Continuous Improvement Program Project - Meeting Report

1. Meeting Agenda - 10 JULY 2024	

1. **Continued: Phase 3 (5 June - 21 July): Community feedback on the draft CIP Framework in progress, sharing of best practices for input from groups —** CIP-CCG Representatives (40 minutes) 2. **ICANN org Survey Developer —** ICANN org (15 minutes) 3. **AOB and next steps** — ICANN org (5 minutes)	

2. Attendees	

CIP-CCG Members:	Alan Greenberg, Amrita Choudhury, Benjamin Akinmoyeje, Bill Jouris, Bukola Oronti, Cheryl Langdon-Orr, Chokri Ben Romdhane, Chris Disspain, Damon Ashcraft, Erum Welling, Harold Arcos, Jeffrey Bedser, Justine Chew, Lori Schulman, Natalia Filina, Noé Araujo, Owen Smigelski, Rao Naveed Bin Rais, Sean Copeland, Sébastien Bachollet, Tijani Ben Jemaa
ICANN Organization:	Alice Jansen, Berry Cobb, Evin Erdogdu, Jean-Baptiste Deroulez, Jessica Puccio, Larisa Gurnick, Yvette Guigneaux
Apologies:	Carlos Dionisio Aguirre, Christelle Vaval, Manju Chen, Santanu Acharya, Tracy Hackshaw

3. Discussions	

Topic 1	● ICANN org noted the redline of the 5 draft principles was updated to reflect the CIP-CCG discussions in June. An action item from the last meeting was to summarize thoughts on Principle #4 and finalize through the mailman list. CIP-CCG members provided additional commentary on the principles, including "accountability". ● Tijani Ben Jemaa (NomCom) reiterated his suggestion on Principle 4, Chokri Ben Romdhane (AFRALO) stated he believed "bottom-up" is superfluous in Principle 5, Lori Schulman (IPC) discussed

	broadening accountability outside of the ICANN community to the global community.
	● These 5 principles stem from the ICANN Bylaws, Article 4.4 on the objectives of Organizational Reviews, as well as the recommendations in final reports from prior Organizational Reviews. ICANN Organizational Reviews as described in the Bylaws ensure the ICANN multistakeholder model remains transparent and accountable, and exist to improve the performance of its SOs, ACs, and the NomCom. "Accountability", as articulated in principle 4 is from the [Work Stream 2 – Recommendations to Increase SO/AC Accountability]().
	● CIP-CCG volunteers continued to provide updates on Phase 3 of their work with their groups related to criteria and indicators - what has been developed so far, as well as any challenges or ways ICANN org can support their work further.
	● Owen Smigelski (RrSG) noted that his group emphasized the importance of providing objective and even critical input in their self-assessments. That it was important to acknowledge and report on what is not working or challenging dynamics. He encouraged that this point be emphasized by ICANN org and the CIP-CCG volunteers.
Topic 2	● ICANN org presented several questions for CIP-CCG discussion and input from their groups regarding the CIP survey.
	● This work is progressing and as part of developing the survey, ICANN org needs CIP-CCG input on who (or how) each SO, AC and their substructures would envision distributing the survey. This would include identifying who their members are, and having an email address. CIP-CCG volunteers and their groups should consider how to define active vs. inactive members and whether different types of surveys for each would be useful.

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	● CIP-CCG volunteers to collect input from groups in a survey database that ICANN org will create.
Topic 3	● Meeting closed with note that ICANN org would follow up with CIP-CCG representatives on engagement and progress with their groups on Phase 3.

4. Decisions Reached	
1	CIP-CCG volunteers to collect input from groups in the survey database.

5. Scheduled Meetings for Next 2 Months

1. **Wednesday, 24 July 2024 @ 14 UTC**
2. Wednesday, 7 August 2024 @ 20 UTC
3. **Wednesday, 21 August 2024 @ 14 UTC**
4. Wednesday, 4 September 2024 @ 20 UTC

6. Next Steps

	Action Item	Assignee	Due Date
1	ICANN org to follow up with CIP-CCG volunteers' progress on Phase 3.	Evin Erdogdu, CIP-CCG volunteers	15 July 2024
2	CIP-CCG volunteers to collect input from groups in the survey database.	CIP-CCG volunteers	1 August 2024
3	CIP-CCG to discuss/provide input on survey membership in an upcoming CIP-CCG meeting.	CIP-CCG volunteers	7 August 2024