# SPIRT Charter Drafting Team

## Draft Work Plan

### SPIRT Drafting Team Kick-off Meeting
- Agree on proposed work plan
  - When: Mon - 26 Feb
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #2
- Review of elements in Annex E, Predictability Framework, Flow Chart, SPIRT’s role
- Discuss Key Issues to be addressed
  - When: Mon - 18 Mar
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #3
- Discuss overall structure of draft charter
- Discuss Section 2 (Mission/Objectives)
  - When: 4 Apr
  - What: (Changes due to EU holiday)
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #4
- Discuss updates/feedback/input
- Discuss Section 2
  - When: Mon - 15 Apr
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #5
- Review SPIRT’s Remit
- Discuss Section 3
  - When: Mon - 29 Apr
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #6
- *Meeting cancelled due to low attendance*
  - When: Mon - 6 May
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #7
- Discuss Sections 2-4
  - When: Mon - 13 May
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #8
- Discuss Sections 3
  - When: Mon - 20 May
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #9
- Discuss Sections 3-6
  - *Share with Sub Pro IRT to confirm alignment*
  - When: Wed - 29 May
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #10
- *Meeting Cancelled*
  - When: Mon - 3 June
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #11
- Share feedback from GNSO Council and Sub Pro IRT
- Discuss and Review All
  - When: Mon - 24 June
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #12
- Rediscuss feedback from GDS/Sub Pro IRT
- Discuss and Review All
  - When: Mon - 1 July
  - Whom: Drafting Team

### SPIRT Drafting Team Meeting #13
- Additional discussion as appropriate
- Miscellaneous
  - When: Mon - 8 July
  - Whom: Drafting Team

### GNSO Council Meeting #14
- Confirm draft as stable and submit final draft to Council for review with motion to approve
  - When: Mon - 29 July
  - Whom: Leadership

### GNSO Council Meeting #15
- GNSO Council consideration of final charter
  - When: Thu - 8 Aug
  - Whom: GNSO Council

### Post-August Council Mtg
- Assuming Council adoption, next steps...
  - When: Post-August Council Mtg
  - Whom: GNSO Support Staff/Secretariat