ACCOUNTABILITY & TRANSPARENCY REVIEW TEAM
LOS ANGELES FACE-TO-FACE MEETING
2-3 May 2013
Draft Agenda

<u>**Day 1**</u>

1. Welcome (08:30-08:40)
    a) Opening remarks
    b) Adopt proposed agenda

2. Preliminary reports to review (08:40-08:45)
    a) Conference call 03
    b) Conference call 04

3. Report & update from implementation project owners of ATRT 1 recommendations: *Board Operations, Composition & Review Decisions (14 recommendations)*, followed by Q&A (8:45-10:45)

Break 10:45-11:00

4. Report & update from implementation project owners of ATRT 1 recommendations: *Measuring Success (1 recommendation)*, followed by Q&A (11:00-12:00)

Lunch Break 12:00-13:00

5. Report & update from implementation project owners of WHOIS RT recommendations, followed by Q&A (13:00-15:00)

Break 15:00-15:15

6. Debriefing & synchronizing (15:15-17:30)
    a) Take-away from session
    b) Define action items

7. Review administrative process (17:30-…)

Day 2

1. Welcome & debriefing (08:30-08:45)

2. Report & update from implementation project owners of ATRT 1 recommendations: *Public input & multilingual access (6 recommendations)*, followed by Q&A (08:45-10:30)

Break 10:30-10:45

3. Report & update from implementation project owners of ATRT 1 recommendations: *GAC Operations, Engagement, Interaction with the Board (6 recommendations),* followed by Q&A (10:45-12:30)

Lunch Break 12:30-13:30

4. Report & update from implementation project owners of SSR recommendations, followed by Q&A (13:30-14:30)

5. Follow-up session (if needed) (14:30-15:30)

Break 15:30-15:45

6. Review, consolidate & adopt Terms of Reference (15:45-16:45)
   a) ICANN description;
   b) Public Interest;
   c) Metrics;
   d) Other

8. Define upcoming activities (16:45-17:20)

9. A.O.B (17:20-17:30)