

Second IANA Naming Function Review (IFR2) Meeting 4
6 February 2024 | 18:00 UTC – 19:00 UTC

Meeting wiki:

<https://community.icann.org/pages/viewpage.action?pageId=286818566>

<p>Review Team Members and Liaisons: Alan Barrett, Ashley Heineman, Carlton Samuels, Edowaye Makanjuola, Jonathan Robinson, Lyman Chapin, Peter Koch, Rick Wilhelm, Sami Ali</p> <p>Apologies: Brett Carr, Jennifer Bryce</p>	<p>Observers: N/A</p> <p>ICANN Org: Amy Creamer, Brenda Brewer, Elizabeth Garber (Technical Writer), Marilia Hirano, Reda Josifi, Selina Harrington, Steve Conte</p>
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These high-level notes are designed to help people to navigate through the content of the call. They are not meant to be a substitute for the meeting recording, which can be accessed directly via this [link](#), or on the wiki page linked above.

Agenda Item #1: Welcome, Roll Call, SOI Updates

- No SOI updates were offered.

Agenda Item #2: Action Items (all action items tracked in the Google sheet linked [here](https://docs.google.com) [docs.google.com])

Reference	Date	Action item	Status
02-02	5 Dec 2023	ICANN team to share the Terms of Reference from the first IFR. For the review team to call out the specific areas and questions for discussion so that an agreement can be reached on the next call.	Final reading of the Terms of Reference [docs.google.com] shared on list 1 February. Absent final comments by end of day 6 February, document will be considered adopted by consensus.
02-05	5 Dec 2023	ICANN team to start working with Co-Chairs on getting the briefings lined up. They will start with a briefing at the next meeting.	<ul style="list-style-type: none"> • IANA naming function deep dive – 6 February @ 18:00 UTC • Contract walkthrough from ICANN Legal – 20 February @ 01:00 UTC • CSC - ICANN79 (Wednesday 6 March @ 13:15 AST (UTC – 4))
02-08	5 Dec 2023	For the ICANN team to go back and see if there was a blog published to announce the first IFR and if so, republish a similar blog for IFR2.	IFR1 blog published at team approval of Terms of Reference document – IFR2 to consider publishing a blog at the same time.

Agenda Item #3: IANA Naming Function Deep Dive—Briefing from the IANA team.

- Selina Harrington gave a recap of January’s IANA briefing and Root Zone Management
- Amy Creamer presented on Performance Monitoring and Reporting

Question:	Summary of Answer:
<p>Jonathan Robinson asked if Selina could speak more on security protocols when requests come in to make sure that IANA trusts who is making the change requests.</p>	<p>Selina: Depending on the type of request that IANA receives, TLD managers can set which contacts are allowed to submit change requests.</p> <ul style="list-style-type: none"> • Process has several steps to ensure that request that IANA receives are coming from someone who is authorized to submit the change and that it’s then approved by others within that TLD who are authorized to approve that change request. • Some TLDs have chosen to have several authorizers authorize certain types of requests. • For technical requests, they may choose to have a lower threshold. • TLD managers are required to log into IANA’s root zone management system. If they are not authorized to do so, the requester is not able to move into the next step. • If the point of contact is changing, IANA asks for a letter from the managing organization.
<p>Ashley Heineman asked if there are there any data protection steps, like GDPR, that need to get added to the system.</p>	<p>Amy: All data IANA collects is for business purposes. When GDPR was released, this step was run through the legal department.</p> <p>Marlia Hirano followed up with a response via email: When users of the Root Zone Management System first create an account, they are prompted with this message prior to submitting their data:</p> <p>“Establishing an account and creating a password by clicking "Submit", you acknowledge that your personal data will be processed in accordance with our Privacy Policy and agree to abide by the website Terms of Service.”</p>

	The links to the Privacy Policy and Terms of Service will always appear at the bottom of the login screen, but the user will not be prompted to acknowledge again unless ICANN makes a change to the policies.
Alan Barrett asked if he can I assume that each time that there is a very short SLA time period that it is an automated process.	Amy: Yes.
Ashley asked if the SLAs have been amended since they were created for the naming function.	<p>Amy: Yes, right after the SLA change process was developed, IANA and the CSC made a series of changes.</p> <ul style="list-style-type: none"> • The first process that was developed by the CSC was the SLA change process. • 2 LGR SLAs were added because IANA did not have metrics for LGRs. • IANA amended one of the ccTLD transfer SLAs. • Amended one of technical check SLAs. • It was noted that they would need to be adjusted as new data came in.

Agenda Item #4: Next Meetings

- Meeting 6 - Wednesday 21 February @ 01:00 - 02:00 UTC
- Meeting 7 – ICANN79 (Wednesday 6 March @ 13:15-14:30 AST (UTC-4)) – in advance of this briefing, the team should think about any specific questions to ask the CSC.

Agenda Item #7: AOB, close

- No AOB was discussed.