

## **Elections, selections and appointments**

### **1. General provisions**

1.1. According to the ICANN Bylaws, the ALAC Chair has to be formally elected. Other selections and appointments can be made by consensus, but failing that, elections can always be used as a last resort.

1.2. Elections and selections can take place by electronic mail, online ballot, written ballot, or any other convenient and accurate means that are deemed to provide appropriate degree of confidentiality.

### **2. Procedures for the election of Chair and selection of the ALAC Leadership Team**

#### **2.1. Ordinary Chair Elections**

2.1.1. Ordinary elections of the ALAC Chair shall be held so as to have the new Chair selected prior to the start of the AGM. The selection should preferably be completed at least three (3) weeks prior to the start of the AGM to allow for the orderly selection of the rest of the ALAC Leadership Team

2.1.2. The time schedule of the election process must take into account a possible run-off election.

2.1.3 The Chair / ALAC Staff will send to an appropriate ALAC mailing list an “election call” for the ALAC Chair, giving the schedule and modalities of the election process and a requesting nominations (including self-nominations) by ALAC Members. The election call will allow at least fourteen (14) days for nominations.

2.1.4 The requirements to be met by nominees for Chair are listed in section X of the RoP.

2.1.5 A nominee must send a message of acceptance to the same list on which nominations were solicited within seven (7) days of the close of nominations. If the nominee does not have sending privileges to that list, the acceptance should be sent via ALAC

Staff. If the nominee does not have an ALAC Statement of Interest, one must be completed prior to the close of the acceptance period.

2.1.6. After the deadline for nomination acceptance has passed, the Chair/ALAC Staff will post to the appropriate ALAC mailing list an “election summary” of all valid nominations for Chair, announcing the detailed election process.

2.1.7. Nominations shall then be discussed on the appropriate ALAC mailing list, conference calls, or other electronic or face-to-face meetings as appropriate.

2.1.8. The ALAC can designate an independent third party to conduct the mechanics of the vote.

2.1.9 The voting mechanism shall allow each Member to cast his/her vote in a confidential manner.

2.1.11. The count of those voting must constitute an ALAC quorum for the election to be valid.

## **2.2. Ordinary Leadership Team selections**

2.2.1. Ordinary elections of the ALAC Leadership Team Members shall be held in connection with the AGM.

2.2.2 The incoming Chair must be selected prior to the initiation of the selection process of the other Members of the Leadership Team. (Cf. 2.1.1., 2.1.2)

2.2.3 The Chair / ALAC Staff will send to an appropriate ALAC mailing list a “selection call” for the Leadership Team Members identifying the positions to be filled, giving the schedule and modalities of the selection process and requesting nominations (including self-nominations) by ALAC members. The selection call will allow at least seven (7) days for nominations.

2.2.4 The requirements to be met by Leadership Team nominees are listed in section X of the RoP.

2.2.5 A nominee must send a message of acceptance to the same list on which nominations were solicited within seven (7) days of the close of nominations. If the nominee does not have sending privileges to that list, the acceptance should be sent via ALAC Staff. If the nominee does not have an ALAC Statement of Interest, one must be completed prior to the close of the acceptance period.

2.2.6. The selection of the Leadership Team Members (excluding the Chair) shall be carried out during the AGM using the standard ALAC process of consensus if possible, and barring that, by secret ballot. Regardless of outcome, there shall be not more than one person selected from each of the regions not represented by the Chair.

### **2.3. Extraordinary elections, selections and appointments**

2.3.1 Extraordinary elections are held, if for any reason a vacancy arises outside the normal election cycle, and a Leadership Team position (including the Chair) becomes vacant more than X months before the end of the term.

2.3.2. When such vacancy occurs, the Chair /ALAC Staff will immediately send to an appropriate ALAC mailing list an "selection/election call" for filling the open position for the remainder of the ordinary term, asking for nominations by a 14 day deadline or sooner, if warranted by special circumstances. The "selection/election call" should allow for nominations to be accepted within 7 days of the nomination.

2.3.3. If the Chair is the vacancy being filled, nominations may be for ALAC Members from any region. If one of the other Members of the Leadership Team is being filled, nominations may only be from for an ALAC Member from the region represented by the previous incumbent.

2.3.4. Only current ALAC Members are eligible and entitled to vote.

2.3.5. Within 7 (seven) days of the nominations deadline, the Chair will post to the ALAC public list a “selection/election summary” of all valid nominations, announcing the date, time and modalities of the selection and specifying the term of the appointment.

2.3.6. If the Chair is being elected, and the incoming Chair is from different region than the Chair previously in office, then a new Leadership Team Member from the latter region must be selected.

## **2.4. Special provisions**

2.4.1. The election system is described in the Annex.

2.4.2. If two or more candidates receive the same, highest number of preferences, a runoff election is to be conducted.

2.4.3. The Chair/ALAC Staff will post a new “election summary”, listing only the candidates that received the same, highest number of preferences, and select the date and time for the runoff election, to be held as soon as the electorate can be informed about it.

2.3.4. In case no candidate is elected for any other reason (lack of valid nominations, lack of five valid preferences...), the Chair/ALAC Staff will immediately post a new “election call”, thus reopening nominations. The Chair and the serving officers may jointly appoint a Member to fill the vacancy who may serve until the elections process concludes, or until the term of office ends and a successor is elected, whichever shall come first.

2.3.5. Incumbent officers shall continue to serve in their position in full standing until a valid result is obtained for the election and a new officer is elected.

## **3. Procedure for other appointments**

3.1. Appointments of At-large representatives to various ICANN bodies both inside and outside of the ALAC, including Liaisons, will be made by the ALAC. Such appointments shall normally be initiated by a call for volunteers, posted by the Chair to an appropriate ALAC/At Large mailing list, and on other lists, if appropriate, allowing at least 7 (seven) days for people to volunteer. The ALAC tries to reach consensus on the

appointment(s). However, if consensus cannot be reached, or in case that this is requested any (AG) ALAC member, the Chair will start a formal election procedure.

3.2. ALAC Representatives to the Nominating Committee, one from each ICANN region, will be selected by ALAC in consultation with the RALOs.

#### **4. Procedures for electing the ALAC representative to the ICANN Board**

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#### **5. Recall**

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