item #4 of our Agenda which is Interaction with ATLAS II – we spoke about Working Group and regional [inaudible 37:47] Why do we need to have this interaction with them?

For the ATLAS II Summit, we need to make our ALSes ready for this Summit and to do so we need their thought of our Working Group – the Capacity Building Working Group. We need the effort of the ATLAS II Summit Working Group and the thought of the regional secretariat effort.

The three groups have to work together to reach this goal. It is not easy. I feel it is very difficult. We will have difficulties. It is not easy but we need to do it. It's necessary for the Summit to be successful. If we need the Summit to be the Summit of every ALS, we need to do this Capacity Building.

We need to make them ready for the Summit and I think that the three groups have to work together so we need to have interaction with those two groups to prepare this capacity building and if you want to facilitate the work because without the secretariat efforts, without the RALOs, we will not be able to implement the capacity building for the ALSes.

Without the cooperation of ATLAS II Working Group, we will not make the capacity building in the right way for the Summit because there is a very strong link between the program – what are the issues to be

discussed etc. in the Summit and what we will give as Capacity Building Program.

So this is something if you agree with me, we will immediately go in contact with the Chairs of those groups and try to work together and to have a program together of how we will implement this capacity building. Okay, thank you. I don't' see anyone saying no so we can go to the next steps.

What are the next steps? We said a few minutes ago that the first thing is to finalize the survey and to go in contact with [Wolf] about the survey. This is the very first thing to do and we need to do it very soon, during the next week.

In the remaining days of this week and next week so that at the end of the next week, we will get our survey ready. We will share it by e-mail with the whole Working Group. Please answer our e-mail and tell us if you are in agreement, if you want to change anything of the survey.

Also, during this week we have to get the final agreement of the ATLAS II Working Group about merging both surveys and perhaps to finalize the single survey together during the next week.

If we manage to send it at the beginning of – not the next week, the week after – it will be a really good [inaudible 41:28]. This is the first thing. The second thing, as soon as the survey is sent we need to work with the Secretariat with the RALOs to encourage the ALSes to answer the questions of the survey.

It is very important that we have the maximum of answers so that our survey will reflect the point of view of all the ALSes, so, working with RALOs to push the ALSes to respond to our survey.

Then, we also need to define a deadline for receiving the survey. We need to tell the ALSes – "You have until this date to respond to the survey and after this date, we will get the results and will try to analyze them." We also need to discuss this deadline and we cannot discuss it today because we don't know when the survey will be sent.

We will discuss it perhaps during another call or by e-mail when we have the survey ready to be sent. Yes, Olivier, please.

OLIVIER CRÉPIN-LEBLOND: Thanks very much, Tijani. The deadline itself has been set, I believe, by the ATLAS II Survey Working Group because it has to fit with the overall calendar of ATLAS II in the run up to the actual Summit. Since the schedule has slipped by a couple of weeks, you might wish to consult with the ATLAS II original calendar and then find out where the ATLAS II Survey Working Group by how many days and closing dates should be shifted.

I hope it's not going to be by 12 days so we don't lose the full length but if needs to be done then it need to be done. Unfortunately, I haven't got the exact numbers in front of me at the moment but no doubt you'd be able to find out.

TIJANI BEN JEMAA: Thank you, Olivier. I'm sure the deadline will be decided with the ATLAS II Working Group because we hope that we will have the single survey so it's normal that the deadline will be defined with them. The question is – how many days will we give the ALSes to respond to the survey? This is the question. Do you have any idea, Olivier?

OLIVIER CRÉPIN-LEBLOND: The ATLAS II has found a number, I can't get my hand on it at the moment. Maybe Staff will be faster than me in finding that number.

TIJANI BEN JEMAA: Okay, it's okay. Yes, Dev. Go ahead.

DEV ANAND TEELUCKSINGH: Thanks. I found the timeline for the ATLAS II and the general intent was to send the survey out at the beginning of this month and have it completed by the end of this month so that left one-month duration of the ATLAS II Survey was one month. But as Olivier has noted, the ATLAS II Survey has not been sent but that was the intent. To have the ATLAS II Survey completed by the 30th of September.

TIJANI BEN JEMAA: Thank you. I shortened by two weeks only.

DEV ANAND TEELUCKSINGH: Going in to the next month after.

TIJANI BEN JEMAA: Yes, thank you. Darlene, please.

DARLENE THOMPSON: The NARALO has just gone though a painful, painful experience of having to do several elections and change our rules of procedure. Of course, changing rules of procedure require 70% of our ALSes to vote.

Matt Ashtiani has been very kindly out there flogging the ALSes. He can see exactly who has responded and for those that haven't, every day he is sending out e-mails to them saying, "You haven't responded to this. We really need your vote. Please vote."

We got well over 70% of our ALSes to respond so I am wondering if using that as an example, if you want the secretariat to help in making sure that you get responses to the surveys is to make sure that we know who has responded and who hasn't.

Then we can badger the appropriate people that haven't and send out directed e-mails rather than just sending it to the entire list saying, "Please respond to the survey if you haven't yet." Thank you.

TIJANI BEN JEMAA:	Thank you Darlene for this experience sharing. I really appreciate it and I know that Matt is always doing that and I cannot avoid thanking him for all he does every time there is a vote. So thank you, Matt.
	I agree with you 100% Darlene that we will not send the reminder to everyone, even to those who have all ready responded and Matt will help us in this thing. Thank you, Darlene. Olivier?
OLIVIER CRÉPIN-LEBLOND:	Thank you, Tijani. Just to remind you that another point of the ATLAS II Survey was that it would be a pre-requisite for ALS to attend the Summit that they respond the their survey and that might be a way to get more ALSes to respond.
TIJANI BEN JEMAA:	Exactly and this is a very important point. I think that it is a very good opportunity to know if our ALSes are still alive. You're right. Thank you, Olivier. Darlene, you have your hand up.
DARLENE THOMPSON:	Sorry, I'll take it down.
TIJANI BEN JEMAA:	Okay, thank you. Carlos, did you get all the steps? Did you manage to put them all in the minutes? Carlos?

CARLOS REYES: Tijani, this is Carlos Reyes.

TIJANI BEN JEMAA: Did you get all the points?

CARLOS REYES: For following up with the surveys?

TIJANI BEN JEMAA: Yes, and for the other next steps we have to do. I mentioned them one by one.

CARLOS REYES: Right.

TIJANI BEN JEMAA: Okay, we are almost at the end of this call. Item #6, any other business, is there any other business?

HEIDI ULLRICH: Tijani?

TIJANI BEN JEMAA: Yes, Heidi?

HEIDI ULLRICH: Did you wish to ask for a Doodle to be sent out to set a regular time to hold these Capacity Building Working Group calls?

TIJANI BEN JEMAA: I didn't understand you.

HEIDI ULLRICH: Did you wish to have a Doodle sent out to this group so we can set a regular day and time to hold these meetings?

TIJANI BEN JEMAA: Yes, it is a good idea. Yes, please.

HEIDI ULLRICH: So, we can make that an Action Item, please Carlos.

TIJANI BEN JEMAA: Yes, please. Any other business? I don't see any hand so thank you very much. It was a productive call and this call is now adjourned.

[END OF TRANSCRIPT]