



# FY14 COMMUNITY REQUEST FORM

All questions and completed forms should be posted to the Community Ad-Hoc Wiki. The submission deadline for FY14 Budget consideration is **March 22<sup>th</sup> 2013** for an early decision by the Beijing meeting and **April 19<sup>th</sup> 2013** for the regular track and decision by June.

## REQUEST INFORMATION

### Title of Proposed Activity

GNSO Council Strategic Planning Session

### Community Requestor Name

GNSO Council

### Chair

Jonathan Robinson

### ICANN Staff Community Liaison

Rob Hoggarth

## REQUEST DESCRIPTION

### 1. Activity: Please describe your proposed activity in detail

The GNSO Council is responsible for developing and recommending to the ICANN Board substantive policies relating to generic top-level domains. The Council currently consists of 21 Council members and 2 liaisons (from the ccNSO and ALAC). At the ICANN Annual General Meeting (AGM) in November 2013 ten new Council members are expected to be (re)seated as well as a new GNSO Council leadership team appointed. As this happens at the end of the GNSO Council meeting on Wednesday 20 November and the ICANN meeting is scheduled to finish on Thursday 21 November there is hardly any time for the new Council to meet to conduct a strategic planning session that would foster co-operation within the GNSO Council as well as planning for ongoing and upcoming projects and activities. As a result, the GNSO Council would like to request funding to organize a F2F strategic planning session on Friday 22 November immediately following the ICANN meeting. Topics expected to be covered during such this meeting include amongst others: introduction to GNSO procedures; work load management and planning; mechanisms to promote Council co-operation and effectiveness.

### 2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other

Meeting

### 3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity

At the end of the ICANN AGM, one time activity, but if successful would ideally become a recurring activity

## REQUEST OBJECTIVES

### 1. Strategic Alignment. Which area of ICANN's Strategic Plan does this request support?

A Healthy Internet Governance Eco-System

### 2. Demographics. What audience(s), in which geographies, does your request target?

GNSO Council members

### 3. Deliverables. What are the desired outcomes of your proposed activity?



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Onboarding of new Council members  
 Promote co-operation between GNSO Council members  
 Improve functioning and effectiveness of GNSO Council  
 Enhance work load management and planning

**4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?**

Assess whether functioning of the GNSO Council has improved as a result of the meeting by surveying existing as well as new GNSO Council members.

## RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

**Staff Support Needed (not including subject matter expertise)**

Description	Timeline	Assumptions	Costs	Comments
Note taking and development of meeting report	<i>December 2013</i>	<i>2 days</i>	<i>None</i>	<i>Once</i>
Support preparations and planning for the meeting	<i>July – November</i>	<i>14 days</i>	<i>None</i>	
Participate in meeting	22 November (1 day)	5 staff members	None	

**Subject Matter Expert Support**

Description	Timeline	Assumptions	Costs	Comments

**Technology Support: (Telephone, Adobe Connect, web streaming, etc...)**

Description	Timeline	Assumptions	Costs	Comments
Telephone, Adobe Connect	22 November (1 day)	If there are Council members that can only participate remotely		

**Language Services Support**

Description	Timeline	Assumptions	Costs	Comments

**Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc...)**

Description	Timeline	Assumptions	Costs	Comments
Meeting room, incl. AV requirements, conference bridge, recording and transcripts.			<b>25,000 \$</b>	



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Travel				
Accommodation	<i>21-23 November</i>	<i>2 additional hotel nights for Council member &amp; Staff</i>	<b>16,800 \$</b> <i>(2 x 28 x 300\$)</i>	
Catering (coffee breaks & working lunch)		2 coffee breaks and working lunch	<b>2,200 \$</b> <i>(coffee breaks \$1,200 + lunch \$1,000)</i>	<i>23 Council Members, 5 staff members</i>
Dinner (social event)	<i>21 November</i>	Joint dinner the evening before the strategic planning meeting to introduce and meet new Council members.	<b>2,240 \$</b> <i>(28 x 80\$)</i>	
<b>Other Travel Support</b>				
Description	Timeline	Assumptions	Costs	Comments
<b>Potential/planned Sponsorship Contribution</b>				
Description	Timeline	Assumptions	Costs	Comments
Total expected costs:			<b>46,240 \$</b>	