

Terms of Reference DNS Abuse Repository & Editorial Board

Overview

The ccNSO DNS Abuse Standing Committee was created in May 2022. One of its tasks is to maintain a dedicated forum for ccTLD managers to share information with respect to DNS Abuse. As part of this remit, a subgroup was formed and mandated to create and maintain an information/content repository, and eventually a dedicated mailing list.

The purpose of the online repository is to provide an information source created for and made available to ccTLD Managers, as defined in Acceptable content, containing links to information relevant to the topic of DNS abuse that would be useful for such managers to identify, understand, and/or plan to take action with respect to such abuse that they may encounter

Initially the content of the repository will be made available only to ccTLD managers, ccTLD Regional Organizations, and other individual entities the editorial board deem to be relevant .

Over time, and after consulting the DASC and ccNSO Council, the editorial board may decide to make the content available to other groups.

Content advisory/editorial board:

The content advisory or editorial board shall be constituted by the DASC and include only members of the DASC. Membership of the editorial board is for two-year terms and limited to 3 consecutive terms.

The content editorial board, subject to review by the full DASC, is responsible for, and instructs the secretariat which content to include in the DNS Abuse repository.

Initially the content will be made available under the following main categories:

- Presentations & Reports (identifying the source or event)
- Tools
- Definitions / Policies
- Articles/Commentaries

The editorial board, after consulting the full DASC, may refine the categorization if deemed appropriate to serve the purpose of the repository.

Additional responsibilities include:

The editorial board shall have the following additional responsibilities:

- Setting priorities
- Ensuring the content is reliable, and (remains) relevant and useful for ccTLDs, reflecting the variety of ccTLDs.
- Topic and resource suggestions
- Creating a strategic process to promote use of this repository and encourage community submission of content (for consideration)
- Evaluation of existing content for sensitivity and relevancy
- The board will (at a minimum) generate a bi-yearly report, to the DASC and broader community.

The additional responsibilities will be detailed and implemented over time.

Acceptable content

Content published on the repository must be related to DNS Abuse and relevant for ccTLDs, including, but not limited to: ccTLDs, registries/registrars, best practices, definitions

Acceptable content format: pdf, .doc, ppt, links to publications (reviewable by content board).

Contributions are welcome; however, they must observe the privacy preferences of others.

Process for Including, removing and archiving of content in repository

Suggestions from individuals/organizations (including individual members of the editorial board) for content to be included in the repository will be sent to the staff support person. The staff person will regularly (at a minimum once a month) forward the (links to the) content to the full editorial board for approval to include the content in the repository. If the suggested content is not included, the link to the content will be included on a separate list of rejected content, as well as the rationale for refusing the inclusion.

Further, content shall only be removed from the repository and/or archived at the direction of the editorial board. The procedure for removal and/or archiving will be detailed by the staff person together with the editorial board and shall be subject to approval by the full DASC.

The community will be informed about the changes through a digest and the dedicated email once this has been created.

Miscellaneous

If these terms do not provide guidance and/or the impact is unreasonable to conduct the business of the editorial business the group will decide and inform the full DASC accordingly.

These terms need to be reviewed annually or earlier when deemed necessary by the editorial board. The full DASC will be informed of the review. Changes to the terms only become effective after they have been adopted by the full DASC and the ccNSO Council has been informed.

At the suggestion of the editorial board, members of the DASC and/or the ccNSO Council, the DASC may decide to close the DNS Abuse repository and end the editorial board. This decision becomes effective after the ccNSO Council has been notified accordingly. The notification must include the manner in which the repository shall be archived.