



FY14 COMMUNITY REQUEST FORM

All questions and completed forms should be posted to the Community Ad-Hoc Wiki.

REQUEST INFORMATION

Title of Proposed Activity

Root Server System Advisory Committee (RSSAC)
ICANN meeting attendance assistance

Community Requestor Name

Matt Larson

Chair

RSSAC/Co-Chair

ICANN Staff Community Liaison

Barbara Roseman

REQUEST DESCRIPTION

1. Activity: Please describe your proposed activity in detail

The RSSAC is undergoing reorganization and as part of that the members are committing to holding two meetings annually in conjunction with two of the ICANN meetings. The third meeting will take place at an IETF meeting. Some of the root server operator members of the newly reorganized RSSAC will have difficulty affording the travel associated with these meetings. Requesting assistance for a set number of attendees for the ICANN meetings will allow all members of the RSSAC to participate fully in these meetings.

The request is for funding 6 of the 15 total members for participation in the ICANN meetings at which the RSSAC will meet. The total budget request is an estimated \$40,000.00, \$20,000.00 for each meeting.

2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Meetings

3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

Recurring

REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

Security and stability of the Domain Name System, per the new RSSAC Charter to be adopted in the Bylaws by June 2013.

2. Demographics. What audience(s), in which geographies, does your request target?

The target is the Root Server System Advisory Committee, made up of the root server operators, and one representative each from the root zone maintainer partners: Verisign, NTIA, and IANA

3. Deliverables. What are the desired outcomes of your proposed activity?

Internally developed and distributed Work Plan and furtherance of RSSAC work product.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

No metrics apply. Outcomes are listed above.



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RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise):

Description	Timeline	Assumptions	Costs basis or parameters	Additional Comments
Director of RSSAC support performs preparation and logistics, captures outcomes, and drafts summary report	FY 2014	10 hours preparation and logistics, 6 hours working sessions & addl. 3 hours for report	38 Hours	Recurring
Staff support to act as moderator	FY2014	6 hours working sessions	12 Hours	Recurring

Subject Matter Expert Support:

N/A

Technology Support: (telephone, Adobe Connect, web streaming, etc.)

Costs already included in meetings budget (I think?)

Language Services Support:

Live scribing of meetings, adobe connect room for remote participation (may be included in meetings budget already?)

Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc...)

Description	Timeline	Assumptions	Costs	Comments
Hotel and Lodging	FY14	Hotel rooms and meals for 6 RSSAC members for two meetings	\$18,000	Recurring

Other Travel Support

Description	Timeline	Assumptions	Costs	Comments
Travel for RSSAC members	FY14	Travel costs for 6 RSSAC members to two meetings	\$15,000	Recurring

Potential/planned Sponsorship Contribution

Description	Timeline	Assumptions	Costs	Comments
N/A				