



FY14 COMMUNITY REQUEST FORM

All questions and completed forms should be posted to the Community Ad-Hoc Wiki. The submission deadline for FY14 Budget consideration is **March 22th 2013** for an early decision by the Beijing meeting and **April 19th 2013** for the regular track and decision by June.

REQUEST INFORMATION

Title of Proposed Activity	
Security and Stability Advisory Committee (SSAC) Member Travel to ICANN Meetings	
Community Requestor Name	Chair
Patrik Fältström	Security and Stability Advisory Committee (SSAC)
ICANN Staff Community Liaison	
Julie Hedlund	

REQUEST DESCRIPTION

1. Activity: Please describe your proposed activity in detail
It is important for SSAC members to be able to attend ICANN meetings in person, not only to attend the public and private SSAC meetings held during the ICANN meetings, but also to participate in person in the many security-related discussions that occur. Many SSAC members have not been able to attend ICANN meetings because of the cost, yet ICANN meetings are becoming increasingly important for SSAC members. In addition to the full day of SSAC work party and full committee meetings scheduled every Tuesday during the ICANN meetings, SSAC members participate in other technical meetings, including with the law enforcement community, the ccNSO, GNSO constituency and stakeholder groups, the GAC, and in the DNSSEC Workshop and Beginner's Sessions. In addition, participation in the SSAC meetings is a key part of SSAC members' duties and thus is one of the criteria on which the review of their membership is based. Because of the continued increase in SSAC interest and participation in the ICANN meetings, the SSAC is requesting travel funding for 15 SSAC members to attend 4 meetings in FY14, including the SSAC Chair and Vice Chair. The SSAC has 38 members as of December 2012 and this number may increase in 2014. The SSAC is requesting that travel support includes the cost of air travel, lodging, and a per diem amount set for each city. The SSAC also requests that supported members receive air travel at economy levels, except for the Chair who is eligible to receive all travel at business class. Assistance is requested from Finance to identify the budget estimate. When SSAC members are approved for travel support, the SSAC will conduct a procedure to select members for funding, in addition to the Chair and Vice Chair.
2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other
Meetings
3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity
Recurring activity. 4 ICANN meetings: Durban, South Africa July 2013; Buenos Aires, Argentina November 2013; Singapore, March 2014; London, England June 2014

REQUEST OBJECTIVES

1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?
Security and integrity of the Internet's naming and address allocation systems. See the SSAC Charter at: http://www.icann.org/en/groups/ssac/charter .
2. Demographics. What audience(s), in which geographies, does your request target?
The target is the Security and Stability Advisory Committee, which has members from North America, Europe, Africa, Latin America, and Asia.
3. Deliverables. What are the desired outcomes of your proposed activity?



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1) Meeting reports (internal, not public); 2) Public SSAC Activity Report and Work Plan.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

No metrics apply. Outcomes are the deliverables listed above.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise)

Description	Timeline	Assumptions	Costs	Comments
Director of SSAC Support performs process to select SSAC members for travel; works with ICANN Constituency Travel on the list of approved members	July 2013, November 2013, March 2014, June 2014	8 hours for each meeting	8 X 4 = 32 hours	Recurring activity

Subject Matter Expert Support

Description	Timeline	Assumptions	Costs	Comments
N/A				

Technology Support: (Telephone, Adobe Connect, web streaming, etc.)

Description	Timeline	Assumptions	Costs	Comments
N/A				

Language Services Support

Description	Timeline	Assumptions	Costs	Comments
N/A				

Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc....)

Description	Timeline	Assumptions	Costs	Comments
N/A				

Other Travel Support

Description	Timeline	Assumptions	Costs	Comments
Travel for SSAC members	July 2013, November 2013, March 2014, June 2014	Travel costs for 15 SSAC members	TBD	Recurring activity

Potential/planned Sponsorship Contribution

Description	Timeline	Assumptions	Costs	Comments
N/A				