**Draft Survey for GNSO Working Groups**

**Introduction**: The GNSO Standing Committee on Improvements Implementation (SCI) is tasked to review and assess the effective functioning 'on a periodic timescale for all recommendations [stemming from GNSO Improvements] in order to identify possible issues and/or improvements'. One of the recommendations that has been in force for over a year is the GNSO Working Group Guidelines (adopted by the GNSO Council on 16 March 2011). As a starting point to identify possible issues and/or improvements, the SCI has developed this survey to obtain input from GNSO Working Groups that have used the GNSO Working Group Guidelines as well as other related sections of the GNSO Operating Procedures, such as Statements of Interest (SOI) as part of their operations.

**Questions:**

1.      At the beginning of the working group, you were directed to the relevant information on the operation of a GNSO Working Group, including the GNSO Working Group Guidelines (full as well as summary), in addition to an overview being provided of these materials by ICANN Staff. Was this sufficient to get familiar with the relevant rules and procedures related to the operation of a GNSO Working Group?
    a.  Yes
    b.  No
    c.  No strong view either way
    d.  Other, please specify

2.      If you responded 'no' to the previous question, please explain what other measures should be taken in your view to get familiar with the relevant rules and procedures. [Open response]

3.      Did you read the GNSO Working Group Guidelines?
    a.  Yes, completely
    b.  Yes, applicable sections
    c.  No (please go to question 7)
    d.  Other, please specify

4.      If you responded 'yes' to the previous question, please rate each of the major components of the GNSO WG Guidelines: [Scale: 1-ineffective to 7-Highly effective]
    a.  Section 1.0 General
    b.  Section 2.0 Roles and Responsibilities
    c.  Section 3.0 Norms
    d.  Section 4.0 Logistics and Requirements
    e.  Section 5.0 Products and Outputs
    f.  Section 6.0 Charter Guidelines
    Other comments (please refer to the sections in your response):

5.      Thinking about your current and/or recent Working Group(s), please assess the Working Group Guidelines on the following dimensions: [Scale: 1-Poor to 7-Excellent]
    a.  Applicability (they are relevant to our work)
    b.  Usefulness (they help guide us in performing our work)

c. Completeness (they are not missing any important elements)
d. Structure (they are intelligently organized for reference purposes)

6. The GNSO Working Group Guidelines cover amongst others detailed information on the roles & responsibilities of WG participants; standard methodology for decision-making; appeals process; behavior and norms; charter guidelines. In your view, is there any information missing or any areas that need improvement / changes?
   a. Yes
   b. No
   c. No strong view either way

7. If you responded 'yes' to the previous question, please provide further details as to what you believe is missing or needs changing / improving.
   [Open response]

8. Other than comments provided above, do you have any additional recommendations to improve the effectiveness of the GNSO Working Group Guidelines?
   [Open Response]

9. One of the required elements for Working Group participation is the completion of a Statement of Interest (SOI). In your view, are the questions that need to be completed and information to be provided still relevant (see section 5.3.3. of the GNSO Operating Procedures)?
   a. Yes
   b. No
   c. No strong view either way
   d. Other, please specify

10. If you responded 'no' to the previous question, please explain which questions / information to be provided are no longer relevant.
    [Open response]

11. In your view, are there any questions missing from the SOI that should be included in order to ensure declare 'specified interests, relationships, arrangements, and affiliations  that may affect the judgments of Relevant Parties in the conduct of their participation within the GNSO'?
    a. Yes
    b. No
    c. No strong view either way
    d. Other, please specify

12. If you responded 'yes' to the previous questions, please provide further details as to which questions should be included.
    [Open response]

13. Are there any other comments or suggestions you would like to share with the SCI? If yes, please specify.
    [Open response]