Continuous Improvement Program Project - Meeting Report

1. Meeting Agenda - 18 September 2024

1. **Phase 4 (September - October): Draft CIP Framework and Public Comment proceeding** — Evin Erdogdu, ICANN org, CIP-CCG Small Team and CIP-CCG Representatives (30 minutes)
    a. General consensus on 5 Principles
    b. Review/feedback on documents for Public Comment
2. **Community progress updates on the CIP Framework** — CIP-CCG Representatives (10 minutes)
3. **Engagement for ICANN81 and PC** — ICANN org and CIP-CCG Representatives (10 minutes)
4. **AOB and next steps** — ICANN org (5 minutes)

2. Attendees	
CIP-CCG Members:	Amrita Choudhury, Benjamin Akinmoyeje, Bukola Oronti, Caleb Ogundele, Cheryl Langdon-Orr, Chokri Ben Romdhane, Chris Disspain, Damon Ashcraft, Erum Welling, Glen De Saint Gery, Jeff Bedser, Justine Chew, Nenad Orlic, Owen Smigelski, Rao Naveed Bin Rais, Sébastien Bachollet, Theorose Elikplim, Tijani Ben Jemaa, Tracy Hackshaw
ICANN Organization:	Alice Jansen, Alperen Eken, Berry Cobb, Evin Erdogdu, Jean-Baptiste Deroulez, Jessica Puccio, Larisa Gurnick, Yvette Guigneaux
Apologies:	Irina Danelia, Manju Chen, Natalia Filina, Sean Copeland

3. Discussions	
Topic 1	• The CIP-CCG meeting started with a continuation of Phase 4 of the Community Coordination Group's work plan, which entails preparations for the Public Comment proceeding on the framework. • A related action item from the last meeting was completed, for CIP-CCG Volunteers Cheryl Langdon-Orr and Bukola Oronti (ALAC), Sean Copeland (ccNSO Council), and Glen De Saint Gery (IPC) to support ICANN org in the development of introductory

	language for the 5 Principles in the draft CIP Framework as discussed by the CIP-CCG. ● Bukola, Cheryl and Glen summarized the nature of their revisions and approach to their edits as the small team working on this document, including the IPC feedback on the 5 Principles. ● The CIP-CCG Volunteers re-emphasized the consensus that the 5 Principles would apply at the Organizational structure level (rather than substructure level), and that the related CIP survey could also be administered at the Organizational structure level. The language surrounding the Principles in the draft CIP Framework explains this relationship further. ● CIP-CCG held robust discussion on the nuances across the Organizational structures and substructures with relation to the 5 Principles. Alan Greenberg (NARALO) cited the substructures' effort to develop their criteria and indicators in application of the CIP framework. Cheryl Langdon-Orr (ALAC) noted that the work is instrumental to demonstrating the utility of the framework. ICANN org emphasized that the work of the CIP-CCG volunteers from across the community throughout 2024 to engage with your groups has demonstrated careful consideration and utility of this framework. The substructures' voice in the CIP-CCG has been integral to informing the development of the CIP Framework for their structure, and it solidifies and expands on the culture of continuous improvement on all levels in the community. The work of the CIP-CCG also maintains the integrity of the ATRT3 Recommendation 36 to replace Organizational Reviews led by an Independent Examiner with a Continuous Improvement Program led by the ICANN community. ● Justine Chew (APRALO) suggested adding language in the draft CIP Framework that "for avoidance of doubt, substructures may proceed with their CIPs at their own option."

- Owen Smigelski (RrSG) stated with regards to the IPC's feedback on Principle 4, the IPC may be responsible to the global Internet, but not the RrSG. He asked that ICANN org confirm whether the suggested IPC language with relation to "the global Internet" in Principle 4 is consistent with the ICANN Bylaws.

- Tijani Ben Jemaa (NomCom) and several other CIP-CCG Volunteers agreed with Owen's reservation to include reference to the global Internet community in Principle 4. Chris Disspain (RySG) echoed that he understands the motivation for the IPC's feedback, but doesn't agree that the ICANN community can use "global internet community" as a group to whom they are accountable, because we do not have any formal mechanisms in place to take their views, but we do have mechanisms in place to take into account the ICANN community's views.

