Draft IRTP Part C Working Group Work Plan & Timeline (updated 16 November 2011)

Target Date	What	Deliverable / Topic for Discussion	Who
21 November	Opening of public comment period		Staff / Working Group
22 November	IRTP Part C WG Meeting	- Finalization of SG/C Statement Request Template	All
23 November	Circulation of Stakeholder Group / Constituency Statement Request Template		Staff
29 November	IRTP Part C WG Meeting	- Finalization of Work Plan (29 Nov)	All
6 December	IRTP Part C WG Meeting	- Establish approach to tackle Charter Questions	All
13 December	IRTP Part C WG Meeting	- IRTP training session (if needed)	All
20 December	IRTP Part C WG Meeting		All
22 December	Closing of public comment period / Preparation of Summary & Analysis		Staff
2 January	Deadline for submission of SG / C Statements		SG / C
3 January (TBC)	IRTP Part C WG Meeting	- Review of Domain Name Transfer Case Study	All
10 January	IRTP Part C WG Meeting	- Review deliverables / work plan for this set of WG meetings - Continue Review of Domain Name Transfer Case Study	All
17 January	IRTP Part C WG Meeting	- Review of public comments	
24 January	IRTP Part C WG Meeting	- Continue Review comments - Review of SG/Constituency Statements	All
31 January	IRTP Part C WG Meeting	- Continue Review SG/C Statements - Discussion of AC/SO Comments	All
31 January	IRTP Part C WG Meeting	- Development of program for IRTP Part C F2F meeting in Costa Rica - Update Work plan for Item A discussion	All
7 February	IRTP Part C WG Meeting	- Document Review for Costa Rica (If any)	All

Target Date	What	Deliverable / Topic for Discussion	Who
		- Item A discussion – Issue Report Review	
14 February	IRTP Part C WG Meeting	- Item A Discussion	All
21 February	IRTP Part C WG Meeting	- Item A Discussion	All
28 February	IRTP Part C WG Meeting	- Item A Discussion	All
6 March	IRTP Part C WG Meeting	- F2F Meeting Prep	All
14 March	IRTP Part C Face-to-Face meeting at the ICANN meeting in Costa Rica		All
27 March	IRTP Part C WG Meeting	- Review deliverables / work plan for this set of WG meetings (27 March) - Develop Initial Report	All
3 April	IRTP Part C WG Meeting		All
10 April	IRTP Part C WG Meeting		All
17 April	IRTP Part C WG Meeting		All
24 April	IRTP Part C WG Meeting		All
1 May	IRTP Part C WG Meeting		All
8 May	IRTP Part C WG Meeting		All
15 May	IRTP Part C WG Meeting		All
22 May	IRTP Part C WG Meeting		All
29 May	IRTP Part C WG Meeting		All
1 June (Prague Publication Deadline)	Publication of IRTP Part C Initial Report		Staff
1 June	Opening of public comment period on Initial Report		Staff
27 June	IRTP Part C Workshop at ICANN Meeting in Prague to present Initial Report to the Community		All
16 July	Closing of public comment period on Initial Report / Preparation of Summary & Analysis		Staff
24 July	IRTP Part C WG Meeting	- Review deliverables / work plan for this set of WG meetings (24 July)	All
31 July	IRTP Part C WG Meeting		All

Target Date	What	Deliverable / Topic for Discussion	Who
24 July	IRTP Part C WG Meeting	- Review public comments received	All
7 August	IRTP Part C WG Meeting	- Develop Final Report	All
14 August	IRTP Part C WG Meeting		All
21 August	IRTP Part C WG Meeting		All
28 August	IRTP Part C WG Meeting		All
4 September	IRTP Part C WG Meeting		All
11 September	IRTP Part C WG Meeting		All
18 September	IRTP Part C WG Meeting		All
25 September	IRTP Part C WG Meeting		All
2 October	IRTP Part C WG Meeting		All
9 October (Deadline for documents for consideration at GNSO Council meeting at the ICANN meeting in Toronto)	Publication of IRTP Part C Final Report and submission to the GNSO Council		Staff

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Review deliverables / work plan for this set of WG meetings (3 January)
> Review of public comments

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Review of SG/Constituency Statements
> Development of program for IRTP Part C F2F meeting in Costa Rica