



FY14 COMMUNITY REQUEST FORM

All questions and completed forms should be posted to the Community Ad-Hoc Wiki. The submission deadline for FY14 Budget consideration is **March 22th 2013** for an early decision by the Beijing meeting and **April 19th 2013** for the regular track and decision by June.

REQUEST INFORMATION	
Title of Proposed Activity	
IPC – 14 – 04 Organization of and IPC attendance at FY14 ICANN Inter-Sessional Meeting	
Community Requestor Name	Chair
Intellectual Property Constituency	Kristina Rosette
ICANN Staff Community Liaison	
None provided, to our knowledge	

1. Activity: Please describe your proposed activity in detail
Building on the success of the first GNSO Inter-Sessional meeting held in Los Angeles in January 2013, IPC and ICANN will continue to benefit from a dedicated Inter-Sessional meeting. One option (following the 2013 example) is to hold it in one of the ICANN hub cities that is mutually convenient for ICANN staff, ICANN executive and attendees. Another option, considering that there will be 4 ICANN public meetings in this FY, is to annex such a meeting on a day preceding one of the public meetings, making use of the facilities ICANN has already reserved. The purpose of this meeting would be to foster interaction between the IPC and ICANN staff/executives regarding ongoing ICANN programs and will allow for more individualized interaction between these groups than is currently feasible. IPC would welcome participation by other constituencies of the CSG, and by the NCSG and its constituencies, in a manner that preserves the goals outlined above. In addition, this recurring request initially approved in FY2013 and requested again for FY2014 mirrors the long established ICANN practice of holding an Inter-Sessional meeting with registries and registrars.
2. Type of Activity: e.g. Outreach - Education/training - Travel support - Research/Study - Meetings - Other
Meetings / Travel Support
3. Proposed Timeline/Schedule: e.g. one time activity, recurring activity
Annual recurring activity proposed for FY2014 in late January 2014 or early February 2014.

1. Strategic Alignment. Which area of ICANN’s Strategic Plan does this request support?
Primarily A healthy Internet governance eco-system, including strive to be an exemplary international multi-stakeholder organization; increase cross-stakeholder work; ease of global participation; retain and support existing community while attracting new and diverse community members; enhance cooperation in Internet governance; promote continuing education/orientation in ICANN programs; strengthen corporate, and other stakeholder partnership.
2. Demographics. What audience(s), in which geographies, does your request target?
IPC members from all regions with a shared interest in intellectual property issues, particularly those that arise from the DNS.



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3. Deliverables. What are the desired outcomes of your proposed activity?

Increased participation in and understanding of ICANN activities by members of the legal and business communities.

4. Metrics. What measurements will you use to determine whether your activity achieves its desired outcomes?

Building on the success of the FY2013 Inter-Sessional meeting, the measurements for success would be (1) increased levels of participation in the meeting; and (2) the resulting work product from the meeting.

RESOURCE PLANNING – INCREMENTAL TO ACCOMMODATE THIS REQUEST

Staff Support Needed (not including subject matter expertise)

Description	Timeline	Assumptions	Costs	Comments
Staff management of meeting logistics	Late January - Early February 2014		\$0	Dollar figures for discussion purposes
ICANN Board and Management presentations and discussions	Late January - Early February 2014			

Subject Matter Expert Support

Description	Timeline	Assumptions	Costs	Comments
N/A				

Technology Support: (Telephone, Adobe Connect, web streaming, etc...)

Description	Timeline	Assumptions	Costs	Comments
Online meeting support	Late January - Early February 2014		\$1,500	Dollar figures for discussion purposes

Language Services Support

Description	Timeline	Assumptions	Costs	Comments
N/A				

Support for ICANN Meetings Participation (Travel, Language Services, Meeting room, etc...)

Description	Timeline	Assumptions	Costs	Comments
Meeting facilities, logistics and support	Late January - Early February 2014	ICANN facility is utilized	\$0	Dollar figures for discussion purposes

Other Travel Support



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Description	Timeline	Assumptions	Costs	Comments
Travel support for five (5) IPC attendees @ \$3,500	Late January - Early February 2014		\$17,500	Dollar figures for discussion purposes. This assumes a free-standing intersessional meeting. Costs could be lower in case this is structured as a pre-meeting for a pre-existing ICANN public meeting. .

Potential/planned Sponsorship Contribution

Description	Timeline	Assumptions	Costs	Comments
IPC contribution	Late January - Early February 2014		TBD	ICANN would contribute to defraying travel expenses of participants beyond those supported by ICANN. In addition, the meeting should be open to a reasonable number of self-funded IPC participants.