- Damon Ashcraft (GNSO Council) agreed and also reflected that, "we should recognize that our work in ICANN has effects outside of ICANN and we should be cognizant of that."

- Justine suggested changing Principle 4 to "The SO, AC, or NomCom is accountable internally to its stakeholders and substructures (where applicable), and externally to the wider ICANN community in benefit of the global Internet population." There was some discussion about whether acting in the global public interest is different to being accountable to the global Internet community. There was general support to adjust Principle 4 in line with the CIP-CCG's feedback.

- The CIP-CCG Small Team Volunteers Cheryl Langdon-Orr and Bukola Oronti (ALAC), Sean Copeland (ccNSO Council), and Glen De Saint Gery (IPC) will support ICANN org to revise the introductory language for the 5 Principles in the draft CIP Framework, as discussed by the CIP-CCG. ICANN org will provide draft content with the small team to develop within the next week, and bring back to the CIP-CCG to finalize at the next meeting.

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Topic 2	● Next item provided time for general updates from CIP-CCG on further progress of their work with their groups on the framework, including an important update from Chris Disspain and the other GNSO representatives on their initiative to align within the GNSO on continuous improvement. ● Chris provided a summary of the recent meeting held by the GNSO CIP team on Tuesday, 17 September, that the GNSO CIP volunteers would organize with the the Council Committee for Overseeing and Implementing Continuous Improvement (CCOICI) to develop criteria and indicators at the GNSO level. He also stated the group would obtain consensus on the 5 Principles as articulated in the CIP Framework. Damon noted that the GNSO Council is working on its comments in connection with the CCOICI and the GNSO CIP group. ● Tracy Hackshaw (GAC) noted that he is in discussions with GAC leadership to have the CIP Framework as an agenda item for the ICANN81 AGM. ● Alan and Bill Jouris (NARALO) stated that NARALO completed their work on criteria and indicators. ● Jeff Bedser (SSAC) noted that he is running a session with SSAC leadership next week at their annual workshop to discuss their work on criteria and indicators. ● Tijani noted that the NomCom work on their criteria and indicators was updated to reflect further feedback from the NomCom leadership.
Topic 3	● ICANN org recapped the action items, and that Phase 4 (est. September - October) entails four tasks for the CIP-CCG to complete, including finalization of the 5 principles and draft CIP Framework for Public Comment, related engagement and socialization of the framework, and input into the draft satisfaction survey developed by ICANN org.

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4.	Scheduled Meetings for Next 2 Months

1. Wednesday, 2 October @ 20 UTC
2. **Wednesday, 16 October @ 14 UTC*** <mark>**>> canceling, and rescheduling 30 October to 23 October @ 14 UTC.**</mark>
3. Wednesday, 13 November @ (Block 5, 16:30 local time)*

   *Adjusted for ICANN81; informal hybrid meeting with Pilot Holistic Review Team.

5.	Next Steps

	Action Item	Assignee	Due Date
1	Adjust language for the 5 principles in the CIP framework as suggested by the CIP-CCG and circulate it on the list.	Evin Erdogdu / CIP-CCG Volunteers: Cheryl Langdon-Orr and Bukola Oronti (ALAC), Sean Copeland (ccNSO), Glen De Saint Gery (IPC)	24 Sept 2024
2	CIP-CCG to finalize 5 principles including draft CIP Framework for Public Comment.	CIP-CCG Volunteers	2 Oct 2024
3	ICANN org to confirm whether the suggested IPC language with relation to "the global Internet" in Principle 4 is consistent with the ICANN Bylaws.	Evin Erdogdu / Larisa Gurnick	2 Oct 2024
4	CIP-CCG will hold an informal hybrid meeting / engagement during ICANN81 with the Pilot Holistic Review Team, and host a webinar for the CIP Public Comment.	Jason Kean / Evin Erdogdu / CIP-CCG Volunteers	13 Nov / week of 2 Dec 2024
5	ICANN org will develop and share draft satisfaction survey for each organizational structure (including substructures) for CIP-CCG input.	Jessica Villasenor / Evin Erdogdu / Larisa Gurnick	2 Oct - 29 Nov 2024